



MILWAUKEE
PUBLIC LIBRARY

Volunteer Description **ON-CALL VOLUNTEER CREW**

PURPOSE

Do you love the Library and wish to volunteer but are too busy to make a weekly commitment? Then this is the perfect opportunity for you! Join our On-Call Volunteer Crew and be eligible to lend a helping hand at our special events and programs. Crew Members are contacted on an as-needed basis (usually monthly-bimonthly) to volunteer at MPL's special events and programs including Happy Birthday, Dr. Seuss, Library Loud Days, Martin Luther King Day Celebration, Doors Open Weekend, and more! At each event volunteers help with a wide range of tasks including helping with arts and crafts, face painting, literacy games, cookie decorating, photo booth and props, handing out prizes, welcoming and directing individuals, and more. Crew Members are welcome to sign up as frequently or infrequently as they wish.

RESPONSIBILITIES and EXPECTATIONS

- Bring enthusiasm and eagerness to each Library event.
- Provide the best service and experience to all Library patrons.
- Help all individuals in a friendly, patient, and respectful manner.
- Be flexible in all volunteer assignments and be able to adapt to the changing needs and circumstances at each event.
- Notify the Library Volunteer Coordinator at least 24 hours in advance if you are unable to make it to an event you have agreed to volunteer at.

QUALIFICATIONS

- Minimum of 14 years of age.
- Passion for the Milwaukee Public Library and your community.
- Enthusiasm for working with people from diverse backgrounds, cultures, and abilities.
- Good communication skills.
- Ability to follow instructions and a well-defined work flow.

TRAINING and SUPPORT

- Milwaukee Public Library Volunteer Handbook.
- In-person orientation and training included at each Library event.
- Staff support available at each Library event.

CONTACT

To learn more, please contact the Library Volunteer Coordinator at MPLVolunteer@milwaukee.gov