

**OFFICIAL NOTICE
FOR BID PROPOSALS**

**Milwaukee Public Library
814 West Wisconsin Avenue
Milwaukee, Wisconsin 53233**

**RFP # MPL-19-008
Dated: October 10, 2019
Due Date: October 24, 2019**

The Board of Trustees, Milwaukee Public Library, City of Milwaukee, Wisconsin, requests sealed bids for all labor and material required for the 2019 Multi-Level Roof Replacement at Central Library project as described within the scope of the Contract Documents.

Drawings, specifications, and other documents may be obtained via the MPL website at this link:
http://www.mpl.org/about/mpl_vendor_information.php.

Contractors are encouraged to attend the pre-bid walk through which will be held at Central Library, 814 W. Wisconsin Avenue at **10:00 a.m. on Tuesday, October 15, 2019**. Please enter at 709 N. 8th Street (east side of the building) and take the elevator down the hall to the right, or take the stairs to the left, and go to the first floor (Rotunda).

All questions concerning the meaning or intent of the bid documents must be submitted electronically, in writing to Brian Kobasick of Quorum Architects, Inc., on behalf of the Milwaukee Public Library, via email to bk@quorumarchitects.com. Questions must be submitted not later than **Noon on Friday, October 18, 2019**. Replies shall be posted at http://www.mpl.org/about/mpl_vendor_information.php, or emailed to all parties recorded as having received the bid documents.

All proposals shall be hand-delivered in sealed envelopes to Business Office, Central Library, 814 W. Wisconsin Avenue, Third Floor, clearly marked with the RFP Name and Number, and Responder's name. Proposals must be received no later than **4:00 p.m. on Thursday, October 24, 2019**. Any proposal received after the date and time specified will be rejected as non-responsive.

The Bid Proposals will be opened publicly at **4:15 p.m. on Thursday, October 24, 2019**, at Central Library, 814 W. Wisconsin Avenue, Third Floor, Purple Conference Room. After proposals are opened, no proposal may be withdrawn for a period of thirty (30) working days after the scheduled time of closing, without the consent of the Board of Trustees of the Milwaukee Public Library. Proposals will be available for review only after an award has been made.

The bidder to whom a contract is awarded will be required to furnish 100% Performance and Payment Bonds to the City within ten (10) days after award of the contract. The bond shall be executed on the form included in the contract documents by a surety company authorized to do business in the State of Wisconsin and acceptable as surety to the Board of Trustees, Milwaukee Public Library. Accompanying the bond shall be a "Power of Attorney" authorizing the attorney-in-fact to bind the surety company and certified to include the date of the bond.

When preparing a proposal, responders are instructed to thoroughly read all instructions in the bidding package and its specifications. Your proposal is an offer to perform or supply the service or materials described above in accordance with the terms and conditions set forth in the BID, the Scope of Services, the Standard Terms and Conditions, and the contract. In no event shall the responder submit its own standard contract terms and conditions as a response to this BID. Your proposal must meet the plan(s) or scope of services set forth herein.

Proposals will be evaluated based on the criteria specified in the Scope of Services attached. Award will be made to the proposer that best meets the needs of the Milwaukee Public Library as presented in the submittal documents.

Chapter 370 of the Milwaukee Code of Ordinances established a Small Business Enterprise Program (SBE) which is implemented through establishment of percentages of participation in all contracting activities. The ordinance requires that certified SBEs be utilized for 18% of the total dollars annually expended through professional services contracts. Applicable forms must be submitted by responders as part of the proposal. Failure to comply with these requirements may result in the rejection of the proposal.

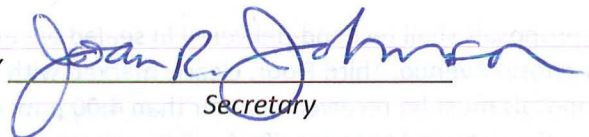
In accordance with Chapter 365 of the Milwaukee Code of Ordinances, the application of a Local Business Enterprise (LBE) program is required in all contracting activities, unless contrary to federal, state or local law, or regulation. To this end, the Milwaukee Public Library will apply an award standard that adds an additional number of points, equal to 5% or the maximum number of points used in the evaluation of the Proposal, to increase the total score attained by a local business enterprise. Responders seeking the Local Business Enterprise preference shall prepare and submit with the proposal an accurate affidavit certifying their LBE status. Failure to do so may result in an LBE forfeiting their rights to be considered for the program.

The Library reserves the rights to award no contracts after the proposals are scored.

Signed: Joan Johnson, Deputy Library Director on behalf of Paula A. Kiely, Secretary

CITY OF MILWAUKEE, represented by the Board of Trustees, Milwaukee Public Library

BY


Secretary