

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Tuesday March 25, 2014  
Central Library  
814 W. Wisconsin Ave.  
Milwaukee, WI 53233**

**PRESENT:** Michele Bria, Denise Callaway, Ald. Milele Coggs, Sharon Cook, John Gurda, Ald. Ashanti Hamilton, Ald. Nik Kovac, Chris Layden, Sup. Theo Lipscomb, Joan Prince, Dir. Mark Sain, Paula Kiely

**EXCUSED:** Sam McGovern-Rowen

**STAFF:** Ryan Daniels, Kelly Hughbanks, Joan Johnson, Dawn Lauber, Taj Schoening, Crystal Sura, Brooke VandeBerg

**OTHERS** Amy Hefter, Legislative Reference Bureau

**PRESENT:**

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President Hamilton called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:42 p.m. on March 25, 2014 with a quorum present. Trustees Coggs and Layden participated by conference phone. Items were taken out of order; however, these minutes are presented in numerical sequence.

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**PUBLIC COMMENT** None

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**APPROVAL OF MINUTES** Trustee Prince moved and Trustee Cook seconded a motion to approve the February 12, 2014 minutes. Motion passed.

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**COMMITTEE REPORTS**

1. **Library Services & Programs Committee.** Chair Cook briefly summarized the Library Services & Programs Committee meeting of March 3, 2014, attachment B, page 25 of the agenda. Trustee Cook moved and Trustee Gurda seconded a motion to permanently ban Fred Blacks and James Mayfield from all Milwaukee Public Libraries, due to their inappropriate and disruptive behavior while in the library. Trustee Cook stated the Board is committed to the safety of library patrons and staff. Motion passed.  
The committee also discussed library cards and ways to reach more customers through a card campaign this fall. Informational item.

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2. **Library Building & Development Committee.** Trustee Gurda explained that for security reasons, a second exit in the rear of the Center Street Library will be added. Two bids were received. Trustee Gurda moved and Trustee Cook seconded a motion to award the contracts to the low bidder Dalman Construction, Inc. for the base bid total of \$154,400. Motion passed.

The second topic of discussion during the committee meeting was the East Library-Timeline. Due to the delay of the construction of the library unit, the Developer agreement will need to be amended. Library administration has met with Assistant City Attorney Mary

2. **Library Building & Development Committee.** (continued)

Schanning and library representative Tim Clancy from the Concord Group to discuss legal aspects of the construction delay. Ms. Schanning will meet with the developer's (HSI), attorney to negotiate the agreement amendment. The committee authorized the library to move forward in amending the agreement which will need Board and Common Council approval. The direction included adding financial consequences for possible extension of the lease of the temporary East Library space and for possible additional expenses that the library's interior build-out contractor may incur. Informational item. The March 25, 2014 Building & Development Committee meeting agenda and minutes are attached at the end of these minutes.

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3. **Milwaukee County Federated Library System (MCFLS) Board.** Trustee Kovac, Resource Library Representative, reported that the Milwaukee County Executive appointed two new MCFLS Board members. Supervisor Khalif Rainy as Vice-President replaces Supervisor Jursik. Ms. Paula Pennebaker has been nominated to replace Ms. Suzanne Brier as Trustee pending County Board approval. Trustee Kovac added that he and Director Kiely are on the search committee for a new MCFLS Director. An initial committee meeting was held. Updates will be given to the MPL Board as information becomes available. Informational item.
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**NEW BUSINESS**

4. **Library Artifact.** President Hamilton stated his intention of convening in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin Statutes 19.85(1)(e) and so moved. Trustee Cook seconded the motion. Roll called and unanimously passed at 4:45 p.m. Trustees Coggs and Layden were excused. Library staff Paula Kiely and Ryan Daniels, and Assistant City Attorney Ellen Tangen remained. The Committee moved to open session at 6:10 p.m. on a motion by Trustee Cook and seconded by Trustee Callaway. President Hamilton reported that the Board will hold the item at the call of the Chair.
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5. **Nominating Committee.** President Hamilton named members of the Board's Executive Committee and previous past president to serve on the Nominating Committee. President Hamilton, Vice President Gurda, Financial Secretary Lipscomb and Trustee Prince will present a slate of Board officers at the April 22, 2014 meeting for election during the annual meeting on May 27, 2014. Informational item.
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6. **Annual Report to the Department of Public Instruction (DPI) and Statement Concerning Public Library System Effectiveness.** A copy of MPL's Public Library Annual Report submitted to DPI was given to the Board prior to the meeting. Director Kiely noted a few major changes compared to 2012. Due to the decreased budget, there were 1,500 less DVDs and subscriptions decreased by over 500; however, the library invested more in books and electronic resources.

6. **Annual Report to the Department of Public Instruction (DPI) and Statement Concerning Public Library System Effectiveness.** (continued)

Director Kiely explained that as part of the annual report, the Statement Concerning Public Library System Effectiveness gives an annual evaluation of the Milwaukee County Federated Library system, attachment C, page 30 of the agenda. After discussion, Trustee Callaway moved to not check 'did provide' or 'did not provide' and to add the library board's commentary on the successes and concerns with the library system's leadership. Motion passed.

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7. **Foundation Report.** MPL Foundation Executive Director Ryan Daniels reported that the Foundation Board approved the 2014 budget, which had a 20% increase in revenue. Additionally, the Board approved a business model with a set of goals which includes expanding the donor base. The Foundation will be utilizing a relationship-based fundraising model. He added that he would welcome the opportunity to share the business plan in detail with the Trustees and encouraged them to think about how the Foundation can leverage the Trustees' relationships to ensure that support comes back to the Foundation and in turn to the library. Informational item.
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**ADMINISTRATIVE REPORTS**

8. **Personnel Actions.** The personnel activity for January and March were reviewed as listed on attachment D, page 31 of the agenda. Informational item.
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9. **Financial Report.** The financial activity for January and February was presented as attachment E, page 33 of the agenda. Library administration reports financial activity:
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| U. S. Bancorp Commercial Paper #266077292 (rated A1/P1) dated 01/03/14 and maturing 02/03/14 at a rate of 0.08%..... | \$435,000. |
| U. S. Bancorp Commercial Paper #266077579 (rated A1/P1) dated 02/03/14 and maturing 03/05/14 at a rate of 0.05%..... | \$450,000. |
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10. **Library Director's Reports.** Director Kiely referred to attachment F, page 37 of the agenda. She stated that a Request for Proposal has been issued for the renovation of the Tippecanoe Branch. Selected architectural firms will present their designs at the Building and Development Committee meeting on April 17.
- She highlighted the success of the Sue Monk Kidd author event on February 10 with over 330 people attending in Centennial Hall. Another successful program featured Charles Krauthammer promoting his book "Things That Matter," with 700 in attendance. The Happy Birthday Dr. Seuss celebrations were held throughout the system in March, thanks to the generous support of the Penworthy Company.
- The January and February statistical reports were reviewed. System-wide, there were decreases in visits, circulation, computer use and electronic statistics over the course of the month, which may be attributed to the frigid weather. Neighboring suburban libraries may be serving East Library patrons during the construction of the new library. Informational item.
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With no further business, the Milwaukee Public Library Board of Trustees meeting of March 25, 2014 was adjourned at 6:50 p.m.

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