

The Milwaukee Public Library is looking to contract services for the following activities:

Story Time Presenter

One person needed to present 30-45 minute story time to 8 child care centers in the city of Milwaukee on a bi-monthly basis. At these story times person will model to child care teachers ways to develop Six Early Literacy Skills through story times and play, based on the Milwaukee Public Library's Ready to Read with Books2Go Program.

In addition, Story Time Presenter will:

- Check-out, deliver and pick-up books as part of each center's monthly visit.
- Maintain attendance records of the number of teachers and students at each story time.
- Create a free give-away for each center (MPL will supply funds for materials up to \$2.00 per site per month.) and help centers develop a resource binder of story time ideas.
- Create a monthly newsletter for the parents at the child care sites.
- Work with MPL staff to select books for give-away each month to support monthly story time objectives.
- Distribute free book and story time props to the centers each month.
- Maintain a log of story times presented and submit monthly reports that include statistics.
- Attend 2 hour monthly staff meetings at the Central Library.
- Monitor the library cards of each site and work with library staff if problems need to be resolved.
- Prepare final report as stipulated by the grant project.

The library is looking for the following qualifications for the above services: BA or BS Early Childhood Education or Elementary Education required. Previous experience working within the city of Milwaukee or other urban setting desired. Previous library experience and bilingual in Spanish is a plus. Must have the ability to work well with a diverse group of people. Day time availability is required.

Compensation is hourly based and approximately 20 hours per week, starting at \$20.00 per hour. The library contracts Story Time Presenter through a local employment agency. This is not a city of Milwaukee position. There are no benefits.

Submit resume, with references by **Friday, July 23, 2010** to: **Milwaukee Public Library** – Personnel Office, 814 W. Wisconsin Ave., Milwaukee, WI 53233 or e-mail dsikor@milwaukee.gov