

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday June 27, 2017
Central Library
Community Meeting Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233**

PRESENT: JoAnne Anton, Michele Bria, Sharon Cook, John Gurda,
Ald. Cavalier Johnson, Ald. Nik Kovac, Sup. Marcelia Nicholson, Joan Prince,
Jennifer Smith, Paula Kiely

EXCUSED: Ald. Milele Coggs, Chris Layden, Dir. Mark Sain

STAFF: Eileen Force Cahill, Joan Johnson, Jackie Jones, Sam McGovern-Rowen,
Jennifer Meyer-Stearns, Judy Pinger, Crystal Sura, Pat Swanson,
Kathleen Vandenboom-Hurley, Kelly Wochinske

OTHERS

PRESENT: Eric Pearson, Budget and Policy Division

President Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on June 27, 2017 with a quorum present. Trustee Prince participated by conference phone.

PUBLIC COMMENT None.

RESOURCES / RECOMMENDATIONS / RESEARCH

1. **Special Collections – Wisconsin Architectural Archives.** Humanities and Archives Librarian Kathleen VandenBoom-Hurley presented an overview of the Wisconsin Architectural Archives collection housed in the Central Library. In 1975, the Wisconsin Architectural Archives collection began with architectural drawings from architect Alexander Eschweiler. The collection of drawings and plans record the styles of architects who shaped the history of Wisconsin. There is an index to more than 12,500 projects representing over 470 architects dating from 1851. Informational item.
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CONSENT AGENDA

2. **Regular Board Meeting Minutes May 23, 2017.**
3. **Administrative Reports.**
 - a. Personnel Actions
 - b. Financial Report
 - c. Library Director's Reports

President Gurda asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-20 of the agenda. President Gurda entertained a motion to approve. Trustee Bria moved and Trustee Anton seconded a motion to approve the Consent Agenda. Motion passed.

REPORTS

4. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Nik Kovac, Resource Library Representative, reported on the June 12, 2017 MCFLS Board meeting. He said there was further discussion regarding increasing lending limits on DVD and CDs and the action was tabled by the Library Directors Advisory Council (LDAC). The Board reviewed the Delivery Services Contract which included some possible changes in delivery boundaries. Regular meeting items such as financial and administrative reports were reviewed. Director Kiely added since the meeting there is an update on State funding from MCFLS. The Wisconsin Library Association has been lobbying the legislators to return the level of funding for State Library Systems back to 2010 levels – an additional \$1.5 million. The Joint Finance Committee approved an amendment to add that money to the budget. The funds, totaling \$90,000 for MCFL would be used specifically for job training, early literacy and connectivity. Informational item.

5. **Building and Development Committee.** Committee Chair Michele Bria provided the report from the June 1, 2017 regarding the Forest Home, Mitchell Street, Mill Road/Good Hope, Martin Luther King and Capitol project updates. Referring to the meeting agenda and minutes listed at attachment B, page 21-27 of the agenda, Trustee Bria briefly summarized the committee's discussion. Informational item.

6. **Executive Committee.** President Gurda reported that the committee reviewed the library's major initiatives and their status. Discussion on succession planning for the Board took place. Director Kiely will provide planning tools and resources for the Trustees to use later this year and it may be an item for discussion at the future Board retreat. More information on the retreat, planned for February 2018 will be forthcoming. Informational item.

OLD BUSINESS

7. **Branch Redevelopment.** Construction Project Manager Sam McGovern-Rowen said the Design Kickoff meeting with Zimmerman Architectural Studios was held on June 8, 2017. Zimmerman will be designing the interior of the new library on Good Hope Road. Discussion included the MPL's commitment to designing flexible spaces and encouraged the design team to be creative. Zimmerman will hold at least three community meetings during the design process to not only inform the public on initial renderings but to solicit their feedback. The development team, Royal Capital LLC and Maures Development Group, and their architect Engberg Anderson Architects, will attend the meetings. The first meeting will be scheduled in early August. Informational item.

NEW BUSINESS

8. **Grand Opening of the Mitchell Street Branch.** Community Relations & Engagement Director Eileen Force Cahill reported that the idea for the September 30, 2017 grand opening celebration is to reflect the Library Loud Awareness Campaign. There will be a lot of involvement with the community. She welcomed the Trustees to share their ideas with the library's communications team. The Board will be updated on the events as the planning progresses. Informational item.
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STRATEGIC DISCUSSION

9. **Program & Service Sustainability.** President Gurda invited the Budget Analyst Eric Pearson to explain the City's budget process and timeline. The budget process began in May. Mayor Barrett gave each department head a target allocation for submitting their budget request for 2018. Due to increases in City pension costs, the request is for reductions compared to the 2017 budget. The Mayor's proposed executive public hearing on the budget is scheduled for August 15, 2017. In late September the Mayor presents the proposed budget to the Common Council. The Common Council Finance & Personnel Committee hearing with City departments takes place in October. The final budget is adopted on November 10, 2017. Discussion ensued regarding the City's Pension Board and their upcoming decision on the revised employer pension contribution rates that will be established beginning in 2018 and remain stable for the next five years. President Gurda encouraged the Trustees to advocate for the library system to inform the budget's decision-makers about the significant services the library provides for the community. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of June 27, 2017 was adjourned at 5:40 p.m.
