



Vision

MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission

Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES REGULAR MEETING

Tuesday, May 24, 2022

4:00 p.m.

By Go To Meeting

By computer, tablet or smartphone:

<https://global.gotomeeting.com/join/183791021>

By phone:

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 183-791-021

AGENDA

4:00 – 4:05

WELCOME & ROLL CALL

4:05 – 4:15

PUBLIC COMMENT

4:15 – 4:25

SPECIAL COMMUNICATION

1. **Trustee Recognition.** The Board will present resolutions to Alderwoman JoCasta Zamarripa, Supervisor Marcelia Nicholson, and Alderman Nik Kovac thanking them for their service on the Board.

4:25 – 4:30

CONSENT AGENDA

Attachment A, page 4

2. **Regular Board Meeting Minutes, April 26, 2022.**
3. **Committee Reports**
 - a. Nominating Committee Meeting Minutes – April 1, 2022
 - b. Finance & Personnel Committee Meeting Minutes – April 26, 2022
 - c. Building & Development Committee Meeting Minutes – May 5, 2022
4. **Administrative Reports.**
 - a. Financial Report
 - b. Library Director’s Report
 - c. Statistics

REPORTS

4:30 – 4:45

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Library Director Joan Johnson will report on the May 16, 2022 MCFLS Board meeting.
6. **Library Services & Programs Committee Meeting.** Vice-Chair Jennifer Smith will present the action items from the May 4, 2022 meeting.

Attachment B, page 19

OLD BUSINESS

4:45 – 5:05

7. **Race, Equity, and Inclusion Action Plan Update.** Library Director Joan Johnson will introduce Dominique Samari from P3 Development Group to provide an update on the status of the action plan.
8. **2023 Requested Budget.** Deputy Library Director Jennifer Meyer-Stearns will review the Library's 2023 Requested Budget, which was submitted on May 11, 2022.

NEW BUSINESS

5:05 – 5:15

9. **Election of Board Officers.** The election of MPL Board officers for the 2022-2024 term will be held.
Attachment C, page 20
10. **New Committee Assignments.** The 2022-2024 Committee assignments will be shared.
Attachment D, page 21

BOARD EDUCATION

5:15 – 5:25

11. **Department of Public Instruction (DPI)-MCFLS Liasion Reports .** Public Services Area Manager Kelly Wochinske and Associate Director of Strategic Initiatives and Public Services Anne Rasmussen are serving as liasons representing MCFLS in the roles of DPI Youth Services Committee Liasion and DPI Inclusive Services Committee Liasion, respectively. They each serve as committee chair and will provide a status report on that work.

5:25 – 5:30

12. **Closing Remarks and Adjournment.**

REMINDER: Next scheduled meetings are:

June 2, 2022 Building & Development Committee – Video Conference Call, 8:00 a.m.

June 7, 2022 Innovation & Strategy Committee – Video Conference Call, 9:00 a.m.

June 15, 2022 Executive Committee Meeting – Video Conference Call, 4:00 p.m.

June 28, 2022 Board Meeting – Video Conference Call, 4:00 p.m.

Trustees

Michele Bria, *President*, Chris Layden, *Vice-President*, Jennifer Smith, *Financial Secretary*, Ald. Milele Coggs, Matthew Kowalski, Teresa Mercado, Michael Morgan, Mark Sain, Erika Siemsen
Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout

Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES

REGULAR MEETING

MINUTES

Tuesday, April 26, 2022

Video Conference Call via GoToMeeting

PRESENT: Michele Bria, Ald. Milele Coggs, Ald. Nik Kovac, Matthew Kowalski, Chris Layden, Teresa Mercado, Michael Morgan, Marcelia Nicholson, Mark Sain, Jennifer Smith, Ald. JoCasta Zamarripa, Joan Johnson

EXCUSED: Erika Siemsen

STAFF: Maria Burke, Eileen Force Cahill, Enid Gruszka, Tammy Mays, Amanda McGillivray, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Amelia Osterud, Karli Pederson, Anne Rasmussen, Brett Rohlwing, Marian Royal, Rebecca Schweisberger, Kelly Wochinske

OTHERS

PRESENT: MPL Foundation: Ryan Daniels, Pat Swanson
Washington D.C. Public Library: Richard Reyes-Gavilan, Executive Director
Milwaukee Poet Laureate Mario Willis

President Michele Bria called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:08 p.m. on April 26, 2022 with a quorum present. All Trustees participated by video conference.

BOARD EDUCATION

1. **Urban Libraries Council (ULC) Executive Board Presentation.** President Bria introduced Richard Reyes-Gavilan, Executive Director of the DC Public Library. Mr. Reyes-Gavilan serves on the Urban Libraries Council Executive Board with President Bria and led a significant renovation of the Washington D.C. Martin Luther King Jr. Memorial Library. He shared a presentation on the building history, design and construction process, community engagement, and response. The building has been transformed from an outdated building in disrepair to an inviting, innovative, and award-winning destination. The Board thanked Mr. Reyes-Gavilan and commended him on his vision and the success of the project. Informational item.

CONSENT AGENDA

2. **Regular Board Meeting Minutes March 22, 2022**
3. **Committee Reports**
 - a. Innovation & Strategy Committee Meeting Minutes – April 5, 2022
4. **Administrative Reports**
 - a. Financial Report
 - b. Library Director's Reports
 - c. Statistics

REPORTS

5. **Finance & Personnel Committee Meeting.** Trustee Mark Sain reported on the April 26, 2022 meeting.

Quarterly Review of Fund Investment Policy Revision Recommendation

Wayne Sattler, Senior Vice President & Managing Director and Head of U.S. Bank's Municipal Advisory Group, reviewed the quarterly Trust Fund performance. Mr. Sattler noted there are significant concerns in the market related to inflation, interest rate increases, supply chain issues, and Russia's invasion of Ukraine. The U.S. Bank's Asset Management Group recommends the following changes to MPL's investment policy:

- Add diversity to the MPL Trust Fund Portfolio by including global infrastructure as the Real Estate asset class, to mitigate volatility projected in the fixed income arena due to increases in inflation.
- Footnote that higher weight in infrastructure investments should go to U.S. Infrastructure to avoid risks associated with foreign markets.

The revised policy is expected to be in place for the next 3-5 years. The Committee moved to approve the investment policy revision as recommended. Trustee Nicholson moved to approve the investment policy revision; Trustee Morgan seconded. Motion passed.

Financial Statements and Auditors' Report

The Committee received the auditors' report from Reilly, Penner, & Benton LLP, who issued an unqualified opinion with no recommendations. Trustee Morgan moved to accept the report and place it on file; Trustee Layden seconded. Motion passed.

Contract Awards – Wisconsin Talking Book and Braille Library (WTBBL) and Interlibrary Loan Service (ILS)

Library Business Manager Sarah Leszczynski presented the Wisconsin Talking Book and Braille Library (WTBBL) and Interlibrary Loan Services (ILS) contracts for approval. The agreement periods are July-June; the WTBBL total is \$1,136,100 and the ILS total is \$72, 200. The Committee moved to approve the 2022-23 WTBBL and ILS contracts. Trustee Morgan moved to approve the contracts; Trustee Kowalski seconded. Motion passed.

6. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Kovac was excused from the April 25, 2022 MCFLS Board meeting. Library Director Joan Johnson will receive a briefing on a new marketing tool and updated privacy policy that is under consideration for use by MCFLS. Informational item.

POET LAUREATE

7. **Poet Laureate Introduction.** Public Services Area Manager Marian Royal introduced Milwaukee's new Poet Laureate, Mario "The Poet" Willis. Mr. Willis is a Milwaukee native and community activist. He is a self-taught poet who was mentored by Dasha Kelly Hamilton, former MPL Poet Laureate and current Wisconsin Poet Laureate. Mr. Willis is a two-time member of Milwaukee's National Poetry Slam Team and has workshopped extensively around the country. He is the co-creator and host of "Pancakes & Poetry," a community celebration during Milwaukee's annual Bronzeville Week Festival, has published three chapbooks, and produced two spoken word CDs. Mr. Willis looks forward to representing MPL and serving as a liaison to the slam poetry community. Following his introduction, Mr. Willis gave a dynamic performance of one of his poems. Informational item.

CLOSING REMARKS

President Bria noted the Board Officer election will be held at the annual meeting on May 24, 2022. President Bria's term is expiring and the nomination slate will be presented, with Trustee Sain as President, Trustee Layden as Vice-President, and Trustee Mercado as Financial Secretary.

With no further business, the Milwaukee Public Library Board of Trustees meeting of April 26, 2022 was adjourned at 5:31 p.m.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
NOMINATING COMMITTEE
MINUTES
Friday, April 1, 2022**

Video Conference Call via GoToMeeting

PRESENT: Jennifer Smith, Matt Kowalski, Michael Morgan, Joan Johnson

EXCUSED: Marcelia Nicholson

OTHERS: MPL: Rebecca Schweisberger

Committee Chair Jennifer Smith called the MPL Board of Trustees Nominating Committee meeting to order at 1:01 p.m. on April 1, 2022 with a quorum present. All Trustees and presenters participated by video conference.

1. **MPL Board Officers Nomination Slate.** Library Director Joan Johnson shared a brief overview of the MPL Board by-laws and nomination process. The Committee reviewed the proposed slate and process of moving the slate to the Board. Trustee Morgan moved to approve the proposed slate; Trustee Kowalski seconded. Motion passed.

The meeting of the Milwaukee Public Library Board's Nominating Committee was adjourned at 1:10 p.m. on April 1, 2022.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
FINANCE & PERSONNEL COMMITTEE
MINUTES**

Wednesday, April 26, 2022

Video Conference Call by GoToMeeting

PRESENT: Jennifer Smith, Ald. Milele Coggs, Teresa Mercado, Mark Sain, Joan Johnson

EXCUSED: Sup. Marcelia Nicholson

OTHERS

PRESENT: MPL: Sarah Leszczynski, Jennifer Meyer-Stearns, Anne Rasmussen, Rebecca Schweisberger
Budget and Policy Division: Mason Lavey
Reilly, Penner & Benton LLP: Brandon Panka
US Bank: Richard Romero, Wayne Sattler

Chair Jennifer Smith called the meeting of the Board of Trustees Finance & Personnel Committee to order at 8:32 a.m. on Tuesday, April 26, 2022. All Trustees and presenters participated by video or audio conference.

1. **Committee Meeting Minutes Review**. The Committee reviewed the minutes from the January 12, 2022 meeting. Trustee Sain moved to approve the minutes and Trustee Mercado seconded. Motion passed.
2. **Quarterly Review of Fund Investments and Investment Policy Revision Recommendation**. On behalf of U.S. Bank, Vice President and Relationship Manager Richard Romero thanked the Board for the opportunity to serve as the investment manager and introduced Wayne Sattler, Senior Vice President & Managing Director and Head of U.S. Bank's Municipal Advisory Group. Mr. Sattler presented an update on the quarterly investment reports. Mr. Sattler noted there are significant market concerns about inflation, interest rate increases, quantitative easing versus quantitative tightening, and supply chain issues related to Russia's invasion of Ukraine.

The U.S. Bank's Asset Management Group recommends the following changes to MPL's investment policy:

- Add diversity to the MPL Trust Fund Portfolio by including global infrastructure as the Real Estate asset class, to mitigate volatility projected in the fixed income arena due to increases in inflation.
- Footnote that higher weight in infrastructure investments should go to U.S. Infrastructure to avoid risks associated with foreign markets.

The revised policy is expected to be in place for the next 3-5 years.

Trustee Sain moved to adopt the policy revision; Trustee Smith seconded. Motion passed.

3. **Financial Statements and Auditors' Report**. The Trustees received the Milwaukee Public Library Trust Fund Audited Financial Statements for the year ending December 31, 2021. Mr. Brandon Panka of Reilly, Penner & Benton LLP reviewed the report. The auditors issued an unqualified

opinion of the MPL Trust Fund financial statements. Mr. Panka commended Library Business Manager Sarah Leszczynski and the MPL Accounting team for their accurate processes and preparedness for the audit. Trustee Sain moved approval of the 2021 Independent Audit Report as prepared by Reilly, Penner & Benton, LLP. Trustee Smith seconded. Motion passed.

4. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds.** The Internal Controls Memo for first quarter 2022 was listed as Attachment B of the agenda. Deputy Library Director Jennifer Meyer-Stearns reported all internal control processes were followed and there were no accounting issues. Informational item.
5. **Contract Awards.** Library Business Manager Sarah Leszczynski presented the Wisconsin Talking Book and Braille Library (WTBBL) and Interlibrary Loan Service (ILS) contracts for approval. For several decades, MPL has entered into these agreements each year; the agreement periods are July-June, in conjunction with the State budget cycle. Mrs. Leszczynski noted improvements that have been made to the WTBBL service to improve the patron experience. The WTBBL total is \$1,136,100 and the ILS total is \$72, 200. Trustee Sain moved to approve the 2022-23 WTBBL and ILS contracts. Trustee Smith seconded. Motion passed.

The meeting of the Library Board's Finance & Personnel Committee was adjourned at 9:32 a.m. on Tuesday, April 26, 2022.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Thursday, May 5, 2022**

Video Conference Call by GoToMeeting

PRESENT: Ald. Nik Kovac, Chris Layden, Michael Morgan, Mark Sain, Joan Johnson

EXCUSED: Matt Kowalski

OTHERS

PRESENT: MPL: Eileen Force Cahill, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Anne Rasmussen, Marian Royal, Rebecca Schweisberger, PJ Woboril

Chair Mark Sain called the MPL Board of Trustees Building and Development Committee meeting to order at 8:00 a.m. on May 5, 2022 with a quorum present. All Trustees and presenters participated by video conference.

1. **Approval of the Minutes.** Chair Sain entertained a motion to accept the minutes from the March 3, 2022 meeting, listed as Attachment A of the agenda. Trustee Kovac moved approval and Trustee Morgan seconded. Motion passed.
2. **Introduction of MPL Staff.** Deputy Library Director introduced new Library Facilities Manager PJ Woboril. Mr. Woboril gave a brief overview of his background and career experience, including construction, estimating, and project management. He looks forward to working at MPL and with the Board. Informational item.
3. **Mitchell Street Alley Project.** Library Construction Project Manager Sam McGovern-Rowen provided an update on the project funding. The MPL Foundation (MPLF) has earmarked approximately \$25,000 for the project. These funds combined with the grant from Milwaukee Metropolitan Sewerage District (MMSD) will allow for an expanded project which will include lighting, benches, planters, and public art. The Committee expressed appreciation for MPLF for fundraising on this project. Informational item.
4. **Martin Luther King Branch Redevelopment Update.** Library Construction Project Manager Sam McGovern-Rowen provided an update on the project. The project has received grant funding from the State to help mitigate budget deficits. The developers have reported additional funding challenges resulting from increased materials costs and supply chain issues. They will pursue additional credits through Wisconsin Housing and Economic Development Authority (WHEDA). The application window opens May 9, 2022. At this time, no changes have been proposed to the design or development agreement. Interior design and layout continue with Moody Nolan and an in-person community listening session is scheduled for late May or early June. Informational item.

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 8:22 a.m. on May 5, 2022.

**Milwaukee Public Library
Financial Report
April 30, 2022**

2022

2021

City Revenues

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 24,482,162	\$ 8,887,692	36.3%
<i>Fines</i>	\$ 138,000	\$ 24,282	17.6%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 21,059	35.1%
<i>MCFLS Contracts</i>	\$ 760,469	\$ 197,985	26.0%
Total City Appropriation	\$ 25,440,631	\$ 9,131,018	35.9%

City Expenses

Salaries & Benefits

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 13,549,077	\$ 4,792,558	35.4%
<i>Fringe Benefits</i>	\$ 6,232,576	\$ 2,231,100	35.8%
Total	\$ 19,781,653	\$ 7,023,658	35.5%

Operating Expenses

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 109,300	\$ 13,810	12.6%
<i>Tools & Machinery Parts</i>	\$ 20,470	\$ 2,382	11.6%
<i>Construction Supplies</i>	\$ 23,000	\$ 8,406	36.5%
<i>Energy</i>	\$ 684,000	\$ 265,879	38.9%
<i>Other Operating Supplies</i>	\$ 193,225	\$ 43,592	22.6%
<i>Vehicle Rental</i>	\$ 9,000	\$ 1,137	12.6%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 7,243	32.9%
<i>Professional Services</i>	\$ 215,912	\$ 173,577	80.4%
<i>Information Technology Services</i>	\$ 432,972	\$ 260,757	60.2%
<i>Property Services</i>	\$ 1,325,660	\$ 598,101	45.1%
<i>Infrastructure Services</i>	\$ 36,000	\$ 19,396	53.9%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 151,548	\$ 30,606	20.2%
<i>Reimburse Other Departments</i>	\$ 91,000	\$ (2,434)	-2.7%
Total	\$ 3,314,087	\$ 1,422,452	42.9%

Equipment

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,714,000	\$ 580,523	33.9%
<i>Computers, etc.</i>	\$ 309,229	\$ 16,341	5.3%
<i>Other</i>	\$ 63,462	\$ 9,111	14.4%
Total	\$ 2,086,691	\$ 605,975	29.0%

Other Departmental Appropriation

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 7,800	\$ -	0.0%
<i>East Property Payment</i>	\$ 3,500	\$ -	0.0%
<i>Mitchell Street Property Payment</i>	\$ 71,000	\$ 13,500	19.0%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 130,900	\$ 65,433	50.0%
Total	\$ 258,200	\$ 78,933	30.6%
Total City Expenses	\$ 25,440,631	\$ 9,131,018	35.9%

	Budget	Received to date	% Received
	\$ 23,881,151	\$ 8,314,401	34.8%
	\$ 157,000	\$ (491)	-0.3%
	\$ 71,000	\$ 12,338	17.4%
	\$ 762,627	\$ 5,716	0.7%
	\$ 24,871,778	\$ 8,331,964	33.5%

	Budget	Spent to date	% Spent
	\$ 13,001,478	\$ 4,123,485	31.7%
	\$ 5,980,680	\$ 1,811,934	30.3%
	\$ 18,982,158	\$ 5,935,419	31.3%

	Budget	Spent to date	% Spent
	\$ 114,427	\$ 31,744	27.7%
	\$ 20,001	\$ 11,400	57.0%
	\$ 21,500	\$ 5,199	24.2%
	\$ 787,811	\$ 149,530	19.0%
	\$ 208,812	\$ 38,740	18.6%
	\$ 9,450	\$ 816	8.6%
	\$ 28,050	\$ 4,219	15.0%
	\$ 248,250	\$ 120,926	48.7%
	\$ 407,800	\$ 300,529	73.7%
	\$ 1,252,790	\$ 517,640	41.3%
	\$ 35,000	\$ 29,273	83.6%
	\$ -	\$ -	100.0%
	\$ 157,953	\$ 37,740	23.9%
	\$ 271,310	\$ 281,456	103.7%
	\$ 3,563,154	\$ 1,529,212	42.9%

	Budget	Spent to date	% Spent
	\$ 1,800,000	\$ 599,068	33.3%
	\$ 227,056	\$ 179,582	79.1%
	\$ 46,610	\$ 8,037	17.2%
	\$ 2,073,666	\$ 786,687	37.9%

	Budget	Spent to date	% Spent
	\$ 7,500	\$ -	0.0%
	\$ 3,000	\$ 2,996	0.0%
	\$ 69,000	\$ 13,500	19.6%
	\$ 45,000	\$ -	0.0%
	\$ 128,300	\$ 64,150	50.0%
	\$ 252,800	\$ 80,646	31.9%
	\$ 24,871,778	\$ 8,331,964	33.5%

**Milwaukee Public Library
Financial Report
April 30, 2022**

2022

2021

Additional Funding Sources

Contract Grants

	Budget	Spent to date	% Spent
<i>WTBBL Jul '21 - Jun '22</i>	\$ 1,132,000	\$ 767,367	67.8%
<i>ILS Jul '21 - Jun '22</i>	\$ 105,750	\$ 86,666	82.0%
Total	\$ 1,237,750	\$ 854,033	69.0%

	Budget	Spent to date	% Spent
	\$ 1,053,580	\$ 810,258	76.9%
	\$ 102,950	\$ 70,835	68.8%
	\$ 1,156,530	\$ 881,093	76.2%

Trust Funds

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 113,000	\$ 54,949	48.6%
<i>Programming</i>	\$ 34,000	\$ 4,247	12.5%
<i>Training</i>	\$ 15,000	\$ 1,763	11.8%
<i>Marketing</i>	\$ 29,000	\$ 9,305	32.1%
<i>Contingency</i>	\$ 4,000	\$ -	0.0%
<i>Board Development</i>	\$ 4,000	\$ 224	5.6%
<i>Strehlow 50+</i>	\$ 39,045	\$ -	0.0%
Total	\$ 238,045	\$ 70,488	29.6%

	Budget	Spent to date	% Spent
	\$ 85,303	\$ 48,769	57.2%
	\$ 24,000	\$ 4,516	18.8%
	\$ 8,000	\$ 2,235	27.9%
	\$ 20,000	\$ 90	0.5%
	\$ 2,500	\$ -	0.0%
	\$ 4,000	\$ 111	2.8%
	\$ 39,615	\$ -	0.0%
	\$ 183,418	\$ 55,721	30.4%

Foundation Funds

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 536,095	\$ 11,720	2.2%
<i>Programming</i>	\$ 1,810,580	\$ 171,637	9.5%
Total	\$ 2,346,675	\$ 183,357	7.8%

	Budget*	Spent to date	% Spent
	\$ 405,967	\$ 11,537	2.8%
	\$ 1,640,850	\$ 211,211	12.9%
	\$ 2,046,817	\$ 222,748	10.9%

*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

Investments

U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327149519 dated 12/1/21 and maturing 8/1/22 at a rate of 0.005%...\$300,000.00

Director's Report

April and May 2022 Activities

MPL Branch Building Projects

Johnson, the design team and Moody/Nolan Architects worked together to plan and conduct its first in-person community listening session at the Martin Luther King, Jr. branch library. Until then, the team has been collecting input using asynchronous methods such as online surveys and a branch display soliciting passive feedback from patrons using the library.

Broadband

Johnson's work with the Milwaukee Broadband partnership continues and the group published a RFP to commission a broadband feasibility study for the Greater Milwaukee area, a requirement per Wisconsin state statute for the group to consider any and all options for implementing equitable solutions for broadband access in the region.

Community

Johnson was asked to serve as the Mayor's surrogate at the Spectrum Digital Education Grant celebration honoring awardees Digital Bridge Inc. and the YWCA of Southeast Wisconsin receiving a combined total of \$40,000 to help support digital education, access and affordability in the City of Milwaukee.

To support academic peers and their MLIS students' understanding of public library administration and leadership, Director Johnson appeared as a guest lecturer for UW ISchool's Management of Information Organizations.

Johnson was asked to join the City's Vision Zero Action Team, the Mayor's new initiative to eliminate reckless driving in the City of Milwaukee. Library staff will be working collaboratively with staff from the Department of Public Works and other city departments to improve safety features at the intersection of Fond Du Lac Avenue, Center and 27th streets, a high crash corridor which borders the Center Street branch library.

Johnson and others met with Common Ground's Lead Organizer Jennifer O'Hear to explore areas of synergy and potential collaboration. Their staff and volunteers work to address local and national issues using empowerment and mobilization strategies to improve the quality of life for residents.

Johnson continues to meet regularly with peers to address multiple challenges facing libraries and other anchor institutions, and to share successes and best practices. Highlights include meetings with the American Library Association Executive Director Tracie Hall; Urban Libraries Council; Schools, Health and Libraries Broadband Coalition; and the quarterly meeting of the System and Resource Library Administrators Association of Wisconsin. The latter group is planning strategies for advocacy at the state and county legislative levels in collaboration with the Wisconsin Library Association.

April 2022

Summary of VIRTUAL and IN-PERSON PROGRAMS (for Board Report):

MPL HELPS PEOPLE READ

English Reading Hour. The Refugee and Immigrant Services Committee hosted our monthly session where attendees can practice English reading and speaking with other learners. We read poems and short stories with others and talked about what we've read. Attendance: 3

MPL HELPS PEOPLE LEARN

What is Cryptocurrency? Anthony Frausto, Coordinator of General Reference, created and presented a virtual program which explained the basics of the new cryptocurrency financial system on April 13. The audience learned about the origins of cryptocurrency, issues surrounding it, and what it could mean for the future of finance. Attendance: 15

EveryoneOn. MPL developed a new partnership with [EveryoneOn](#) and Employ Milwaukee to deliver a 4-week synchronous digital skills training for adults with limited or no digital experience. Each digital skills training is 2 hours and meets once a week for 4 weeks. MPL participated in a pilot program using Center Street and Mitchell Street branches. Attendance: 30

Technology Tuesdays (series). This program supports the Milwaukee Public Library's strategic plan outcome of increasing digital inclusion by identifying current and future trends in all realms of technology and presenting them to library patrons in a straightforward and easy to understand manner. In April, the programs covered the following topics: Android Auto and Apple CarPlay, Twitter, Technology for the Gardener, and Google Maps and Google Earth. The program is also very popular for asynchronous program participation, with April recordings receiving 59 views this month. Total attendance: 54

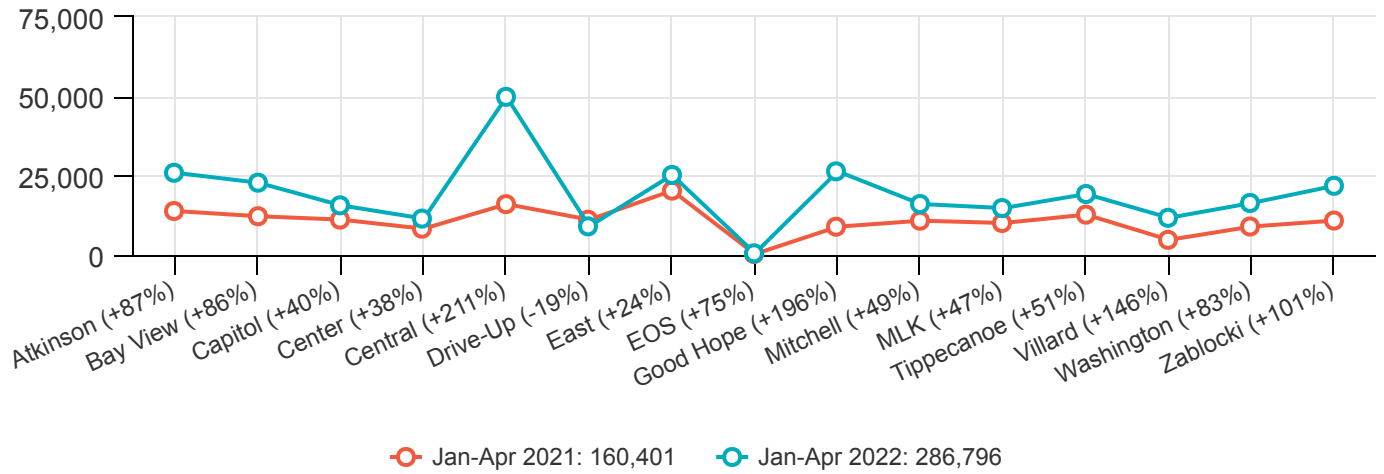
MPL HELPS PEOPLE CONNECT

Milwaukee Zine Fest. Presented in partnership with the Bindery, Milwaukee Zine Fest returned to Central Library for the first time in three years. Almost 90 zine creators and DIY artists occupied the Library's second floor for a full day that featured educational workshops, including one led by Maria Burke (Manager, Mitchell Street Branch Library), printmaking, zine vending and creation. Attendance (approx.): 1,044

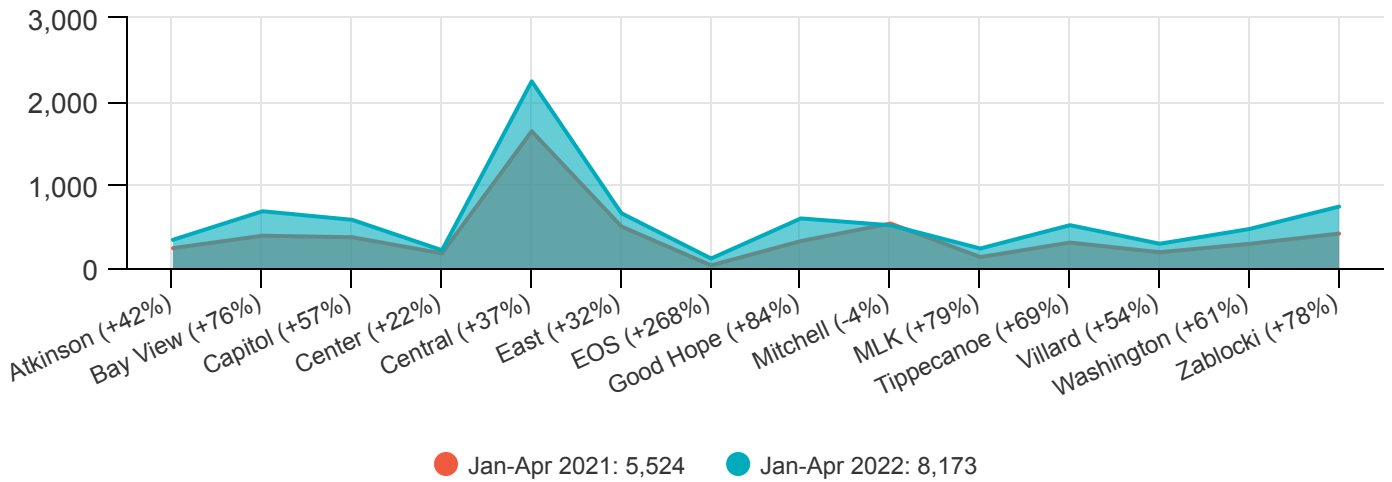
English Conversation Hour (series). The Refugee and Immigrant Services Committee hosted four weekly sessions for adult English language learners. We discussed strategies for small talk and used structured practice to activate vocabulary and language skills. Some topics we discussed included making small talk with strangers, food idioms, holidays, and vocabulary for abilities and actions and going out to eat and ordering food. Total Attendance: 27

Total attendance for 23 programs this month: 1,334

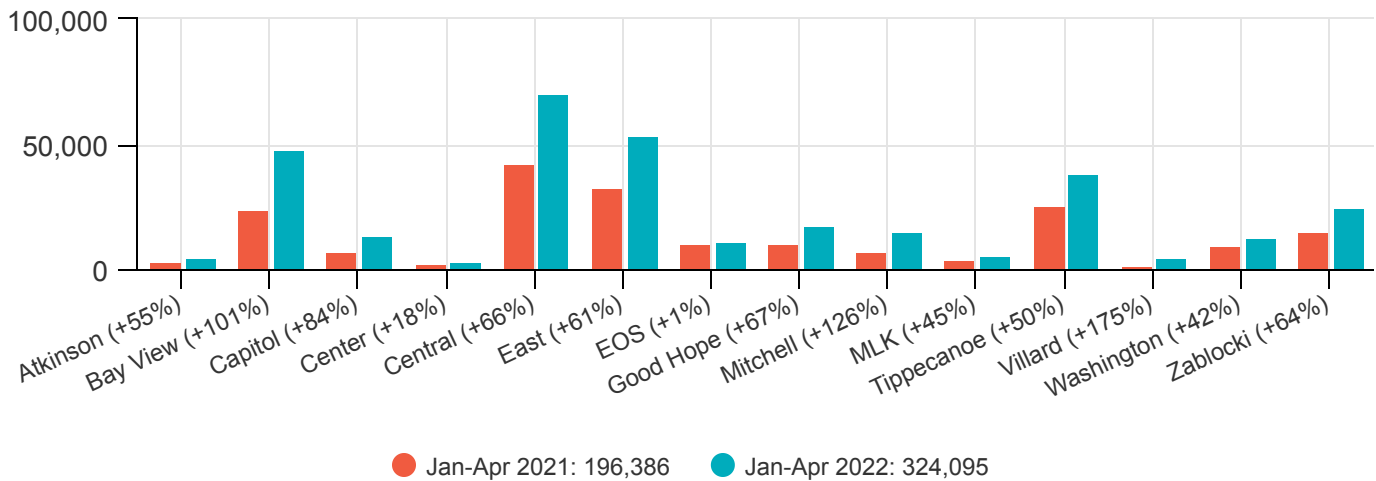
Patron Visits



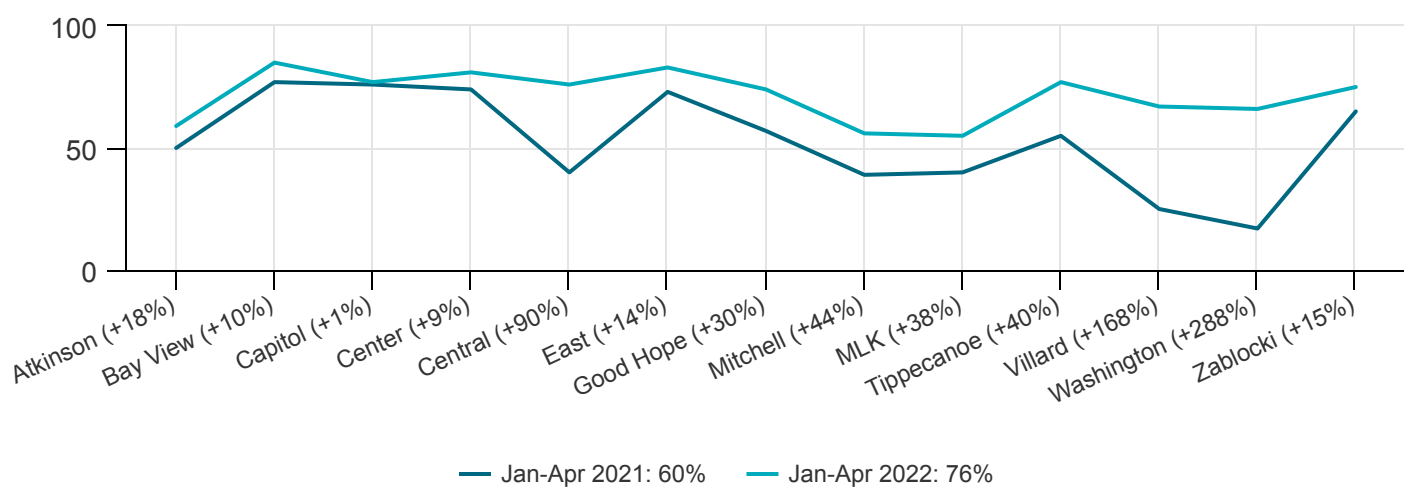
Registration



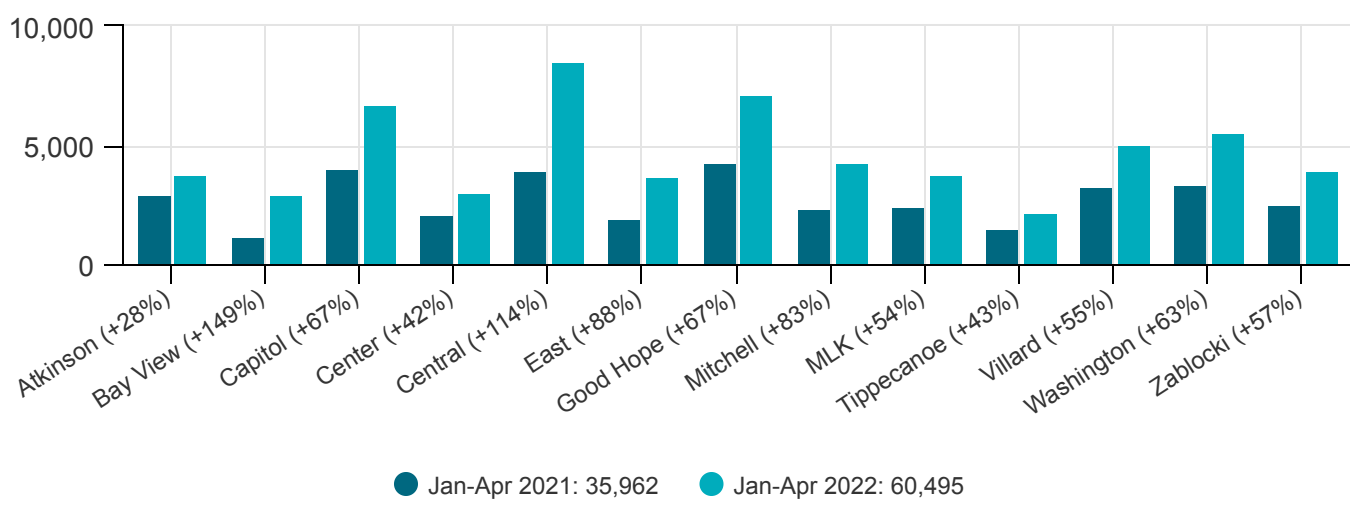
Traditional Circulation



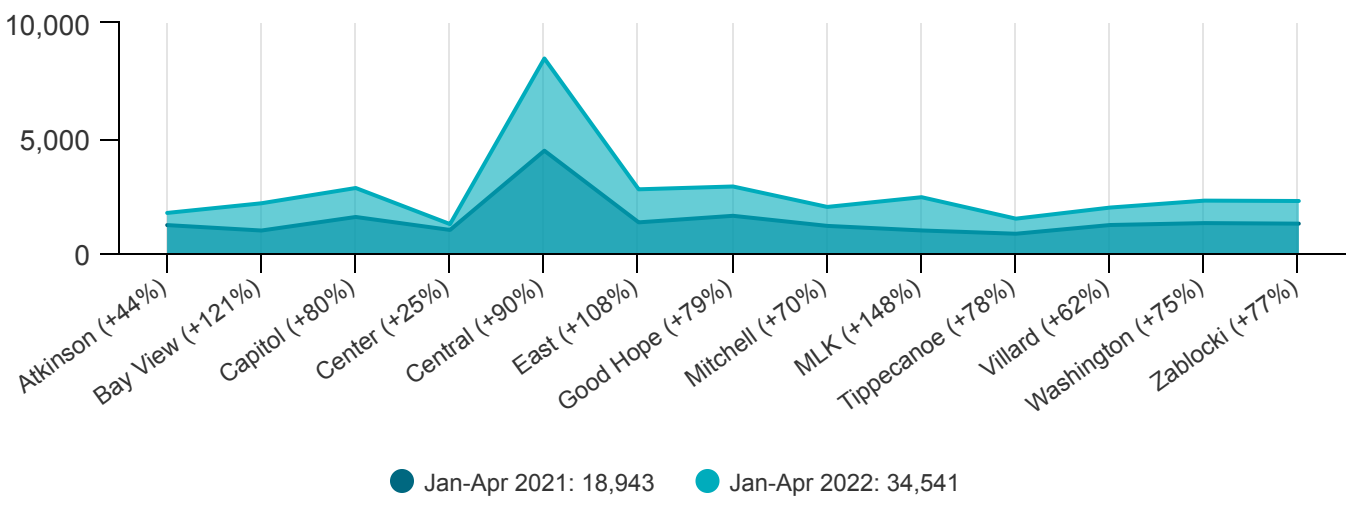
Self-Checkout (%)



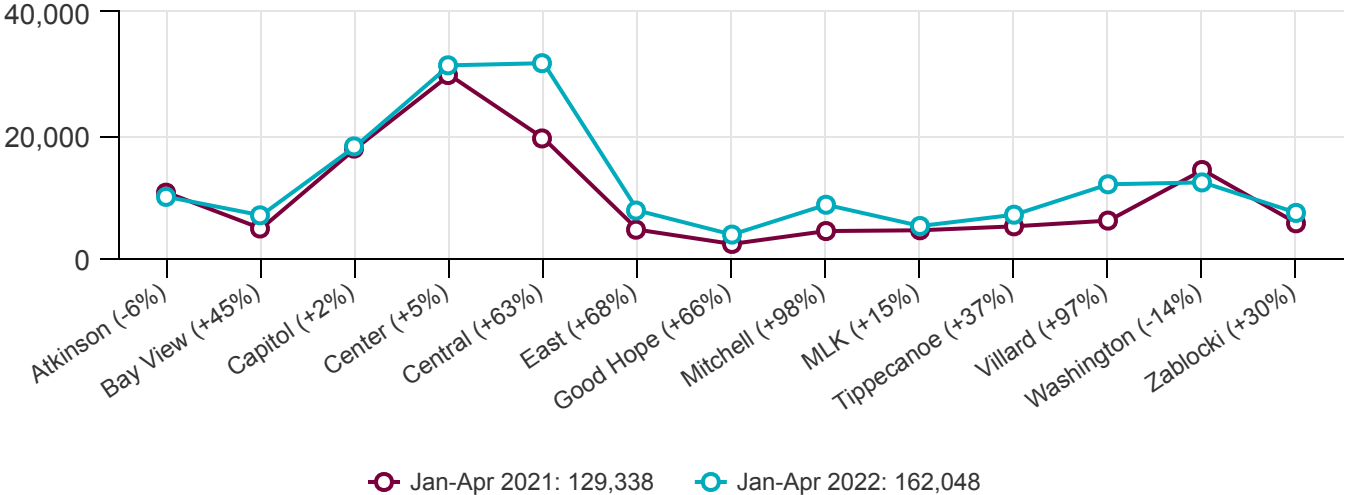
Print/Copy/Fax Jobs



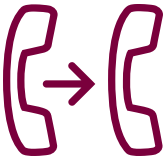
Public Computer Sessions



Wi-Fi Sessions



Ready Reference



21,748
 Calls Answered
 Last Year: 24,341

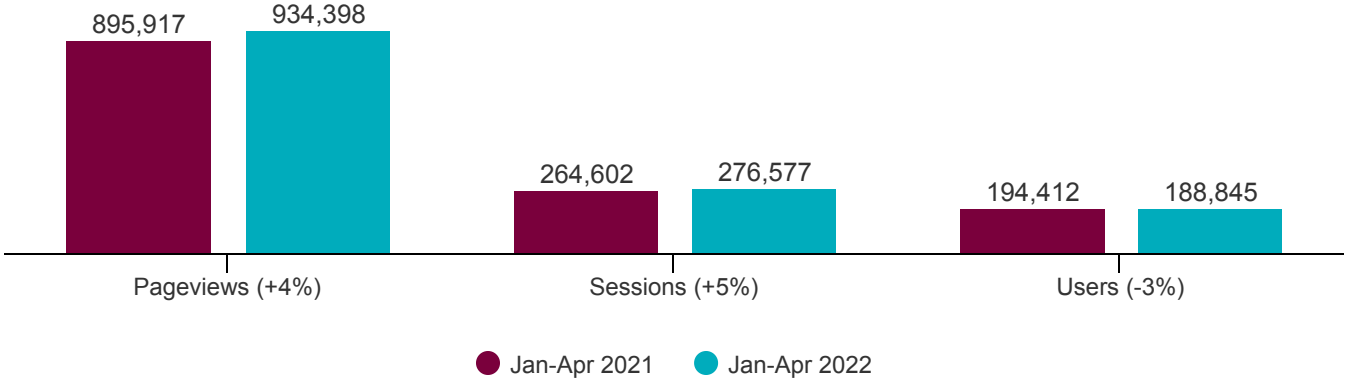


774
 Chat Sessions
 Last Year: 902



567
 Email Responses
 Last Year: 565

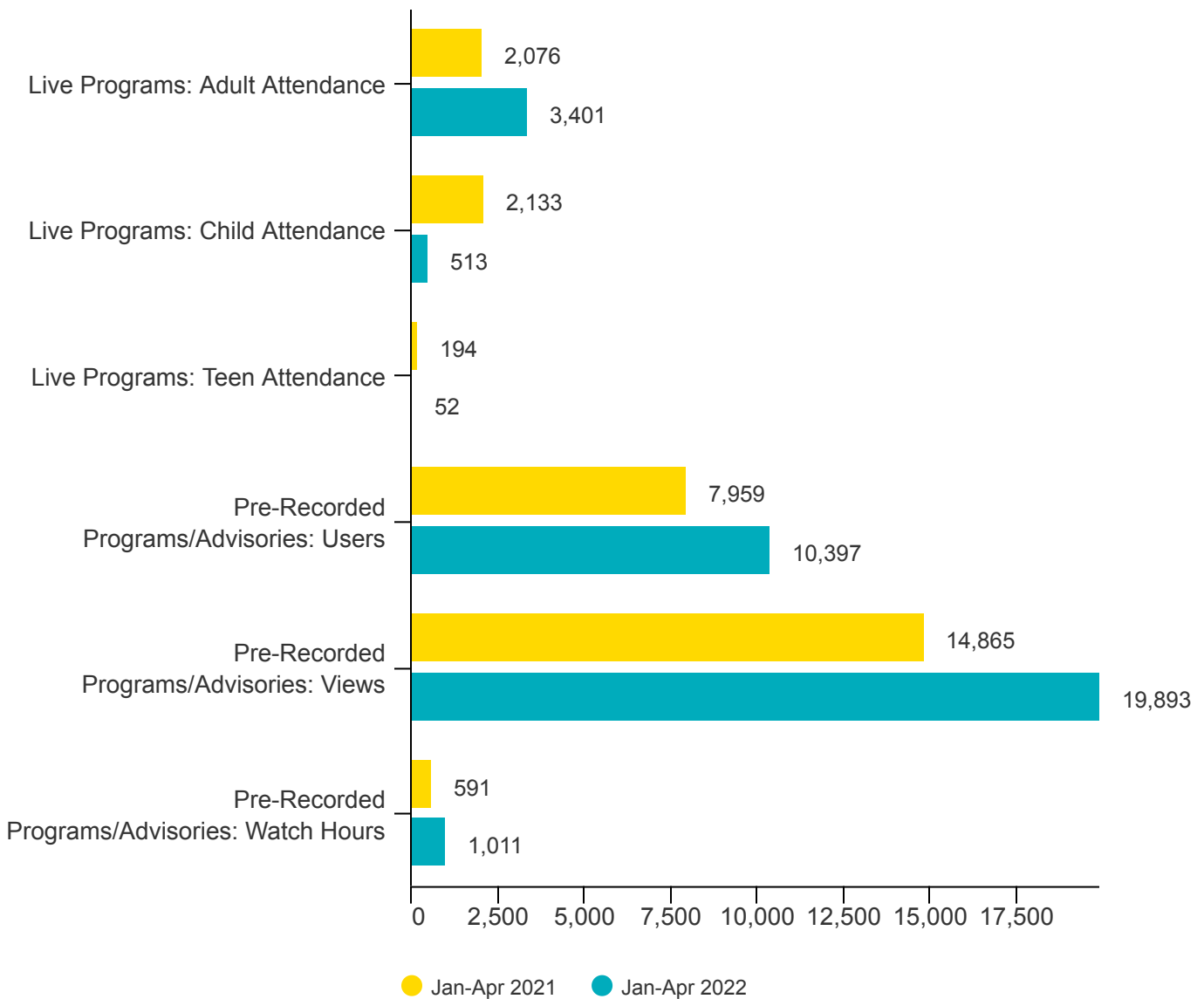
Webpage Usage



Database Usage

Platform	Metric	Jan-Apr 2021	Jan-Apr 2022	Change
Freegal	Downloads/Streams	35,713	29,153	-18%
Gale Courses	Minutes Used	102,392	166,734	63%
Mango Languages	Sessions	1409	1316	-7%
PressReader	Article Opens	99,038	132,052	33%
Pronunciator	Logins	129	99	-23%
Total	-	238,681	329,354	38%

Programming



**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
SERVICES & PROGRAMS COMMITTEE
MINUTES
Wednesday, May 4, 2022**

Video Conference Call by GoToMeeting

PRESENT: Vice-Chair Jennifer Smith, Michael Morgan, Erika Siemsen, Ald. JoCasta Zamarripa, Joan Johnson

EXCUSED: Ald. Milele Coggs

OTHERS

PRESENT: MPL: Persephone Guy-Conner, Anne Rasmussen, Rebecca Schweisberger

Vice-Chair Jennifer Smith called the MPL Board of Trustees Services and Programs Committee meeting to order at 4:02 p.m. on May 4, 2022 with a quorum present. All Trustees and presenters participated by video conference.

1. **Committee Meeting Minutes Review.** Vice-Chair Smith entertained a motion to accept the minutes from the March 9, 2022 meeting, listed as Attachment A of the agenda. Trustee Siemsen moved to approve; Trustee Smith seconded. Motion passed.
2. **Permanent Ban from MPL – Sheldon L. James, Jr.** Library Director Joan Johnson presented a request to permanently ban Sheldon L. James, Jr. from all MPL locations. Vice-Chair Smith stated her intention to convene in closed session, pursuant to Wisconsin Statutes sec. 19.85(1)(a) to deliberate concerning the quasi-judicial hearing in the case of Sheldon L. James, Jr. Trustee Zamarripa made a motion to move into closed session and Trustee Siemsen seconded. The Committee reconvened in open session at 4:20 p.m. The Committee voted to approve the permanent ban of Sheldon L. James, Jr. The Committee will present the recommendation to the Board at the May 24, 2022 meeting. Motion passed.
3. **Safety Report.** Library Security Investigator Persephone Guy-Conner presented statistics about security incidents at all MPL locations during Quarter 1, 2022. The Committee discussed possible solutions to address drug and mental health related security incidents. MPL staff will meet to discuss alternative solutions, including partnership with community groups, communication with the Office of Violence Prevention, and seeking additional grant funding for support. Additional security staff is being added to prepare for hours expansion. Informational item.
4. **COVID-19 Update – Phased Re-opening.** Director Johnson shared MPL has been working to fill vacancies and staffing levels are now close to pre-COVID rates with an 11.2% vacancy rate, down from a high of 18-20%. As a result, the library will return to fully funded hours starting June 6, 2022. Central Library will be open 52 hours per week, branch libraries will be open 48 hours per week, and the Drive-up will be open 60.5 hours per week. Sunday hours will resume in October 2022. Community Rooms will be available for use at all locations. The Grand Rotunda and Eighth Street (ADA accessible) entrance at Central Library will reopen, as well. MPL will host a celebration to welcome the community back to the libraries; further details forthcoming. The Committee and Library Administration discussed staff well-being and support during reopening in a post-COVID environment. Updates on reopening will be shared with the Committee at the July 20, 2022 meeting. Informational item.

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 5:07 p.m. on May 4, 2022.



MILWAUKEE
PUBLIC LIBRARY

Slate of Officers
2022 – 2024

President

Trustee Mark Sain

Vice-President

Trustee Chris Layden

Financial Secretary

Trustee Teresa Mercado

Past-President

Trustee Dr. Michele Bria



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Matt Kowalski
VACANT (Kovac's replacement)
VACANT (Zamarripa's replacement)

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Michael Morgan
Erika Siemsen
VACANT (County Supervisor)

AUXILIARY COMMITTEES

Michele Bria, Urban Libraries Council Executive Board
Michele Bria, Milwaukee Public Library Foundation Board and MPLF Balancing the Books Committee
Mark Sain, MPLF Balancing the Books Committee
Erika Siemsen, Milwaukee County Federated Library System Board

May 2022