



**Vision**  
*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

**Mission**  
*Inspiration starts here – we help people read, learn, and connect.*

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## BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, March 28, 2023**  
**4:00 p.m.**

**Central Library**  
**Rotary Club of Milwaukee Community Room**  
**814 W. Wisconsin Avenue**  
**Milwaukee, WI 53233**

4:00 – 4:05

**WELCOME & ROLL CALL**

4:05 – 4:15

**PUBLIC COMMENT**

4:15 – 4:20

**CONSENT AGENDA**

Attachment A, page 4

1. **Regular Board Meeting Minutes, January 24, 2023.**
2. **Committee Reports**
  - a. Services & Programs Committee Meeting Minutes – March 1, 2023
3. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Report
  - c. Statistics

**REPORTS**

4:20 – 4:25

4. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Erika Siemsen will report on the February 27, 2023 MCFLS Board meeting.

**OLD BUSINESS**

4:25 – 4:50

5. **State Annual Report – Review Data and Ratify President's Approval.** The Trustees will review the Annual Report and ratify President Sain's approval.

Attachment B, page 18

6. **Martin Luther King Redevelopment Project.** Sam McGovern-Rowen and City Attorney Alex Carson will present documents related to the Martin Luther King branch redevelopment.

The Library Board may vote to convene in closed session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” for the purpose of discussion related to the mixed-use development that will house a new Milwaukee Public Library at 2901 North Dr. Martin Luther King, Jr. Drive. The Library Board will reconvene in open session at the conclusion of its closed session.

## **NEW BUSINESS**

4:50 – 5:10

7. **Contract Award – Community Engagement Consultant.** Library Director Joan Johnson will recommend a contract award for the Community Engagement Consultant.  
Attachment C, page 30
8. **Contract Award – Café Services Vendor.** Deputy Library Director Jennifer Meyer-Stearns will recommend a contract award for the Café Services Vendor.  
Attachment D, page 31
9. **Legislative Updates.** Library Director Joan Johnson will review library-related items from the Governor’s proposed budget.

## **BOARD DEVELOPMENT**

5:10 – 5:20

10. **Urban Libraries Council (ULC) Executive Board.** Trustee Bria will present an update on the work of the ULC Executive Board.

5:20 – 5:30

11. **Closing Remarks and Adjournment.**

### ***REMINDER: Next scheduled meetings are:***

*April 4, 2023 Innovation & Strategy Committee – Video Conference Call, 9:00 a.m.*

*April 6, 2023 Building & Development Committee – Video Conference Call, 8:00 a.m.*

*April 25, 2023 Finance & Personnel Committee – Video Conference Call, 8:30 a.m.*

*April 25, 2023 Board Meeting – **IN PERSON**, 4:00 p.m., Central Library*

### **Trustees**

Mark Sain, *President*, Chris Layden, *Vice-President*, Teresa Mercado, *Financial Secretary*, Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold, Erika Siemsen, Ald. Scott Spiker, Sup. Kathleen Vincent, Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary’s Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library’s many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING**

**MINUTES**

**Tuesday, January 24, 2023**

**Video Conference Call via GoToMeeting**

**PRESENT:** Michele Bria, Ald. Milele Coggs, Matthew Kowalski, Teresa Mercado, Michael Morgan, Felicia Saffold, Erika Siemsen, Scott Spiker, Kathleen Vincent, Joan Johnson

**EXCUSED:** Chris Layden, Mark Sain

**STAFF:** Kelly Bolter, Eileen Force Cahill, Chetla Jackson, Carlos Lopez, Tammy Mays, Sam McGovern-Rowen, Jennifer Meyer-Stearns, Matt Murphy, Karli Pederson, Rebecca Schweisberger, Kelly Wochinske

**OTHERS**

**PRESENT:** MPL Foundation: Ryan Daniels

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Financial Secretary Teresa Mercado called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:02 p.m. on January 24, 2023 with a quorum present. All Trustees participated by video conference.

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**SPECIAL COMMUNICATION**

1. **Introduction of New Trustee.** Trustee Mercado introduced new Trustee, Supervisor Kathleen Vincent. Trustee Vincent shared a brief overview of her professional background. She has a strong passion for public libraries and looks forward to serving on the Board and supporting MPL at the county level. Informational item.
2. **Quarterly Review of Fund Investments.** Mr. Wayne Sattler, Senior Vice President & Managing Director at U.S. Bank reviewed the Account Investment Materials and provided a market overview. The investment performance of the trust fund for the period ending January 24, 2023 was reviewed. There were no recommended changes to the current portfolio allocations. Informational item.

**CONSENT AGENDA**

3. **Regular Board Meeting Minutes November 22, 2022**
4. **Committee Reports**
  - a. Innovation & Strategy Committee Meeting Minutes – January 10, 2023
5. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Reports
  - c. Statistics

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**REPORTS**

6. **MPL Board Building & Development Committee.** Trustee Morgan reported on the January 12, 2023 meeting. A Request for Proposal (RFP) for a new café vendor at Central Library was issued in 2022

and two strong proposals were received. MPL staff will complete the selection process and present a contract award request at an upcoming Building & Development meeting. MPL has cleared out a large storage space in the 8th Street corridor of Central Library which could potentially house the new café and Bookseller. MPL is working with the Redevelopment Authority of the City of Milwaukee (RACM) to prepare the former Mill Road and Llewellyn properties for sale. The properties have been appraised and are expected to be listed for sale in spring 2023. MPL has identified a temporary space to use during construction and is in the process of negotiating the lease. The final construction costs are nearly complete and closing is projected for March 2023. The next step in the process is to declare the current Martin Luther King branch library as surplus to allow Department of City Development (DCD) to begin the property sale transaction. Trustee Morgan moved to declare the current Martin Luther King library property at 310 W. Locust Street as surplus to the needs of the Library for the eventual development of a new Martin Luther King branch library in a new mixed-use development. Trustee Bria seconded. Motion passed.

7. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Siemsen reported on the November 28, 2022 and January 12, 2023 meeting. On February 7, 2023 MCFLS arranged a shuttle to take staff from member libraries to Madison for Library Legislative Day. MCFLS is encouraging member participation as part of their strategic plan. A systemwide marketing campaign has been initiated to encourage patrons to return to library buildings. The campaign highlights locations and resources and invites patrons to share a 'Shelfie' in front of a library shelf. The campaign includes print and radio ads and a newsletter to all state and local elected officials. Wisconsin Library Association is focusing on intellectual freedom and MCFLS encourages member libraries to create processes or procedures to address materials or access challenges. Informational item.
8. **MPL Foundation.** MPL Foundation Executive Director Ryan Daniels provided an update on fundraising activities. In 2022, the Foundation raised a total of \$2,433,926.21, which is nearly \$1M over 2021. This total does not include other opportunities that don't result in direct donations to MPLF, such as assistance with grant writing for federal funding. The MPLF Strategic Plan is under review and is expected to be finalized in upcoming months. The Foundation will continue working on joint committees, especially the Balancing the Books committee. In addition to short-term funding opportunities, efforts will be focused on securing long-term structural funding. Informational item.

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## NEW BUSINESS

9. **State Annual Report.** State Annual Report. Trustee Mercado referred to the Statement Concerning Public Library Systems Effectiveness, which was included as Attachment C of the agenda. The statement is part of the Public Library Annual Report presented to the Department of Public Instruction (DPI). Each year, MPL is required to report on the effective leadership of Milwaukee County Federated Library System (MCFLS). Library Director Joan Johnson noted MCFLS Executive Director Steve Hesser and the entire MCFLS team have been great partners. Accomplishments over the last year include:
  - MCFLS has been astute and thorough in maximizing the use of system funds to yield the greatest amount of benefit to all members, including MPL.
  - A system-wide task force was created to issue a Request for Proposal (RFP) for the shared cataloging system, which resulted in a re-negotiated contract with the existing vendor for improved services at a reduced cost.
  - MCFLS provided strong support to all members in administering the American Rescue Plan Act (ARPA) grant-funded projects.

- MCFLS continues to provide reliable delivery of materials throughout the county and support of MPL's AmeriCorps program.
- Ongoing continuing education is offered to all member libraries.

Trustee Siemsen moved and Trustee Saffold seconded a motion to approve the statement, which will be signed by President Sain and sent to DPI as part of MPL's Annual Report. Motion passed.

10. **Contract Award**. Kelly Bolter, Library Services Manager of Events and Programming, presented a request to award the 2023 Cargill Kitchen Consultant contract. On December 1, 2022 MPL released a Request for Proposal (RFP) for a vendor to run virtual and in-person culinary literacy programs and 3 qualified proposals were received. A staff committee evaluated the proposals and interviewed candidates. The committee unanimously recommended awarding the contract to Sharrie Agee, who has been the Kitchen Consultant since April 2022. In that time, Ms. Agee has re-envisioned the popular Snack Hack program at Mitchell Street Library, introduced new programming including the Pit Master Bar-B-Que Challenge, Community Meals, and programs to include healthy foods and light movement. The contract will be awarded for up to \$44,400, which includes a wage increase and covers equipment and program supplies. Trustee Kowalski moved to approve the 2023 Cargill Kitchen Consultant contract award to Sharrie Agee; Trustee Vincent seconded. Motion passed.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of January 24, 2023 was adjourned at 4:56 p.m.

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**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SERVICES & PROGRAMS COMMITTEE  
MINUTES  
Wednesday, March 1, 2023**

ATTACHMENT A - P. 4 of 14  
MPL CONSENT AGENDA  
*2a. Services & Programs Committee  
Meeting Minutes - 03/01/23  
P. 7*

**Video Conference Call by GoToMeeting**

**PRESENT:** Chair Ald. Milele Coggs, Felicia Saffold, Kathleen Vincent, Jennifer Meyer-Stearns  
(Secretary designee)

**EXCUSED:** Joan Johnson, Michael Morgan, Erika Siemsen

**OTHERS**

**PRESENT:** MPL: Chantel Clark, Carlos Lopez, Derek Reilly, Rebecca Schweisberger

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Deputy Library Director Jennifer Meyer-Stearns called the MPL Board of Trustees Services and Programs Committee meeting to order at 4:07 p.m. on Wednesday, March 1, 2023 without a quorum present. Quorum was reached at 4:11 p.m. All Trustees and presenters participated by video conference. The agenda items were taken out of order; however, these minutes are presented in numerical sequence.

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1. **Introduction of New Administrator.** Deputy Library Director Jennifer Meyer-Stearns introduced Chantel Clark, Associate Director of Public Services and gave a brief overview of her professional background. Ms. Clark shared she is happy to be part of the MPL team. Informational item.
2. **Committee Meeting Minutes Review.** Chair Coggs entertained a motion to accept the minutes from the November 2, 2022 meeting, listed as Attachment A of the agenda. Trustee Saffold moved to approve; Trustee Vincent seconded. Motion passed.
3. **Safety Report.** Carlos Lopez, Security Manager, and Derek Reilly, Research & Policy Coordinator, presented statistics about security incidents at all MPL locations during Quarter 4, 2022. Data trends from 2021 to 2022 include:
  - trespassing incidents increased over 50%
  - alcohol and drug incidents at Mitchell Street have increased over 50%
  - systemwide, incidents peak between 2:00 and 5:00 p.m.
  - security incidents happen with less than 1% of overall patrons served

MPL continues to foster and improve community partnerships, including neighborhood schools and police districts. Additionally, MPL has explored and utilized environmental design methods, such as additional lighting and rearranging furniture, to help deter security incidents. The Library Security team conducts annual security training, audits, and drills. Informational item.

4. **Community Conversations Briefing.** Deputy Library Director Jennifer Meyer-Stearns presented an update on the ongoing Community Conversations with the City Librarian. To date, there have been 4 conversations which have been fruitful and highly engaging. Patrons have commended MPL staff and customer service, collections, online resources, study spaces, and Central Library. Based on attendee requests, MPL will share information about how they can engage in the budget process at the state and local level. Ideally, the library will receive feedback from over 1,000 patrons by the end of June 2023. The conversations are being promoted on social media and at library outreach events. MPL is exploring options for additional meetings at community partner sites. In February, MPL released a Request for Proposal (RFP) for a Community Engagement Consultant to assist with data collection, analysis, and final reporting. The Committee will receive updates at future meetings. Informational item.

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The meeting of the Milwaukee Public Library Board's Services & Programs Committee was adjourned at 4:25 p.m. on March 1, 2023.

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**Milwaukee Public Library  
Financial Report  
February 28, 2023**

**2023**

**2022**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 25,081,089	\$ 4,087,923	16.3%
<i>Fines</i>	\$ 128,000	\$ 8,304	6.5%
<i>Lost Materials, etc.</i>	\$ 60,000	\$ 4,330	7.2%
<i>MCFLS Contracts</i>	\$ 802,414	\$ 200,604	25.0%
<b>Total City Appropriation</b>	<b>\$ 26,071,503</b>	<b>\$ 4,301,161</b>	<b>16.5%</b>

	Budget	Received to date	% Received
	\$ 24,482,162	\$ 4,235,246	17.3%
	\$ 138,000	\$ 4,571	3.3%
	\$ 60,000	\$ 3,216	5.4%
	\$ 760,469	\$ -	0.0%
<b>Total</b>	<b>\$ 25,440,631</b>	<b>\$ 4,243,033</b>	<b>16.7%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 14,013,643	\$ 2,113,821	15.1%
<i>Fringe Benefits</i>	\$ 6,306,139	\$ 856,533	13.6%
<b>Total</b>	<b>\$ 20,319,782</b>	<b>\$ 2,970,354</b>	<b>14.6%</b>

	Budget	Spent to date	% Spent
	\$ 13,549,077	\$ 2,146,730	15.8%
	\$ 6,232,576	\$ 941,757	15.1%
<b>Total</b>	<b>\$ 19,781,653</b>	<b>\$ 3,088,487</b>	<b>15.6%</b>

**Operating Expenses**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 111,700	\$ 7,941	7.1%
<i>Tools &amp; Machinery Parts</i>	\$ 19,000	\$ 2,999	15.8%
<i>Construction Supplies</i>	\$ 26,000	\$ 4,150	16.0%
<i>Energy</i>	\$ 687,800	\$ 174,338	25.3%
<i>Other Operating Supplies</i>	\$ 248,019	\$ 46,624	18.8%
<i>Vehicle Rental</i>	\$ 9,000	\$ 2,941	32.7%
<i>Non-Vehicle Equipment Rental</i>	\$ 22,000	\$ 4,621	21.0%
<i>Professional Services</i>	\$ 180,751	\$ 65,978	36.5%
<i>Information Technology Services</i>	\$ 417,642	\$ 184,513	44.2%
<i>Property Services</i>	\$ 1,273,520	\$ 324,300	25.5%
<i>Infrastructure Services</i>	\$ 33,000	\$ 43,950	133.2%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 157,100	\$ 20,638	13.1%
<i>Reimburse Other Departments</i>	\$ 105,000	\$ (11)	0.0%
<b>Total</b>	<b>\$ 3,290,532</b>	<b>\$ 882,982</b>	<b>26.8%</b>

	Budget	Spent to date	% Spent
	\$ 109,300	\$ 9,351	8.6%
	\$ 20,470	\$ 1,563	7.6%
	\$ 23,000	\$ 4,613	20.1%
	\$ 684,000	\$ 50,693	7.4%
	\$ 193,225	\$ 17,239	8.9%
	\$ 9,000	\$ 913	10.1%
	\$ 22,000	\$ 3,733	17.0%
	\$ 215,912	\$ 67,719	31.4%
	\$ 432,972	\$ 218,539	50.5%
	\$ 1,325,660	\$ 289,236	21.8%
	\$ 36,000	\$ -	0.0%
	\$ -	\$ -	100.0%
	\$ 151,548	\$ 9,838	6.5%
	\$ 91,000	\$ (2)	0.0%
<b>Total</b>	<b>\$ 3,314,087</b>	<b>\$ 673,435</b>	<b>20.3%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,757,000	\$ 333,524	19.0%
<i>Computers, etc.</i>	\$ 358,187	\$ 32,678	9.1%
<i>Other</i>	\$ 83,202	\$ 881	1.1%
<b>Total</b>	<b>\$ 2,198,389</b>	<b>\$ 367,083</b>	<b>16.7%</b>

	Budget	Spent to date	% Spent
	\$ 1,714,000	\$ 399,631	23.3%
	\$ 309,229	\$ 1,849	0.6%
	\$ 63,462	\$ 698	1.1%
<b>Total</b>	<b>\$ 2,086,691</b>	<b>\$ 402,178</b>	<b>19.3%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 8,300	\$ 500	6.0%
<i>East Property Payment</i>	\$ 4,000	\$ -	0.0%
<i>Mitchell Street Property Payment</i>	\$ 72,000	\$ 13,500	18.8%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 133,500	\$ 66,742	50.0%
<b>Total</b>	<b>\$ 262,800</b>	<b>\$ 80,742</b>	<b>30.7%</b>
<b>Total City Expenses</b>	<b>\$ 26,071,503</b>	<b>\$ 4,301,161</b>	<b>16.5%</b>

	Budget	Spent to date	% Spent
	\$ 7,800	\$ -	0.0%
	\$ 3,500	\$ -	0.0%
	\$ 71,000	\$ 13,500	19.0%
	\$ 45,000	\$ -	0.0%
	\$ 130,900	\$ 65,433	50.0%
<b>Total</b>	<b>\$ 258,200</b>	<b>\$ 78,933</b>	<b>30.6%</b>
<b>Total City Expenses</b>	<b>\$ 25,440,631</b>	<b>\$ 4,243,033</b>	<b>16.7%</b>



**Milwaukee Public Library  
Financial Report  
February 28, 2023**

**2023**

**2022**

**Additional Funding Sources**

**Contract Grants**

	Budget	Spent to date	% Spent
<i>WTBBL Jul '22 - Jun '23</i>	\$ 1,136,100	\$ 633,312	55.7%
<i>ILS Jul '22 - Jun '23</i>	\$ 108,650	\$ 74,769	68.8%
<b>Total</b>	<b>\$ 1,244,750</b>	<b>\$ 708,081</b>	<b>56.9%</b>

	Budget	Spent to date	% Spent
	\$ 1,132,000	\$ 605,286	53.5%
	\$ 105,750	\$ 66,005	62.4%
	<b>\$ 1,237,750</b>	<b>\$ 671,291</b>	<b>54.2%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 124,000	\$ 60,940	49.1%
<i>Programming</i>	\$ 38,000	\$ 2,978	7.8%
<i>Training</i>	\$ 18,000	-	0.0%
<i>Marketing</i>	\$ 32,000	-	0.0%
<i>Contingency</i>	\$ 4,000	\$ 210	5.3%
<i>Board Development</i>	\$ 4,000	\$ 112	2.8%
<i>Strehlow 50+</i>	\$ 37,319	-	0.0%
<b>Total</b>	<b>\$ 257,319</b>	<b>\$ 64,240</b>	<b>25.0%</b>

	Budget	Spent to date	% Spent
	\$ 113,000	\$ 54,942	48.6%
	\$ 34,000	\$ 2,428	7.1%
	\$ 15,000	\$ 488	3.3%
	\$ 29,000	-	0.0%
	\$ 4,000	-	0.0%
	\$ 4,000	\$ 112	2.8%
	\$ 39,045	-	0.0%
	<b>\$ 238,045</b>	<b>\$ 57,970</b>	<b>24.4%</b>

**Foundation Funds**

	Budget*	Spent to date	% Spent
<i>Materials</i>	\$ 419,572	\$ 4,709	1.1%
<i>Programming</i>	\$ 1,052,485	\$ 144,399	13.7%
<b>Total</b>	<b>\$ 1,472,057</b>	<b>\$ 149,108</b>	<b>10.1%</b>

	Budget*	Spent to date	% Spent
	\$ 534,931	\$ 5,863	1.1%
	\$ 1,814,631	\$ 63,659	3.5%
	<b>\$ 2,349,562</b>	<b>\$ 69,522</b>	<b>3.0%</b>

\*Foundation budget includes annual amount committed by the MPL Foundation plus prior year carryover.

**Investments**

*U.S. Bank National Assoc. Commercial Paper (rated A1+) confirmation #327150723 dated 8/1/22 and maturing 3/1/23 at a rate of 0.2%...\$250,000.00*

**Director's Report****February & March 2023 Activities**

Community Conversations led by Director Johnson continued and includes sessions at Mitchell Street, Atkinson, Bay View, Washington Park, and Zablocki. Average attendance is 9 per session and feedback ranges from expressions of gratitude for the MPL as a whole and specifics about services most valued by the attendees. Staff also responded to attendees asking how they can help support the MPL and ensure it receives the funding needed to keep all libraries open. To help promote the sessions, Johnson completed media interviews with WTMJ4 and FOX6.

As in past years, MPL sent a group of representatives to Madison for Wisconsin Library Association's Annual Library Legislative Day. MPL staff was joined by MPL Board President Sain in meetings with Milwaukee's complete delegation of legislators in both the State Senate and Assembly. Director Johnson was asked by WLA Director Sauser to host one of the keynote speakers, State Rep. Evan Goyke during the opening session for the day.

Efforts to advance broadband access expansion continued with Director Johnson leading meetings involving MPL IT staff and peers at the City and State levels for guidance on legal implications and preliminary steps needed prior to an RFP process. Johnson also continues to represent MPL as part of the Milwaukee Broadband Partnership, at the state level with the Wisconsin Digital Inclusion Stakeholders Group and at the national level with the Schools, Health and Libraries Broadband Coalition (SHLB).

Director Johnson was invited by Director Byron Marshall to participate in Community Huddle's Mentorship Program for Women's History Month at the Clara Barton School. Johnson met with small groups from the 3<sup>rd</sup> and 5<sup>th</sup> grade classes to share personal and professional experiences and to encourage use of the MPL.

Director Johnson represents MPL as part of the national Urban Libraries Council (ULC) and was asked to serve on one of its strategic planning focus groups facilitated by their consultant team. There were three other ULC Directors sharing in an intimate dialogue rich with informational experiences and best practices. The larger group of directors meets weekly for discussions on a broader range of topics pertinent to running large, urban libraries. This is an extremely valuable forum and is used regularly by the Director and other MPL Administrators in their respective ULC peer groups. Johnson also had a one-on-one meeting with ULC President and CEO Brooks Rainwater who was very interested in MPL initiatives and willing to serve as a resource as needed.

Johnson participates in regular meetings of the Emergency Management Support Team led by the Director of the city's Office of Emergency Management.

Johnson met with recently elected official Ald. Mark Chambers. She continued to engage with local community leaders including with the Directors and staff of the Westown Association as she continues to serve on their Board, Public Allies Wisconsin, Wisconsin Department of Public Instruction Library Services Team, the Rotary Club of Milwaukee, the MCFLS Board, and the Milwaukee Public Library Foundation Board.

**Summary of VIRTUAL and IN-PERSON PROGRAMS (January):****MPL HELPS PEOPLE READ**

Climate Action Book Club. January's meeting explored *What Climate Justice Means and Why We Should Care* by philosopher Elizabeth Cripps. This title was a slight departure from what the Book Club has discussed previously, in that the author's focus was chiefly around how climate justice is a truly moral duty. Framing the climate crisis as one where those who can act, should act because it is our duty and obligation to fellow humans (present and future) and all other life on this planet. Attendance: 7

## **MPL HELPS PEOPLE LEARN**

Rent for Success. Beth Voecks of the Business & Technology Department of the Central Library partnered with the Department of Neighborhood Services to serve as host to a 1.5-hour virtual workshop titled Rent for Success on 1/12/23. Rent for Success is a free tenant training program designed to educate and empower renters to make safe, healthy choices in their housing, and to provide helpful resources. Participants learn how to: understand rental agreements, advocate for themselves legally, repair their credit, get a free credit report, respond to housing violations effectively, find healthy food, end a bad tenancy, and select the right place to rent. Participants receive a certificate of completion and a 50-page resource manual. Attendance: 10

Small Business Success Story: Solace Manifestation Candles and Jewelry. On January 9, 2023, Beth Voecks of the Business, Technology, and Periodicals Department hosted Riviera Lambert of Solace Manifestation Candles and Jewelry for her Small Business Success Story presentation. Riviera's presentation of her business journey was straightforward and truly demonstrated her passion for her craft, helping others to live their best lives through her products, and for entrepreneurship. She answered all questions open and honestly and gave very thorough and real advice for other small business owners. Attendance: 4

Fight Common Scams and Frauds with Wisconsin Bureau of Consumer Protection. Matthew Arends (Central Business and Periodicals Department) hosted Ben Merens from The Wisconsin Bureau of Consumer Protection. He discussed the details of common scams, the warning signs of a scam, and what to do if you or someone you know falls victim to a scam or fraud. As Wisconsin's lead agency for consumer protection, it provides information and education, mediates complaints, investigates cases, and takes enforcement actions to fight fraudulent and deceptive practices that harm consumers and honest businesses. Attendance: 3

HomeSAFE: Electrical Safety. A retired firefighter and the project manager from Department of Neighborhood Services presented a virtual webinar on electrical safety to library patrons on January 25<sup>th</sup>, starting a series on various topics that will help Milwaukee residents learn how to keep their home, safe. Future topics include Rent Abatement and Illegal Dumping. Attendance: 16

## **MPL HELPS PEOPLE CONNECT**

Fitness & Fuel (series). This fitness-focused program offered a two-part series that highlighted body mobility, flexibility and strategies for setting and maintaining fitness goals. Positive self-affirmations and step-by-step displays of various stretching and toning techniques were demonstrated. Following the fitness component, attendees recharged with fresh, in-house made sea moss smoothies and fresh ginger juice blends prepared in the Cargill Community Kitchen. A 30-Day Affirmation Calendar, recipes and fitness techniques used in the series were available as takeaways for home use. Total attendance: 13

Martin Luther King Day Celebration. The MLK Branch held its first in-person King Day Celebration since 2020 on January 16th. The event was filled with fun activities for all ages, including button-making, a Life-Size Chess board, a Reflections Room, and a collaborative Communi-Tree Mural. Performances from HOPE Fortis South Middle School Chamber Choir, Xalaat Africa Youth Ensemble, Signature Dance Company, Mario the Poet, and Anthony McGahee and Praise Motivated were highlights. The Alpha Phi Alpha Fraternity continued their tradition of King Day support with their fun Trivia Contest. Greetings from Mayor Johnson, County Executive Crowley, Alderwoman Coggs and Director Joan Johnson set the tone for the day. A special treat of birthday cake for all rounded out a memorable all-day event! Attendance: 1053.

**Total attendance for 64 programs: 347**

**Summary of VIRTUAL and IN-PERSON PROGRAMS (February):****MPL HELPS PEOPLE READ**

Climate Action Book Club. Participants this month read and discussed *The Black Agenda*, edited by Anna Gifty Opoku-Agyeman. This collection of essays is a brilliantly crafted policy proposal that deftly outlines vital issues affecting Black Americans, such as the climate crisis, mass incarceration, health and wellness, artificial intelligence, and much more. The group focused on climate issues, but discussed the spectrum of presented materials because everything is truly connected. Intersectionalism is not a new topic for this group, and it was extremely helpful to discuss how this concept is vital to enacting meaningful change to save the planet and ourselves. Attendance: 6

**MPL HELPS PEOPLE LEARN**

Small Business Success Story. Beth Voecks of the Business, Technology, and Periodicals Department welcomed Kimberly Kimistry (AKA Green) of The Kimistry Lab this month for her Small Business Success Story presentation. Kimberly's presentation of her business journey was phenomenal. She had a fabulous PowerPoint presentation that demonstrated her passion for sewing and especially teaching others. Her presentation contained videos that were perfect for showcasing what the "Lab" provides for its creatives in giving them a space to grow their businesses and also hone their skills, craft, and art. Attendance: 9

Japanese Treasures of the Rare Books Room. Attendees enjoyed a rare opportunity to visit the Richard and Lucille Krug Rare Books Room where beautiful and important Japanese art and books from the Milwaukee Public Library's collection that were on display. This event supported Rare Books Librarian Tim Rush's presentation at the annual Anime Milwaukee Convention. An additional Krug lecture is scheduled in April to share more on this topic. Attendance: 120

Rent for Success. Rent for Success is a free tenant training program designed to educate and empower renters to make safe, healthy choices in their housing, and to provide helpful resources. Milwaukee has experienced high rates of eviction over the past decade. Tenant protections and resources are available, but many of these are unknown to renters. Fostering housing stability is in direct support of MPL's vision of building healthy families and vibrant neighborhoods. In this workshop, participants learn how to: understand rental agreements, advocate for themselves legally, repair their credit, get a free credit report, respond to housing violations effectively, find healthy food, end a bad tenancy, and select the right place to rent. Attendance: 3

Tech-splanation (series). Bay View Staff lead Rachel Couch shared, "I have been helping the same patron weekly for several months now. While it is primarily the one patron that shows up weekly, the amount of assistance I've been able to offer this patron is still meaningful. She is new to technology and purchased a nice smartphone that she, unfortunately, did not know how to use. Although, in the past couple months she has made great progress and has even helped some friends navigate their own devices. In addition, the relationship built with this patron has carried over into another program. She brings a group of older women to the "Golden Gamers" program and we play mah-jongg once a month. It's nice to see how the connections made with just one patron can have a ripple effect on the community." Total attendance at 15 sessions: 13

**MPL HELPS PEOPLE CONNECT**

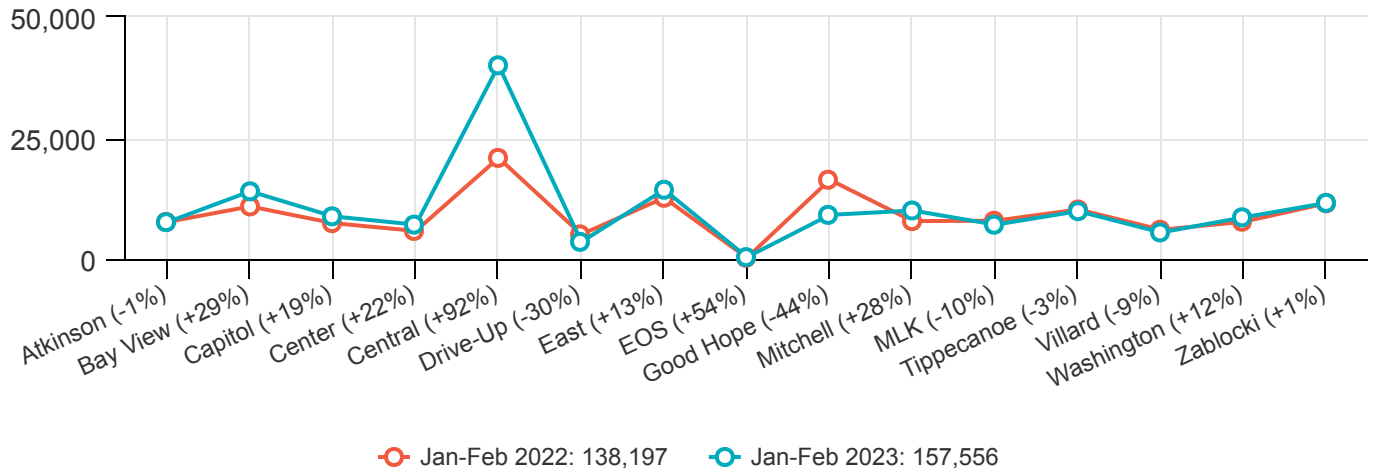
Snack Hack (Series). Snack Hack is a food and nutrition literacy program structured as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a cooking demonstration and a snack for attendees. February started Block 1, the first "building block" of 4 used to present human digestive tract information. Total attendance at 2 sessions:

Fitness & Fuel (Series). This new fitness-focused food program highlights body mobility, flexibility and strategies for setting and maintaining fitness goals. Positive self-affirmations and step-by-step displays of various stretching and toning techniques are demonstrated. Following the fitness component of the class, attendees recharge with a fresh, in-house made smoothie prepared in the Cargill Community Kitchen. A 30-Day Affirmation Calendar, recipes and goal setting techniques used in the classes were available as takeaways for home use. Total attendance at 1 session: 1

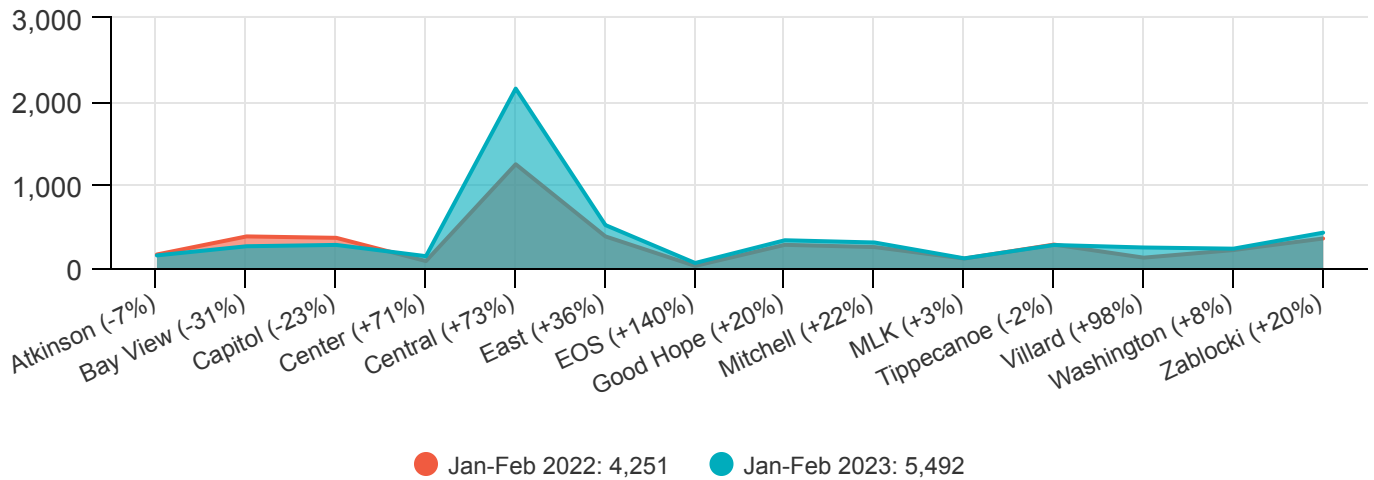
You Made it, Now Sell It!: Our second Saturday program at Good Hope featured business owner Elaine Moertl, a long-time library patron and owner of Falcon's Mew. Elaine prepared an excellent handout and brought a whole box of sample things that she used to illustrate her talk. It was scheduled from 11 to noon, but at noon came and went and no one left. At 12:15, we had to let the group know that the Community Room had been booked by another group, but Elaine and crew moved over into the Marketplace. Three attendees stayed asking her questions and talking until 1:15. Attendance: 7

**Total attendance** for 67 programs: 523

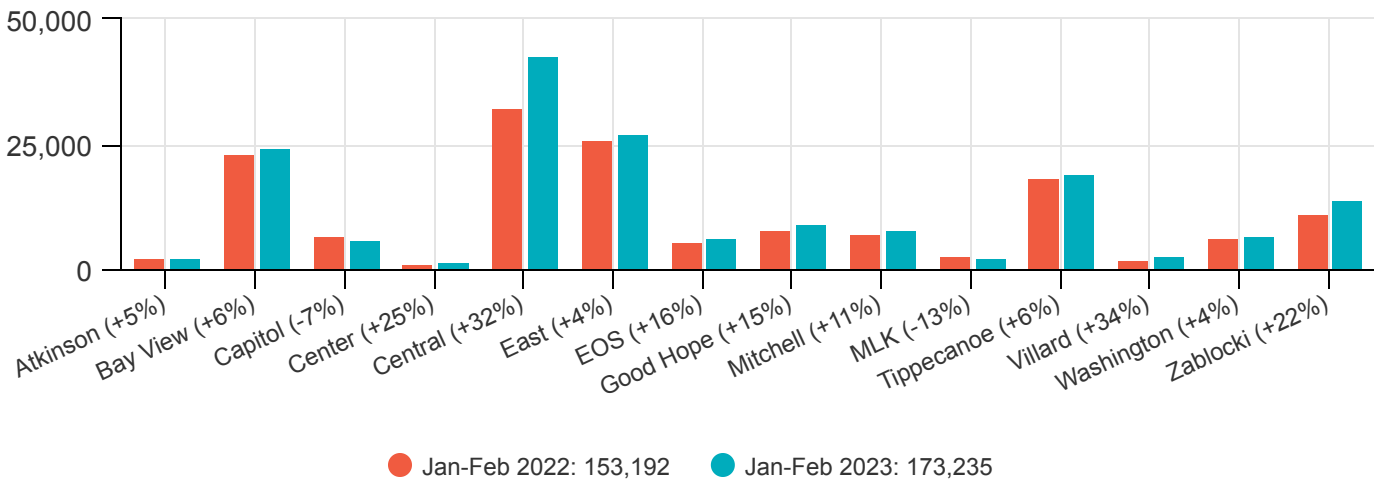
# Patron Visits



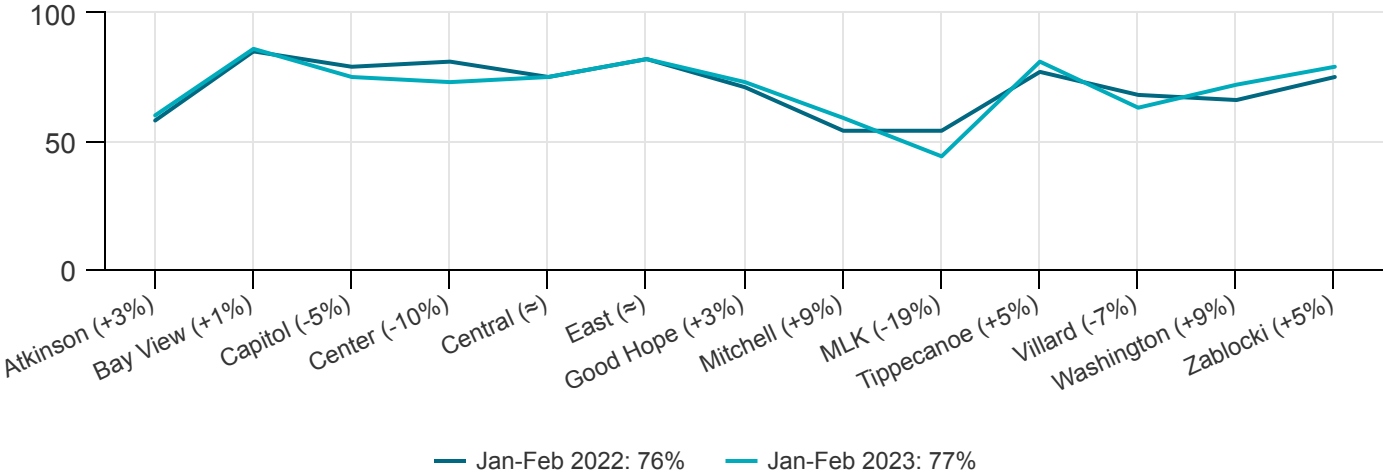
# Registration



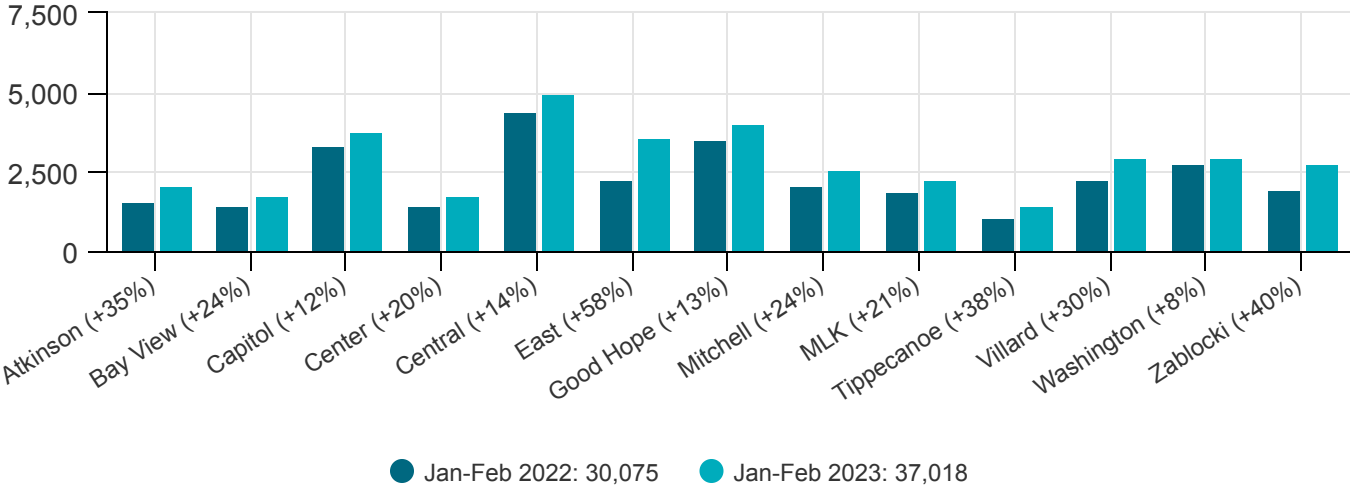
# Traditional Circulation



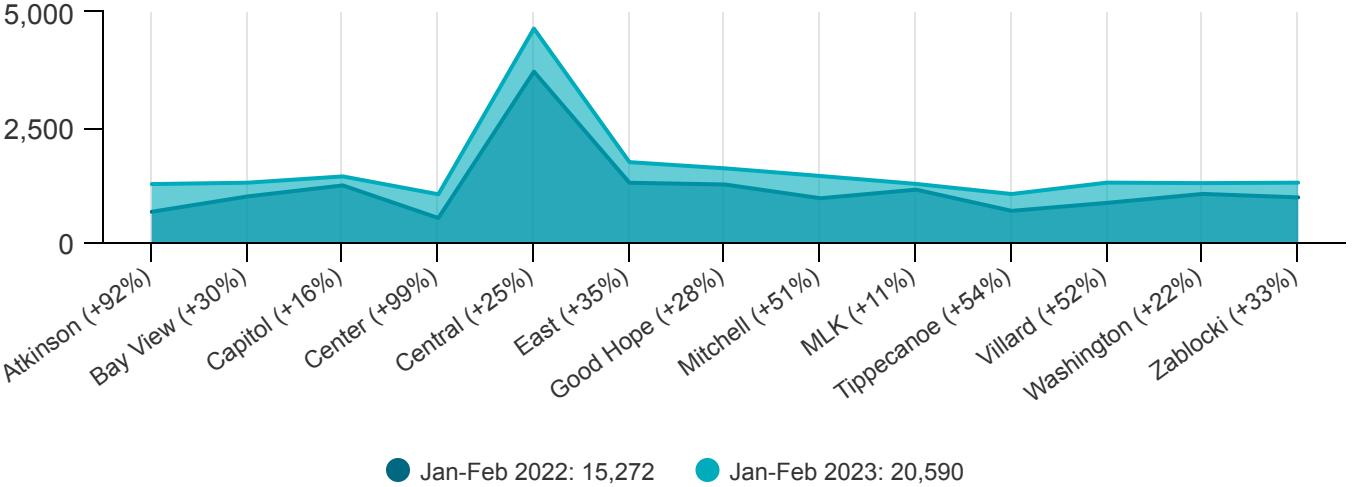
# Self-Checkout (%)



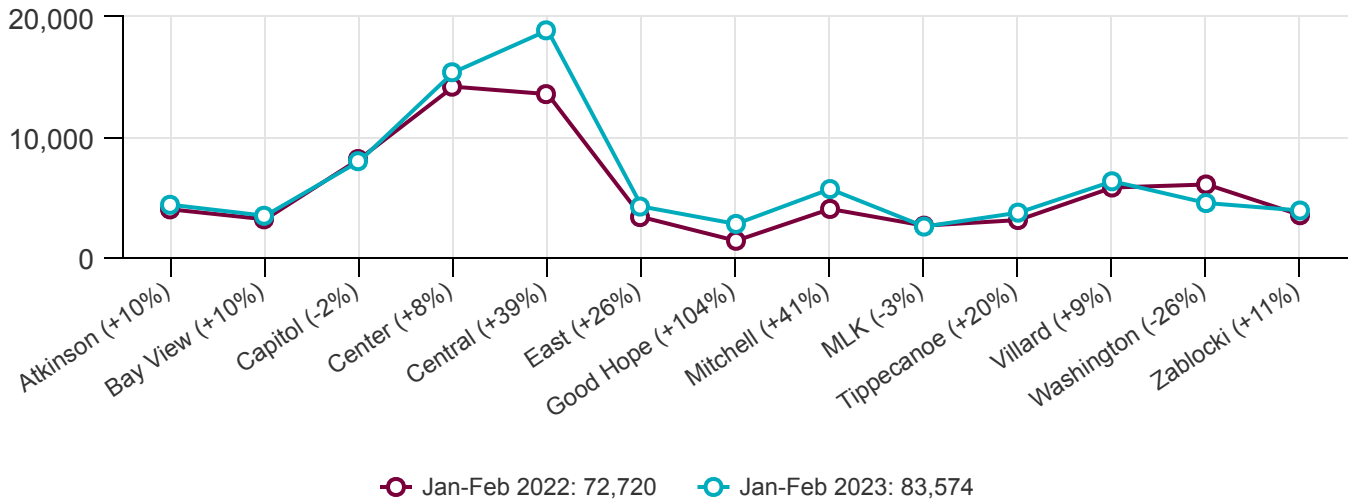
# Print/Copy/Fax/Scan Jobs



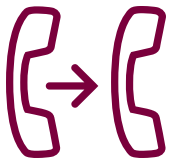
# Public Computer Sessions



# Wi-Fi Sessions



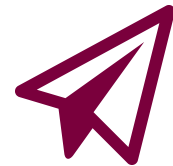
# Ready Reference



**8,186**  
 Call Sessions  
 Last Year: 12,688

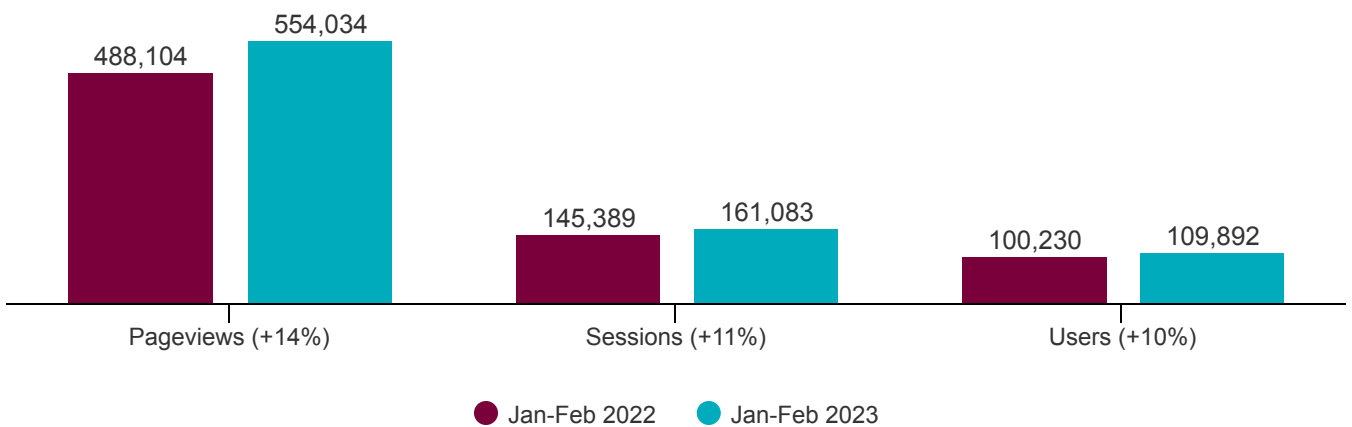


**455**  
 Chat Sessions  
 Last Year: 449



**280**  
 Email Sessions  
 Last Year: 321

# Webpage Usage

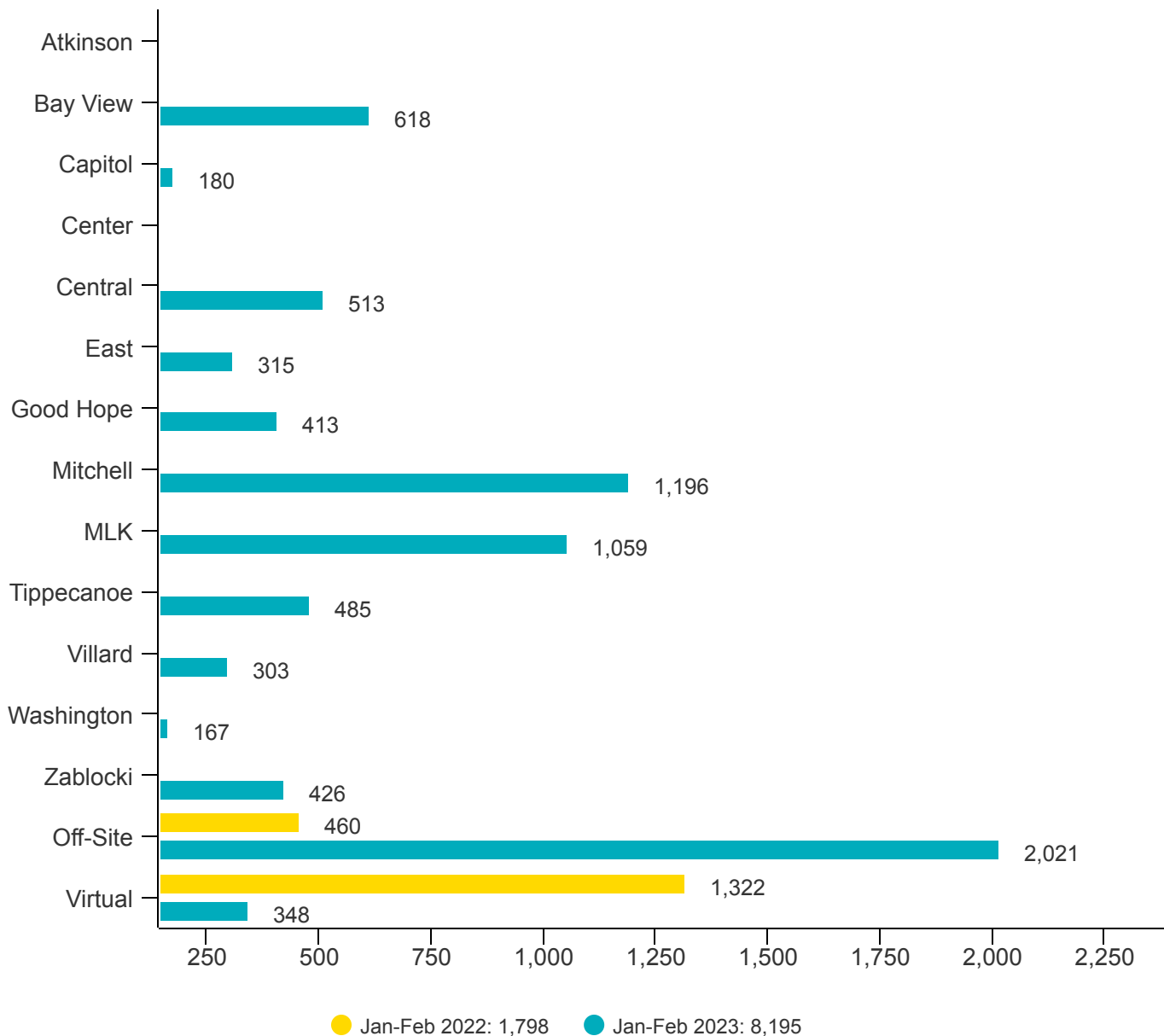




# eCirculation

Platform	Jan-Feb 2022	Jan-Feb 2023	Change
Freegal Music	14,527	31,561	+117%
hoopla Digital	7,968	9,686	+22%
Kanopy	1,366	2,716	+99%
OverDrive	54,562	63,809	+17%
Total	78,423	107,772	+37%

# Program Attendance





**I. GENERAL INFORMATION**

1. Name of Library Milwaukee Public Library		2. Public Library System Milwaukee County Federated Library System			
3a. Head Librarian First Name Joan	3b. Head Librarian Last Name Johnson	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date Permanent	
6a. Street Address 814 W. Wisconsin Ave.	6b. Mailing Address or PO Box 814 W. Wisconsin Ave.	7. City / Village / Town Milwaukee	8a. ZIP 53233	8b. ZIP4 2309	9. County Milwaukee
10. Library Phone Number 4142863000	11. Fax Number (414)286-2794	12. Library E-mail Address of Director jrjohns@milwaukee.gov			
13. Library Website URL www.mpl.org		14. No. of Branches 12	15. No. of Bookmobiles Owned 1	16. No. of Other Public Service Outlets 127	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 457,919	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number 030467963	

**HOURS OF OPERATION**

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	56	48	0
19b. Number of winter weeks	13	17	0
19c. Summer hours open per week	52	48	0
19d. Number of summer weeks	17	5	0
19e. Total weeks per year	30	22	0
19f. Total hours per year for this location	1,612	1,056	0

**PUBLIC SERVICES COVID-19**

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	No
External Wi-Fi Access Increased During COVID-19	No
Staff Re-Assigned During COVID-19	Yes

**COVID-19 CLOSURES**

Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
2020-03-16	2020-07-28

Additional building closure and reopening dates, please describe

Between January 1, 2021 and January 18, 2021, our locations were not available for interior service. Atkinson Branch was closed November 1, 2021 through December 19, 2021 due to a shortage in staff.

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**II. LIBRARY COLLECTION**

	a. Number Owned / Leased	b. Number / Access
1. Books in Print <i>Non-periodical printed publications</i>	1,954,810	75,815
2. Electronic Books <i>E-books</i>	187,727	
3. Audio Materials	96,343	625
4. Electronic Audio Materials <i>Downloadable</i>	72,735	
5. Video Materials	101,910	4,191
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe</i> Kits, puppets, bound periodicals, microfilm, etc.	229,735	
8a. Electronic Collections <i>Locally Owned or Leased</i>	40	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	6	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	109	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	354	

**III. LIBRARY SERVICES**

1. Circulation Transactions	c. Circulation of Other Physical Items	2. Interlibrary Loans
a. Total Circulation	b. Children's Materials	a. Items Loaned <i>Provided to</i>
1,007,306	413,258	264,070
	(subset of 1a.) 15,737	b. Items Received <i>Received from</i>
		116,571
Method for Counting ILL Transactions    Categorized ILL Transactions		
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)	Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>
Integrated Library Systems (ILS)	259,029	115,838
WISCAT	4,345	326
Other (includes OCLC, manual tracking or other methods)	696	407
3. Number of Registered Users	d. Overdue Fines	4. Reference Transactions
a. Resident		a. Method
510,444	Yes	Survey Week(s)
b. Nonresident		b. Annual Count
27		561,288
c. TOTAL		5. Library Visits
510,471		a. Method
		Actual Count
		b. Annual Count
		843,359
6. Uses of Public Internet Computers	c. Method	7. Uses of Public Wireless Internet
a. Number of Public Use Computers	d. Annual Count	a. Method
796	Actual Count	Actual Count
b. Number of Public Use Computers with internet access	117,382	b. Annual Count
582		531,714
8. Website Visits	9. Electronic Collection Retrieval	
848,881	a. Local	c. Statewide
	534,466	32,179
	b. Other	d. Total
	46,495	613,140
10. Uses of Electronic Materials by Users of Your Library	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials
a. E-Books		
171,888		
b. E-Audio		
184,079		
c. E-Video		
18,679		
	374,646	35,619

**In-person Programs and Attendance + Live,  
 Virtual Programs and Attendance (not asynchronous views)**

**In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)**

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	312	261	354	524	403	1,854
Total Attendance	4,238	4,895	1,823	5,014	8,131	24,101

**In-Person Programs and Program Attendance Annual Count**

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	244	257	335	303	391
Total Attendance	3,342	4,832	1,757	2,487	8,131
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	1,447	83	1,530		
Total Attendance	13,684	5,776	19,460		

11i. Describe the library's in-person programs: Story times and early literacy programs, STEAM/Makerspace events, bilingual/ASL programs, environmental, business, finance, workforce development, arts & culture, community outreach, book clubs, class visits, teen connected learning, technology, recreation, and more.

**Live Views of Virtual Programs and Virtual Program Attendance Annual Count**

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	68	4	19	221	12	324
Total Live Virtual Attendance	896	63	66	2,527	1,089	4,641
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	0	1,647	469	2,116

12g. Which platforms does the library use to host the library's live, virtual programs: Zoom, Discord, Facebook

12h. Describe the library's live, virtual programs: Story times and early literacy programs, STEAM/Makerspace, bilingual/ASL programs, environmental, business, arts & culture, book clubs, class visits, teen connected learning, technology, recreation, and more.

**Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count**

	13a. Children (0-5)	13b. Children (6-11)	13c.Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f.Total
Number of Programs	0	18	71	0	9	98
Total Pre-Recorded Program Views	0	413	6,277	0	607	7,297

13g. Which platforms does the library use to host the library's pre-recorded programs: YouTube, Instagram, Facebook

13h. Describe the library's pre-recorded programs: Arts & crats, tutorials, book talks, and more.

**IV. LIBRARY GOVERNANCE**

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
<b>PRESIDENT</b>					
1. Mark	Sain	Redacted	Milwaukee	53225-1111	Redacted
2. Chris	Layden	Redacted	Milwaukee	53212-4030	Redacted
3. Teresa	Mercado	Redacted	Milwaukee	53221-2972	Redacted
4. Michele	Bria	Redacted	Milwaukee	53204-2077	Redacted
5. Matthew	Kowalski	Redacted	Milwaukee	53222-4853	Redacted
6. Michael	Morgan	Redacted	Milwaukee	53212-3655	Redacted
7. Felicia	Saffold	Redacted	Milwaukee	53208-2627	Redacted
8. Milele	Coggs	Redacted	Milwaukee	53202-3591	Redacted
9. Erika	Siemsen	Redacted	Milwaukee	53208-1713	Redacted
10. Scott	Spiker	Redacted	Milwaukee	53202-3591	Redacted
11. Kathleen	Vincent	Redacted	Milwaukee	53233-1425	Redacted
12. Vacant					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members  
Include vacancies in this count

12

**V. LIBRARY OPERATING REVENUE**

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality her

Municipality Type	Name	Amount
City	Milwaukee	\$23,740,781
Subtotal 1		\$23,740,781

2. County

a. Home County Appropriation for Library Services Subtotal 2a

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Subtotal 2b			

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Resource Library Agreement	\$206,318	Bibliographic Database Development and Maintenance	\$448,274
Lease Agreement	\$95,387	Interlibrary Loan Services Agreement	\$36,450
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	993,031
Subtotal 3		\$1,779,460	

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
2022-51993 SEWI LSTA CE Grant: De-escalation Training	\$3,000
American Rescue Plan Act	\$1,164,291
2022-40993 MCFLS ARPA Technology Infrastructure Grant	\$2,398
Subtotal 4	\$1,169,689

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
West Milwaukee	\$10,490		
Subtotal 5		\$10,490	

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above. \$1,845,742

7. All Other Operating Income \$1,379,013

8. Total Operating Income Add 1 through 7 \$29,925,175

9. What is the current year annual appropriation provided by governing body(ies) for the public library? \$24,990,365

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2) No

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**VI. LIBRARY OPERATING EXPENDITURES**

Report operating expenditures from all sources. Do not report capital expenditures.

1. Salaries and Wages Include maintenance, security, plant operations \$14,826,140		2. Employee Benefits Include r \$6,871,789		
3. Library Collection Expenditures				
a. Print Materials \$995,682	b. Electronic Materials \$812,166	c. Audiovisual Materials \$150,728	d. All Other Library Materials \$0	Subtotal 3 \$1,958,576
4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.				
Provider		Amount	Provider	
MCFLS Automation and Technical Support		\$149,674		
Utah State Library Division Braille		\$6,970		
			Subtotal 4	\$156,644
5. Other Operating Expenditures				\$4,625,553
6. Total Operating Expenditures Add 1 through 5				\$28,438,702
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?				\$1,184,186

**VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT**

1. Capital Income and Expenditures by Source of Income  
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal	Library Capital Improvement Projects	\$873,630	\$873,630
d. County		\$0	\$0
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue \$873,630	Total Expenditure \$873,630

**VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year \$0

**IX. TRUST FUNDS**

1. Total Amount of Trust Funds Held by the Library Board at End of Year \$5,575,626



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**X. STAFF**

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees may report chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$138,336	40.00	Library Services Manager	MLS (ALA)	\$85,965	40.00
Deputy Library Director	MLS (ALA)	\$128,568	40.00	Library Services Manager	MLS (ALA)	\$83,389	40.00
Associate Library Director	MLS (ALA)	\$114,066	40.00	Library Services Manager	MLS (ALA)	\$82,585	40.00
Associate Library Director	MLS (ALA)	\$96,079	40.00	Library Services Manager	MLS (ALA)	\$80,913	40.00
Library Public Services Area	MLS (ALA)	\$91,089	40.00	Library Services Manager	MLS (ALA)	\$80,326	40.00
Library Public Services Area	MLS (ALA)	\$88,359	40.00	Library Services Manager	MLS (ALA)	\$80,326	40.00
Library Public Services Area	MLS (ALA)	\$88,359	40.00	Library Services Manager	MLS (ALA)	\$80,326	40.00
Library Services Manager	MLS (ALA)	\$87,292	40.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Library Business Manager	Other	\$99,236	40.00	Network Manager	Other	\$83,232	40.00
Library Human Resources Ad	Other	\$99,236	40.00	Human Resources Representa	Other	\$78,311	40.00
Library Facilities Manager	Other	\$94,051	40.00	Library Security Manager	Other	\$71,400	40.00
Community Relations and Eng	Other	\$93,520	40.00	Administrative Specialist - Se	Other	\$70,619	40.00
Library Construction Project M	Other	\$87,706	40.00	Library Circulation Manager	Other	\$67,661	40.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)		c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security		
88.25	4.00	92.25	222.25	314.50	

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**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresi See instructions for definition of nonresident			07,007
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	67,683	502	68,185
3. Circulation to Nonresidents Living in Another County in the Library System	0	0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	1,382	0	1,382
5. Circulation to All Other Wisconsin Residents	0	6. Circulation to Persons from Out of the State	0
7. Are the answers to items 1 through 6 based on actual count or survey/sample?  Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?  No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

**XII. TECHNOLOGY**

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. Library type of Internet Connection Mark all that apply No a. State TEACH line Yes b. Other broadband connection Local, cable, telco, community network, etc.	3. Is the library CIPA compliant?  Yes
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such a bookmobile? Yes		

**XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS**

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	10	153	2
Total Self-Directed Activity Participation	9,522	19,669	499
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	6	1	172
Total Self-Directed Activity Participation	1,027	20	30,737
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name  Kelly	b. Last Name  Wochinske	c. Email Address  klwochi@milwaukee.gov	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name  Kelly	b. Last Name  Bolter	c. Email Address  kjbolte@milwaukee.gov	

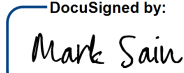
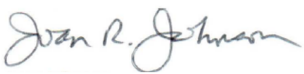
**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction, that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

**I CERTIFY THAT**, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
 DocuSigned by: Mark Sain	Mark Sain	2/21/2023
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Joan Johnson	02/21/2023

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

Milwaukee

The Milwaukee Public Library Board of Trustees hereby states that in 2022 the waukee County Federated Library System  
*Name of Public Library* *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

*Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*


Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

Library Director Joan Johnson noted MCFLS Executive Director Steve Hesel and the entire MCFLS team have been great partners. Accomplishments over the last year include: - MCFLS has been astute and thorough in maximizing the use of system funds to yield the greatest amount of benefit to all members, including MPL. - A system-wide task force was created to issue a Request for Proposal (RFP) for the shared cataloging system, which resulted in a re-negotiated contract with the existing vendor for improved services at a reduced cost. - MCFLS provided strong support to all members in administering the American Rescue Plan Act (ARPA) grant-funded projects. - MCFLS continues to provide reliable delivery of materials throughout the county and support of MPL's AmeriCorps program. - Ongoing continuing education is offered to all member libraries.

**XV. CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Mark Sain	2/21/2023

## COMMENTS

## SECTION\_I

Standard total weeks per year

Note--2023-02-16

Limited service total weeks per year

Note--2023-02-16

Closed Outlets Due to COVID-19

MPL was not closed in 2022 due to COVID.--2023-02-16

## SECTION\_II

6. Electronic Video Materials (downloadable)

WPLC removed e-video collection in September 2022.--2023-02-16

## SECTION\_III

4a. Method Used to Count Reference Transactions

We had no standard in-person service hours in 2021 while nearly half of 2022 was standard.--2023-02-17

Number of Public Use Computers

Closed to half of Chromebooks are damaged / not returned between last year and now.--2023-01-26

## SECTION\_XII

-Advertised speed (Mbps) on Other Broadband connection

Our primary circuit is 1 Gbps, and our secondary circuit is 100 Mbps.--2023-02-02



# MEMO

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**Date:** March 28, 2023

**To:** Milwaukee Public Library Board

**From:** Joan Johnson, Library Director

**Re:** Award Recommendation for Community Engagement Consultant Request for Proposal

Library Director Joan Johnson has begun a series of community conversations to gather data to inform service model changes.

On February 8, 2023, the Library released a Request for Proposal (RFP) for a Community Engagement Consultant to develop MPL's Community Outreach and Engagement Plan, process, and final Community Engagement Outcomes Report. Three qualified proposals were received and ranked according to the requested qualifications listed on the RFP.

A committee of library staff, including the Library Director, Deputy Director, Associate Director of Public Services, Community Relations and Engagement Director, and Communications and Marketing Administrative Specialist – Senior, met to review and evaluate the proposals.

The committee came to a unanimous decision and recommends awarding the Community Engagement Consultant contract to INPOWER Solutions for \$65, 700.

ATTACHMENT C - P. 1 of 1  
7. Contract Award - Community  
Engagement Consultant  
P. 30





# MEMO

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**Date:** March 28, 2023

**To:** Milwaukee Public Library Board

**From:** Jennifer Meyer, Deputy Library Director

**Re:** Award Recommendation for Vendor Contract for Café Services

On September 9, 2022, the Library released a Request for Proposal (RFP) for MPL's Bookseller Café space to provide food and beverage services. Two qualified proposals were received and ranked according to the requested qualifications listed on the RFP.

A committee of Milwaukee Public Library, Foundation, and Friends staff, including the Deputy Library Director, Public Service Area Manager of Central, Bookseller Manager, and Events and Donor Relations Administrator met to review and evaluate the proposals.

The committee came to a unanimous decision and is recommending entering into a Vendor Contract for Café services at Central with Rise and Grind. In addition, the committee is seeking approval from the Board of Trustees to enter into negotiations for tenant improvements and to acquire an occupancy permit from the City of Milwaukee.

ATTACHMENT D - P. 1 of 1  
8. Contract Award - Cafe Services  
Vendor  
P. 31

