

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Tuesday November 26, 2013  
Central Library  
814 W. Wisconsin Ave.  
Milwaukee, WI 53233**

**PRESENT:** Michele Bria, Ald. Milele Coggs, Sharon Cook, John Gurda,  
Ald. Ashanti Hamilton, Ald. Nik Kovac, Chris Layden, Sup.Theo Lipscomb,  
Joan Prince, Dir. Mark Sain, Paula Kiely

**EXCUSED:** Denise Callaway, Sam McGovern-Rowen

**STAFF:** Bruce Gay, Consuelo Hernandez, Joan Johnson, Dawn Lauber, Taj Schoening,  
Crystal Sura, Brooke VandeBerg

**OTHERS** Amy Hefter, Legislative Reference Bureau

**PRESENT:**

---

President Hamilton called the meeting of the Milwaukee Public Library Board of Trustees to order at 5:05 p.m. on November 26, 2013 with a quorum present. Trustee Bria was excused at 5:25 p.m.

---

**PUBLIC COMMENT** None

---

**APPROVAL OF MINUTES** Trustee Prince moved and Trustee Bria seconded a motion to approve the October 22, 2013 minutes. Motion passed.

---

**COMMITTEE REPORTS**

1. **Library Services & Programs Committee.** Trustee Cook referred to the committee agenda and minutes of the meeting listed as attachment B, page 25 of the agenda. The Teacher Resource Card Policy allows teachers who live outside Milwaukee County and are employed at a school within the city of Milwaukee to have access to MPL resources. Vice-President Gurda moved and Trustee Cook seconded a motion to approve the policy. Motion passed.

Director Kiely stated that the committee also supported library administration's recommendation to permanently ban two patrons from entering any City of Milwaukee Library. Ban appeals to the Board's Services and Programs Committee are allowed annually. Trustee Cook moved and Trustee Sain seconded a motion to permanently ban Mr. Cobb-Lampkins and Mr. Washington from all Milwaukee Public Libraries. Letters will be sent to the patron's notifying them of the Board's action. Motion passed.

- 
2. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Kovac reported on the November 25, 2013 MCFLS Board meeting. He stated that the Board authorized funds for staff training and a detailed explanation on the Milwaukee County

2. **Milwaukee County Federated Library System (MCFLS) Board.** (continued)

budget was given. A request for \$100,000 for a workflow and resource management platform software upgrade, known as Sierra, was approved in addition to \$66,000 for MCFLS operating costs. President Hamilton noted that he received a letter dated November 22, 2013 from State Superintendent Tony Evers as a follow up to discussions regarding System and Resource Library Administrators Association of Wisconsin (SRLAAW) report titled Creating More Effective Library Systems. In the letter, he assured MPL that the Department of Public Instruction will not recommend any changes to the current legislation related to Resource Libraries solely on the basis of the SRLAAW report and that MPL's input will be considered in future discussions. The letter is attached at the end of these minutes.

Director Kiely noted that tours of the Central Library have been offered to MCFLS library directors and the MCFLS Boards. Informational item.

---

3. **Library Building & Development Committee.** Vice-President Gurda reported that after rebidding the East Branch construction contract for the interior build-out, six bids were reviewed. He moved approval to award the contract to the low bidder, Scherrer Construction Company for a total of \$2,497,071. The authorized budget for the project is \$2.35 million. The MPL Foundation is committed to fundraise for additional enhancements. Trustee Cook seconded the motion. Motion passed. The committee meeting agenda and minutes are attached at the end of these minutes.
- 

**OLD BUSINESS**

4. **Budget Update.** Referring to the Year 2014 Adopted Budget Overview, attachment C, page 31 of the agenda, Director Kiely explained that there were no changes to the library's budget from the budget that was initially proposed. The Board expressed their appreciation to the aldermanic members that serve as Trustees. Informational item.
- 

**NEW BUSINESS**

5. **Urban Libraries Council Partners Conference-Libraries Leading Learning.** Director Kiely attended the biannual conference held in Seattle on November 12. Elected officials and library directors met to discuss how libraries can be educational leaders in their communities. President Hamilton, Trustee Cook, Foundation Board member Charlie Sprague and Leslie Silletti from the Mayor's office also attended. Trustee Cook stated that there were many inspiring and informational presentations. She added that Milwaukee Public Library is respected among its peers around the country. President Hamilton commented that discussions focused on partnering libraries and school systems. He noted that MPL has an opportunity to build a strong relationship with Milwaukee Public Schools to lead as educators in a partnership. Informational item.
- 

6. **Washington Park Stakeholder Meeting.** Director Kiely reported that there have been some security challenges at both Washington Park and Center Street Libraries. A Washington Park Stakeholder meeting was held on November 19, 2013. The neighboring

6. **Washington Park Stakeholder Meeting.** (continued)  
businesses and organizations were told that a sign-in procedure was initiated at the library requiring youth, not accompanied by a parent or guardian, to show an I.D. when entering. Some recommendations that came out of the discussion during the meeting are being evaluated. The library's security manager is identifying ways to improve the security at those buildings. Library administrators have been making work visits to the libraries and the atmosphere is improving. A future meeting will be held with the Center Street Library community. Trustee Prince suggested contacting churches, schools, and other educational leader organizations to tell their constituents to respect the library. Trustee Coggs suggested contacting the area police officer liaison to perform an environmental safety building assessment. Informational item.

---

7. **Foundation Report.** Director Kiely announced that Mr. Ryan Daniels has accepted the position of MPL Foundation Executive Director.  
The annual Benjamin Franklin Award Dinner held on October 24 was a success with 400 guests attending. A live auction for the Summer Reading Program raised approximately \$65,000.

---

**ADMINISTRATIVE REPORTS**

8. **Personnel Actions.** The personnel activity for October 2013 was reviewed. Informational item.

---

9. **Financial Report.** The financial report for October was presented.  
Library administration reports the financial activity:  
U. S. Bancorp Commercial Paper #266076487 (rated A1+/P1) dated 10/04/13 and maturing 11/04/13 at a rate of 0.08%.....\$495,000.

---

10. **Library Director's Reports.** Director Kiely referred to attachment F, page 36 of the agenda. Director Kiely stated that the libraries were closed on November 11 for a staff development day held at Central. After a brief introduction from Mayor Barrett, the staff were introduced to the Strategic Plan. She thanked the Library's Human Resources Department for their efforts in organizing the day. Staff feedback has been positive. The statistical reports were reviewed. Patron, circulation and computer use are above 2011 but below compared to 2012 due in part to East Library moving into its temporary quarters. The shift from desktop computers to the use of laptop computers has increased significantly. Laptops purchased with stimulus funds have been redistributed to each library for the public to use in-house with the result that 22% of computer use now takes place on laptops. The use of downloadable audio and e-books continues to increase. Informational item.

---

With no further business, the Milwaukee Public Library Board of Trustees meeting of November 26, 2013 was adjourned at 6:13 p.m.

---