

Job Readiness 101: A Three-Part Series



Milwaukee Public Library
Zablocki Branch
3501 W. Oklahoma Avenue

Have you been applying for jobs but just aren't getting any call-backs? Attend this three-part series on job readiness and discover how to set yourself apart from the crowd to get the job you want.

All programs 5:30-7:30 pm

Tuesday, March 3
Maximize Your Job Search

Tuesday, April 7
Build Your Resume

Monday, May 4
Interviewing Skills

All programs 5:30-7:30 pm

Monday, June 1
Maximize Your Job Search

Monday, July 6
Build Your Resume

Monday, August 3
Interviewing Skills

All programs 5:30-7:30 pm

Tuesday, September 1
Maximize Your Job Search

Monday, October 5
Build Your Resume

Monday, November 2
Interviewing Skills

Maximize Your Job Search

An overview of the strategies you need to optimize your online job search. Includes tips for making sure your resume is the best it can be for the initial online application.

Build Your Resume

Make your resume work to your advantage by learning what employers look for and what style best markets your strengths. Create a "ready to be typed" personal resume outline.

Interviewing Skills

Preparation is the key for your job interview. Learn about different types of questions asked during interviews and practice answering some of the most commonly asked questions.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request services contact the Library Director's Office at (414) 286-3021, 286-2794 (FAX), or mail to Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request. 2020