



**CITY OF
MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING**

**David Riemer, President
John Gurda, Vice-President
Martin Schreiber, Financial Secretary
Paula Kiely, Secretary
Ald. Milele Coggs, Sharon Cook, Ald. Ashanti Hamilton, Dir. Bruce Thompson,
Arthur Harrington, Ald. Nik Kovac, Joan Prince, Gretchen Schuldt
Secretary's Staff Assistant: Crystal Sura (414) 286-3021**

**Tuesday July 21, 2009
8:15 a.m.
Central Library Meeting Room 1
814 W. Wisconsin Ave.**

AGENDA

PUBLIC COMMENT

APPROVAL OF MINUTES of June 17, 2009 Regular Meeting.

ACTION Attachment A
Page 3

OLD BUSINESS

1. **2010 Budget and Long Term Library Facilities.** Library Director Paula Kiely will provide an update on Community Information meetings.

INFORMATION

2. **MCFLS Survey.** Approval of a letter to the Milwaukee County Federated Library System (MCFLS) Board in response to their survey will be sought.

ACTION

COMMITTEE REPORTS

3. **Finance & Personnel Committee.** Report out from the July 21, 2009 meeting on the review of the performance of the MPL Trust Fund investments and internal accounting.

ACTION

4. **Library Building & Development Committee.** Committee Chair John Gurda will report out from the July 14, 2009 Committee meeting on the Villard Square Project and the July 21, 2009 Committee meeting on the Central Library Green Roof Project.

ACTION

NEW BUSINESS

- 5. **Proposed Change to Work Rules.** Library Personnel Officer Judy Zemke will present a recommendation to change library work rules related to telephone use.

ACTION Attachment B
Page 20

- 6. **Legislative Request.** Library Director Paula Kiely will suggest seeking a change to Wis. Stats. 43.54(1)(e) related to the library board quorum.

ACTION Attachment C
Page 22

- 7. **Archives Award.** Library Administration will share details about being awarded the 2009 Governor's Archives Award for Archival Achievement.

INFORMATION Attachment D
Page 23

- 8. **MPL Foundation Activities.** MPL Foundation Director Meg Diaz will report on Foundation activities.

INFORMATION

ADMINISTRATIVE REPORTS

- 9. **Personnel Actions.** Library administration reports the personnel activity for the month.

INFORMATION Attachment E
Page 24

- 10. **Financial Report.** Financial reports for June 2009 are presented.
Library administration reports the financial activity for the month:
U. S. Bank Commercial Paper #362074606 (rated A1+/P1) dated 06/03/09 and maturing
07/03/09 at a rate of 0.17%.....\$389,000.

INFORMATION Attachment F
Page 26

- 11. **Library Director's Reports.**

INFORMATION Attachment G
Page 27

ADDITIONAL NEW BUSINESS

REMINDER: Next scheduled meetings are:

August – RECESS

September 23, 2009 – Atkinson Library Meeting Room – 8:15 a.m.

ADJOURNMENT

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), 286-3062 (TDD), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Wednesday June 17, 2009
East Library Meeting Room
1910 E. North Ave.**

PRESENT: Ald. Milele Coggs, Sharon Cook, John Gurda, Art Harrington, Ald. Nik Kovac, Joan Prince, David Riemer, Gretchen Schuldt, Paula Kiely

EXCUSED: Ald. Ashanti Hamilton, Dir. Charlene Hardin, Marty Schreiber

STAFF Meg Diaz, Kelly Hughbanks, Joan Johnson, Kathryn Mlsna, Sandy Rusch Walton,
PRESENT: Taj Schoening, Crystal Sura, Nancy Torphy, Judy Zemke

OTHERS Mark Nicolini, Budget and Policy Division
PRESENT: Amy Hefter, Legislative Reference Bureau
Jake Miller, Budget and Policy Division

President David Riemer called the meeting of the Milwaukee Public Library Board of Trustees to order at 8:19 a.m. on June 17, 2009 with a quorum attained at 8:22 a.m. Trustee Harrington left at 9:30 a.m., Trustee Kovac left at 9:50 a.m.

Agenda items were taken out of order; however, these minutes are presented in numerical sequence.

PUBLIC COMMENT: A citizen member who frequents Forest Home Library commented that over the last six months there have been several publications written by Milwaukee writers that have not been purchased by the Milwaukee Public Library. He believes MPL should support local writers.

Library Director Paula Kiely introduced East Library Branch Manager Nancy Torphy. Ms. Torphy welcomed the Board. Ms. Torphy stated that East's library circulation is one of the highest in the system. Ms. Torphy noted that the East Library has a very active participation in the North Avenue business district. The businesses surrounding the library realize how important the library is for the community. East library staff have been busy weeding and rearranging the collection to provide easy access to an appealing selection of materials to meet the needs of the users.

APPROVAL OF MINUTES of April 22, 2009. Trustee Cook moved and Trustee Harrington seconded a motion to approve the April 22, 2009 meeting minutes.

Motion passed.

APPROVAL OF MINUTES of May 13, 2009. Trustee Cook moved and Trustee Harrington seconded a motion to approve the May 13, 2009 meeting minutes, shown as attachment A of the agenda packet.

Motion passed.

APPROVAL OF MINUTES of May 19, 2009. Trustee Cook moved and Trustee Harrington seconded a motion to approve the May 19, 2009 meeting minutes, shown as attachment B of the agenda packet.

Motion passed.

OLD BUSINESS:

1. **2010 Budget and Long Term Library Facilities.** It was decided at the May 13, 2009 special meeting that Library Director Paula Kiely would provide three different specific library models, capturing the range of costs for all models, to be presented for action at the June 17, 2009 regular board meeting. The Milwaukee Public Library Facilities Concept Options 6/16/09 document was distributed to the Board. Ms. Kiely stated that she has been meeting with the Common Council members to explain the planning process and various library models and the response has been positive. The document was reviewed. Trustee Harrington noted that Option 1 may be difficult to attain partnerships. The Trustees received the Estimated Savings Over Current System and Cost-Benefit Analysis of Option 1 through 4. Trustee Coggs suggested contacting the Housing Authority of the City of Milwaukee which may provide partnership opportunities combined with federal stimulus funding for low-income housing. Trustee Schuldt noted that Option 1 does not meet the reduced budget in the first year. Ms. Kiely responded that savings would be seen in the long-term.

Director Kiely distributed a document titled, MPL Community Meetings Facilities Long-Range Planning. Ms. Kiely explained that throughout the facilities planning process, concern has been expressed over the need for community education and input. The library suggested planning several community meetings as summarized in the document. Ms. Kiely suggested asking for Board members participation at the meetings and approval to move forward with the planning. Discussion ensued. Trustee Gurda stated that if there is not specific information people won't be interested. Trustee Schuldt suggested posting as much facilities planning information on mpl.org as possible. Trustee Coggs suggested that a final report of the community meetings be provided to the Board and to the public. Trustee Prince suggested that the Board agree with the community meetings plan in concept and provide guidance to the Director outside of the Board meeting. Trustee Cook moved that the Library hold public meetings in the concept that has been presented with a formal report out at the end of the sessions and that the Board commits to attend some of the meetings. Trustee Gurda seconded the motion. The Milwaukee Public Library Facilities Concept Options 6/16/09 document, the Estimated Savings Over Current System and Cost-Benefit Analysis of Option 1 through 4 documents and the MPL Community Meetings Facilities Long-Range Planning document are attached at the end of these minutes.

Motion passed.

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2. **Library Hours.** At the May 19, 2009 meeting, President Riemer stated that library administration should implement the Summer Saturday Schedule for 2009 with the formal adoption by the Board to take place at the June 17, 2009 meeting. Trustee Cook moved and Trustee Harrington seconded a motion to approve the revised 2009 weekly schedule of hours.

Motion passed.

COMMITTEE REPORTS

3. **Services & Programs Committee.** Committee Chair Cook reported that the Services and Programs Committee met on June 12, 2009. Due to a lack of a quorum, no action was taken at the meeting. Ms. Cook explained that the Committee reviewed their purpose which is to focus on the support and enhancement of library services for patrons and the community. A quarterly committee meeting schedule will be issued in the future. Upcoming projects that the committee will be involved in include the green roof and self-check out. She added that the Committee also takes up the appeal process of those patrons who have been banned from the library. The process provides an opportunity for the library and the patron to present their sides to the Committee to review and make a recommendation to the full Board. The City Attorney advised Director Kiely to redo the patron ban appeal with a quorum present, originally heard at the June 12, 2009 meeting. Ms. Cook also noted that Library Administration is in the process of creating Banning Guidelines to ensure consistency among patron disciplinary actions. The Services & Programs Committee agenda and minutes are attached at the end of these minutes.

Informational item.

NEW BUSINESS

4. **2010 Budget.** City of Milwaukee Budget Director Mark Nicolini provided an overview of the 2010 budget for the City. Shared State revenue freezes, an overburdened property tax system and increases to basic costs to provide services continue to challenge the budget. This year, the market is affecting the employer's share of the City pension plan. City managers are working with the pension board to establish a new method and process to help amend the situation. A recent transit authority legislation levies a sales tax that may see \$12 million distributed to municipalities.

City departments were asked to submit cost-to-continue same service budgets for 2010. Mr. Nicolini commented that the Library Board and administration have been studying library facilities. The Mayor and his staff has been engaged in these discussions. He added that the Villard Square Project is an exciting opportunity for the library system. He acknowledged the conversation regarding consolidating library buildings. The Budget Office encourages innovation and creativity to processes that may provide a cost savings while continuing to provide high-quality services. The City is also committed to maintaining the investment in the current facilities and realizes that library programs are important for the community. He added that it would be unrealistic for the City government to expect to continue as it has been given the current state of the private sector economy. Trustee Schuldt asked what the Board should assume the decline will be as the Board continues to develop a long-term strategic facilities plan. Mr. Nicolini responded that a possible 5% reduction each year is estimated due to the lack of new revenue sources. Trustee Harrington asked how the Board can be valuable during the budget process. Mr. Nicolini responded that the Library Board needs to continue to be strategic and innovative and determine exactly what the future library system will look like, while encouraging staff to consider services that could be reduced, maybe even seasonally, while still meeting community needs. Trustee Kovac asked if the Board supports a long term facilities plan for 2011-2012, how will that affect the 2010 operating budget? Mr. Nicolini stated that the goal would be to try to sustain current levels of service. He added that the Budget Office does appreciate creative and innovative thinking. President Riemer suggested that libraries may need to close. Trustee

4. **2010 Budget.** (continued)

Coggs cautioned, and the Board agreed, that a temporary closure may become permanent in the current difficult economic situation. She added that due to the upcoming budget process, there is an immediacy to continue to finalize the long-term plan and engage the Common Council in the idea of a sustainable future library system. President Riemer thanked Mr. Nicolini for providing the budget overview.

Informational item.

5. **Financial Secretary.** President Riemer explained that the revision of the MPL Bylaws changed the term of the Financial Secretary from one year to two years. Trustee Martin Schreiber has agreed to remain Financial Secretary through April 2010. Trustee Gurda moved and Trustee Cook seconded a motion to approve Trustee Schreiber extended term as Financial Secretary.

Motion passed.

6. **Summer Reading Club.** Youth & Community Outreach Services Coordinator Kelly Hughbanks reported that the Summer Reading Program began on May 18, 2009 and as of June 16, over 4,000 children have signed up. The program's goal is to have 15,500 children participate. The library is working on branding the image of the Super Reader by advertising on county buses, yard signs, and in the Journal Sentinel. Ms. Hughbanks acknowledged the many private sponsors who help bring the Summer Reading program to the citizens of Milwaukee, stating without support from these generous donors, the library would not be able to provide the depth and variety of free programs to children and families across the city. Ms. Hughbanks encouraged the Board members to take MPL's Summer Calendar and yard signs with them to promote the program.

Informational item.

ADMINISTRATIVE REPORTS

7. **Personnel Actions.** Personnel actions, attachment D, page 22 of the agenda, were presented and reviewed. Ms. Kiely noted the retirement of Georgina Polzin from the Secretarial Support Department after twenty-two years of service.

Informational item.

8. **Financial Report.** The Financial reports for May 2009 were reviewed. The investment activity listed below was noted for the record:

U. S. Bank Commercial Paper #486035846 (rated A1+/P1) dated 05/04/09 and maturing 06/03/09 at a rate of 0.26%.....\$338,000.

Informational item.

9. **Library Director's Reports.** The Library Director's Report, attachment F, page 24 of the agenda was presented. Director Kiely noted that she is meeting with staff in all departments to talk about ideas and issues. Ms. Kiely stated that she met with events planners from the Chicago Public Library to discuss ideas for renting space as a source of

9. **Library Director's Reports.** (continued)

revenue. With the declining number of staff, MPL may be limited in developing this opportunity. Ms. Kiely highlighted the meeting with Trustee Cook and Ellen Censky, Senior Vice President of Museum Programs at the Milwaukee Public Museum to discuss the education program associated with the library's green roof. The library plans to add other partners to that effort.

The circulation and patron reports were reviewed. Circulation increased slightly. The patron count decreased. The reduction in hours is the greatest indicator to the declines. The electronic statistics were reviewed. Patron holds have increased 15% and paging slips have increased 20% due to the reinstatement of media holds.

Informational item.

ADDITIONAL NEW BUSINESS: Trustee Cook inquired about the Milwaukee County Federated Library System (MCFLS) Member Libraries Survey. Ms. Kiely explained that the MCFLS Board is preparing to hold an open meeting with the boards of the local libraries within the system. In preparation for that meeting, MCFLS has prepared a survey that was distributed by email to the library board members. Ms. Kiely offered to provide background information to the board members regarding any questions on the survey.

With no further business, the Milwaukee Public Library Board of Trustees meeting of June 17, 2009 was adjourned at 10:02 a.m.

Milwaukee Public Library Facilities - Concept Options 6/16/09

DRAFT





Current [2009]	Option 1	Option 2	Option 3	Option 4
11 Neighborhood Libraries	4 Neighborhood Libraries (45 hrs/wk) 7 Mixed Use/Co-location Libraries	2 Area Libraries	2 Area Libraries	3 Area Libraries
*\$5.6 mil. Est. AOC	*\$5 mil. Est. AOC	5 Neighborhood Libraries (45 hrs/wk) 2 Mixed Use/Co-location Libraries 2 Express Centers *\$5.1 mil. Est. AOC	2 Neighborhood Libraries (45 hrs/wk) 3 Mixed Use/Co-location Libraries 2 Express Centers *\$4.5 mil. Est. AOC	3 Neighborhood Libraries (45 hrs/wk) 5 Mixed Use/Co-location Libraries *\$4.9 - \$5.9 mil. Est. AOC

*Costs do not include Central or Center St.

NOTE: Annual Operating Costs (AOC)

DEFINITIONS

FEATURES COMMON TO ALL MODELS: RFID and Self-checkout; Wireless access with ample electrical outlets; Self-service materials holds pick up; parking

 Neighborhood Library	 Mixed Use/Co-location	 Area Library	 Express Center
12,000-20,000 Sq Ft Open 45-54 hours/week Collection of 60,000-80,000 items 20-50 computers Comfortable reading/seating areas Community room Children & Teen areas Roaming reference staff 7.5 - 13 FTE \$461,830 - \$632,000 Est. AOC	8,000-12,000 Sq Ft Open 45 hours/week Collection of 40,000-50,000 items 20-25 computers Comfortable reading/seating area Community & Study rooms Roaming reference staff 8 FTE \$403,000 - \$452,000 Est. AOC	30,000 - 35,000 Sq Ft Open 54 hours/week Collection of 100,000 - 150,000 items 70 computers Comfortable reading/seating areas Quiet reading area Community & conference/study rooms Children & Teen areas 16.5 FTE \$849,000 Est. AOC	500-1,500 Sq Ft Open 48 hours/week Small browsing collection 2-3 Internet computers Hotline to Ready Reference Material holds pick up & returns [Co-located retail setting] 2 FTE \$100,000 - \$107,500 Est. AOC

Estimated Savings Over Current System - By Option

	5 Years 2015	20 Years 2030	30 Years 2040	36 Years 2046
Option 1	\$2,260,199	\$10,866,866	\$18,176,741	\$22,677,331
Option 2	\$667,672	\$1,653,879	\$8,214,953	\$12,380,926
Option 3	\$2,686,602	\$11,917,178	\$24,429,193	\$32,165,732
Option 4	\$643,210	\$1,423,045	\$4,124,801	\$5,860,520

COST-BENEFIT ANALYSIS OF OPTION 1.

Year	Increased debt service above renovations*	Total extra costs due to new library	Salary/benefit savings with new libraries.**	Fringe benefit savings with new libraries.***	Operational and equipment savings.	Savings from 1 HVAC replacement not needed in 25 years.****	Total benefits	Net benefit (cost)	NPV benefit (cost)	Overall NPV benefit/cost
2010*****	\$46,666.66	\$46,666.66	\$212,437.50	\$87,099.38	\$0.00	\$0.00	\$299,536.88	\$252,870.22	\$252,870.22	\$252,870.22
2011	\$140,000.00	\$140,000.00	\$310,220.33	\$127,190.34	\$11,000.00	\$0.00	\$448,410.67	\$308,410.67	\$296,548.72	\$549,418.94
2012	\$233,333.33	\$233,333.33	\$408,003.17	\$167,281.30	\$33,000.00	\$0.00	\$608,284.47	\$374,951.14	\$346,663.40	\$896,082.34
2013	\$280,000.00	\$280,000.00	\$505,786.00	\$207,372.26	\$55,000.00	\$0.00	\$768,158.26	\$488,158.26	\$433,970.92	\$1,330,053.25
2014	\$280,000.00	\$280,000.00	\$526,017.44	\$215,667.15	\$77,000.00	\$0.00	\$818,684.59	\$538,684.59	\$460,469.85	\$1,790,523.10
2015	\$280,000.00	\$280,000.00	\$547,058.14	\$224,293.84	\$80,080.00	\$0.00	\$851,431.97	\$571,431.97	\$469,675.43	\$2,260,198.53
2016	\$280,000.00	\$280,000.00	\$568,940.46	\$233,265.59	\$83,283.20	\$0.00	\$885,489.25	\$605,489.25	\$478,526.95	\$2,738,725.48
2017	\$280,000.00	\$280,000.00	\$591,698.08	\$242,596.21	\$86,614.53	\$0.00	\$920,908.82	\$640,908.82	\$487,038.03	\$3,225,763.51
2018	\$280,000.00	\$280,000.00	\$615,366.00	\$252,300.06	\$90,079.11	\$0.00	\$957,745.18	\$677,745.18	\$495,221.76	\$3,720,985.27
2019	\$280,000.00	\$280,000.00	\$639,980.65	\$262,392.06	\$93,682.27	\$0.00	\$996,054.98	\$716,054.98	\$503,090.73	\$4,224,076.01
2020	\$280,000.00	\$280,000.00	\$665,579.87	\$272,887.75	\$97,429.56	\$0.00	\$1,035,897.18	\$755,897.18	\$510,657.05	\$4,734,733.06
2021	\$280,000.00	\$280,000.00	\$692,203.07	\$283,803.26	\$101,326.75	\$0.00	\$1,077,333.07	\$797,333.07	\$517,932.36	\$5,252,665.42
2022	\$280,000.00	\$280,000.00	\$719,891.19	\$295,155.39	\$105,379.82	\$0.00	\$1,120,426.39	\$840,426.39	\$524,927.85	\$5,777,593.26
2023	\$280,000.00	\$280,000.00	\$748,686.84	\$306,961.60	\$109,595.01	\$0.00	\$1,165,243.45	\$885,243.45	\$531,654.27	\$6,309,247.54
2024	\$280,000.00	\$280,000.00	\$778,634.31	\$319,240.07	\$113,978.81	\$0.00	\$1,211,853.19	\$931,853.19	\$538,122.00	\$6,847,369.53
2025	\$233,333.34	\$233,333.34	\$809,779.68	\$332,009.67	\$118,537.96	\$0.00	\$1,260,327.31	\$1,026,993.97	\$570,253.30	\$7,417,622.83
2026	\$93,333.34	\$93,333.34	\$842,170.87	\$345,290.06	\$123,279.48	\$0.00	\$1,310,740.41	\$1,217,407.07	\$649,983.59	\$8,067,606.42
2027	\$0.00	\$0.00	\$875,857.70	\$359,101.66	\$128,210.66	\$0.00	\$1,363,170.02	\$1,363,170.02	\$699,815.02	\$8,767,421.43
2028	\$0.00	\$0.00	\$910,892.01	\$373,465.72	\$133,339.09	\$0.00	\$1,417,696.82	\$1,417,696.82	\$699,815.02	\$9,467,236.45
2029	\$0.00	\$0.00	\$947,327.69	\$388,404.35	\$138,672.65	\$0.00	\$1,474,404.70	\$1,474,404.70	\$699,815.02	\$10,167,051.47
2030	\$0.00	\$0.00	\$985,220.80	\$403,940.53	\$144,219.56	\$0.00	\$1,533,380.88	\$1,533,380.88	\$699,815.02	\$10,866,866.49
2031	\$0.00	\$0.00	\$1,024,629.63	\$420,098.15	\$149,988.34	\$0.00	\$1,594,716.12	\$1,594,716.12	\$699,815.02	\$11,566,681.51
2032	\$0.00	\$0.00	\$1,065,614.82	\$436,902.08	\$155,987.87	\$0.00	\$1,658,504.76	\$1,658,504.76	\$699,815.02	\$12,266,496.53
2033	\$0.00	\$0.00	\$1,108,239.41	\$454,378.16	\$162,227.39	\$0.00	\$1,724,844.95	\$1,724,844.95	\$699,815.02	\$12,966,311.55
2034	\$0.00	\$0.00	\$1,152,568.99	\$472,553.28	\$168,716.48	\$0.00	\$1,793,838.75	\$1,793,838.75	\$699,815.02	\$13,666,126.57
2035	\$0.00	\$0.00	\$1,198,671.75	\$491,455.42	\$175,465.14	\$0.00	\$1,865,592.30	\$1,865,592.30	\$699,815.02	\$14,365,941.59
2036	\$0.00	\$0.00	\$1,246,618.62	\$511,113.63	\$182,483.75	\$186,666.66	\$1,940,216.00	\$2,126,882.66	\$767,143.67	\$15,133,085.26
2037	\$0.00	\$0.00	\$1,296,483.36	\$531,558.18	\$189,783.10	\$186,666.66	\$2,017,824.63	\$2,204,491.29	\$764,554.11	\$15,897,639.37
2038	\$0.00	\$0.00	\$1,348,342.69	\$552,820.50	\$197,374.42	\$186,666.66	\$2,098,537.62	\$2,285,204.28	\$762,064.14	\$16,659,703.51
2039	\$0.00	\$0.00	\$1,402,276.40	\$574,933.33	\$205,269.40	\$186,666.66	\$2,182,479.13	\$2,369,145.79	\$759,669.95	\$17,419,373.46
2040	\$0.00	\$0.00	\$1,458,367.46	\$597,930.66	\$213,480.17	\$186,666.66	\$2,269,778.29	\$2,456,444.95	\$757,367.83	\$18,176,741.30
2041	\$0.00	\$0.00	\$1,516,702.16	\$621,847.88	\$222,019.38	\$186,666.66	\$2,360,569.42	\$2,547,236.08	\$755,154.27	\$18,931,895.56
2042	\$0.00	\$0.00	\$1,577,370.24	\$646,721.80	\$230,900.16	\$186,666.66	\$2,454,992.20	\$2,641,658.86	\$753,025.83	\$19,684,921.39
2043	\$0.00	\$0.00	\$1,640,465.05	\$672,590.67	\$240,136.16	\$186,666.66	\$2,553,191.89	\$2,739,858.55	\$750,979.26	\$20,435,900.66
2044	\$0.00	\$0.00	\$1,706,083.66	\$699,494.30	\$249,741.61	\$186,666.66	\$2,655,319.56	\$2,841,986.22	\$749,011.41	\$21,184,912.06
2045	\$0.00	\$0.00	\$1,774,327.00	\$727,474.07	\$259,731.27	\$186,666.66	\$2,761,532.34	\$2,948,199.00	\$747,119.24	\$21,932,031.30
2046	\$0.00	\$0.00	\$1,845,300.08	\$756,573.03	\$270,120.52	\$186,666.66	\$2,871,993.64	\$3,058,660.30	\$745,299.85	\$22,677,331.15
TOTALS	\$4,106,666.67	\$4,106,666.67	\$36,263,813.12	\$14,868,163.38	\$5,197,133.61	\$2,053,333.26	\$56,329,110.10	\$54,275,776.69	\$22,677,331.15	\$22,677,331.15

First NL would close in 2011, followed by 2 branches converting in each of the years 2012, 2013, 2014. All closing branches converted to mixed use.
 Half of FTE of 1 library reduced in 2010 (5.5 FTE), and half of FTE of 2 branches reduced in 2011 (11.0 FTE). 7.5 FTE added in 2011, reflecting new branch.
 Net decrease of 7.0 FTE in 2012, reflecting difference between former branch and mixed-use.

Assumption is 4% inflation cost unless otherwise noted.

*Assumption is \$500,000 more capital funding in 2010, \$1.0 million in 2011 and 2012, and \$500,000 in 2013, compared to renovations.

** Based on 4% salary inflation and reduction of 3 FTE from current libraries.

***Based on 41% fringe benefit rate.

**** Based on HVAC repair of \$750,000 adjusted for 4% yearly inflation in next 25 years (\$2.0 million in 2036).

***** Assumption is that renovations last 25 years vs. 35 years for new building.

COST-BENEFIT ANALYSIS OF OPTION 2.

Year	Increased debt service above renovations*	Total extra costs due to new library	Salary/benefit savings with new libraries.**	Fringe benefit savings with new libraries.***	Operational and equipment savings.	Savings from 2 branches not needing HVAC replacement.&	Total benefits	Net benefit (cost)	NPV benefit (cost)	Overall NPV benefit/cost
2010*****	\$0.00	\$0.00	\$135,187.50	\$55,426.88	\$0.00	\$0.00	\$190,614.38	\$190,614.38	\$190,614.38	\$190,614.38
2011	\$93,333.33	\$93,333.33	\$719,970.00	\$295,187.70	\$179,000.00	\$0.00	\$1,194,157.70	\$1,100,824.37	\$1,058,484.97	\$1,249,099.35
2012	\$583,333.33	\$583,333.33	\$642,720.00	\$263,515.20	\$111,000.00	\$0.00	\$1,017,235.20	\$433,901.87	\$401,166.67	\$1,650,266.02
2013	\$1,073,333.33	\$1,073,333.33	\$440,356.00	\$180,545.96	\$47,000.00	\$0.00	\$667,901.96	(\$405,431.37)	(\$360,427.01)	\$1,289,839.00
2014	\$1,073,333.33	\$1,073,333.33	\$457,970.24	\$187,767.80	\$48,880.00	\$0.00	\$694,618.04	(\$378,715.29)	(\$323,727.42)	\$966,111.59
2015	\$1,073,333.33	\$1,073,333.33	\$476,289.05	\$195,278.51	\$50,835.20	\$0.00	\$722,402.76	(\$350,930.57)	(\$288,439.35)	\$677,672.24
2016	\$1,073,333.33	\$1,073,333.33	\$495,340.61	\$203,089.65	\$52,868.61	\$0.00	\$751,298.87	(\$322,034.46)	(\$254,508.51)	\$423,163.73
2017	\$1,073,333.33	\$1,073,333.33	\$515,154.24	\$211,213.24	\$54,983.35	\$0.00	\$781,350.83	(\$291,982.50)	(\$221,882.71)	\$201,281.02
2018	\$1,073,333.33	\$1,073,333.33	\$535,760.41	\$219,661.77	\$57,182.69	\$0.00	\$812,604.86	(\$260,728.47)	(\$190,511.74)	\$10,769.28
2019	\$1,073,333.33	\$1,073,333.33	\$557,190.82	\$228,448.24	\$59,469.99	\$0.00	\$845,109.05	(\$228,224.28)	(\$160,347.35)	(\$149,578.07)
2020	\$1,073,333.33	\$1,073,333.33	\$579,478.45	\$237,586.17	\$61,848.79	\$0.00	\$878,913.41	(\$194,419.92)	(\$131,343.13)	(\$280,921.20)
2021	\$1,073,333.33	\$1,073,333.33	\$602,657.59	\$247,089.61	\$64,322.75	\$0.00	\$914,069.95	(\$159,263.38)	(\$103,454.45)	(\$384,375.65)
2022	\$1,073,333.33	\$1,073,333.33	\$626,763.90	\$256,973.20	\$66,895.66	\$0.00	\$950,632.75	(\$122,700.58)	(\$76,638.42)	(\$461,014.07)
2023	\$1,073,333.33	\$1,073,333.33	\$651,834.45	\$267,252.13	\$69,571.48	\$0.00	\$988,658.06	(\$84,675.27)	(\$50,853.77)	(\$511,867.85)
2024	\$1,073,333.33	\$1,073,333.33	\$677,907.83	\$277,942.21	\$72,354.34	\$0.00	\$1,028,204.38	(\$45,128.95)	(\$26,060.84)	(\$537,928.69)
2025	\$1,073,333.33	\$1,073,333.33	\$705,024.14	\$289,059.90	\$75,248.51	\$0.00	\$1,069,332.56	(\$4,000.77)	(\$2,221.49)	(\$540,150.18)
2026	\$980,000.00	\$980,000.00	\$733,225.11	\$300,622.29	\$78,258.45	\$0.00	\$1,112,105.86	\$132,105.86	\$70,532.40	(\$469,617.78)
2027	\$490,000.00	\$490,000.00	\$762,554.11	\$312,647.19	\$81,388.79	\$0.00	\$1,156,590.09	\$666,590.09	\$342,209.52	(\$127,408.26)
2028	\$0.00	\$0.00	\$793,056.28	\$325,153.07	\$84,644.34	\$0.00	\$1,202,853.70	\$1,202,853.70	\$593,762.41	\$466,354.15
2029	\$0.00	\$0.00	\$824,778.53	\$338,159.20	\$88,030.12	\$0.00	\$1,250,967.85	\$1,250,967.85	\$593,762.41	\$1,060,116.56
2030	\$0.00	\$0.00	\$857,769.67	\$351,685.56	\$91,551.32	\$0.00	\$1,301,006.56	\$1,301,006.56	\$593,762.41	\$1,653,878.97
2031	\$0.00	\$0.00	\$892,080.46	\$365,752.99	\$95,213.38	\$0.00	\$1,353,046.82	\$1,353,046.82	\$593,762.41	\$2,247,641.38
2032	\$0.00	\$0.00	\$927,763.68	\$380,383.11	\$99,021.91	\$0.00	\$1,407,168.69	\$1,407,168.69	\$593,762.41	\$2,841,403.79
2033	\$0.00	\$0.00	\$964,874.22	\$395,598.43	\$102,982.79	\$0.00	\$1,463,455.44	\$1,463,455.44	\$593,762.41	\$3,435,166.20
2034	\$0.00	\$0.00	\$1,003,469.19	\$411,422.37	\$107,102.10	\$0.00	\$1,521,993.66	\$1,521,993.66	\$593,762.41	\$4,028,928.61
2035	\$0.00	\$0.00	\$1,043,607.96	\$427,879.26	\$111,386.18	\$0.00	\$1,582,873.41	\$1,582,873.41	\$593,762.41	\$4,622,691.02
2036	\$0.00	\$0.00	\$1,085,352.28	\$444,994.43	\$115,841.63	\$373,333.33	\$2,019,521.67	\$2,019,521.67	\$728,419.72	\$5,351,110.75
2037	\$0.00	\$0.00	\$1,128,766.37	\$462,794.21	\$120,475.30	\$373,333.33	\$2,085,369.21	\$2,085,369.21	\$723,240.60	\$6,074,351.34
2038	\$0.00	\$0.00	\$1,173,917.02	\$481,305.98	\$125,294.31	\$373,333.33	\$2,153,850.64	\$2,153,850.64	\$718,260.67	\$6,792,612.01
2039	\$0.00	\$0.00	\$1,220,873.70	\$500,558.22	\$130,306.08	\$373,333.33	\$2,225,071.33	\$2,225,071.33	\$713,472.27	\$7,506,084.28
2040	\$0.00	\$0.00	\$1,269,708.65	\$520,580.55	\$135,518.32	\$373,333.33	\$2,299,140.85	\$2,299,140.85	\$708,868.05	\$8,214,952.32
2041	\$0.00	\$0.00	\$1,320,497.00	\$541,403.77	\$140,939.06	\$373,333.33	\$2,376,173.15	\$2,376,173.15	\$704,440.91	\$8,919,393.23
2042	\$0.00	\$0.00	\$1,373,316.88	\$563,059.92	\$146,576.62	\$373,333.33	\$2,456,286.75	\$2,456,286.75	\$700,184.04	\$9,619,577.27
2043	\$0.00	\$0.00	\$1,428,249.55	\$585,582.32	\$152,439.68	\$373,333.33	\$2,539,604.88	\$2,539,604.88	\$696,090.90	\$10,315,668.17
2044	\$0.00	\$0.00	\$1,485,379.54	\$609,005.61	\$158,537.27	\$373,333.33	\$2,626,255.75	\$2,626,255.75	\$692,155.19	\$11,007,823.36
2045	\$0.00	\$0.00	\$1,544,794.72	\$633,365.83	\$164,878.76	\$373,333.33	\$2,716,372.64	\$2,716,372.64	\$688,370.85	\$11,696,194.21
2046	\$0.00	\$0.00	\$1,606,586.51	\$658,700.47	\$171,473.91	\$373,333.33	\$2,810,094.22	\$2,810,094.22	\$684,732.07	\$12,380,926.28
TOTALS	\$16,099,999.95	\$16,099,999.95	\$32,260,226.66	\$13,226,692.93	\$3,573,321.70	\$4,106,666.63	\$53,166,907.92	\$37,066,907.97	\$12,380,926.28	\$12,380,926.28

Conversion of 3 current libraries into 1 mixed-use and 2 Express Centers will be done by end of 2011.

Staff replacement of first mixed-use facility in 2010, and replacement for Express Centers in 2011. Operational savings from 1st mixed-use and Express Centers are in 2011. 2nd mixed use replacement done in 2012. Area libraries replace one branch in each year for 2012 and 2013. No net change in 2012, addition of 4.5 FTE in 2013.

Assumption is 4% inflation cost unless otherwise noted.

*Assumption is 2011 mixed-use and 2 Express Centers offset projected cost of renovating 3 libraries. \$1.0 million capital difference for mixed-use in 2011.

**Assumption is 2 area Libraries at total cost of \$13.5 million vs. 2 renovations at \$3.0 million (\$10.5 million difference)

*** Based on 4% salary inflation and reduction of 3.0 FTE for 2010, 15.0 FTE in 2011, then addition of 2.0 FTE in 2012, and 5.5 FTE in 2013.

****Based on 41% fringe benefit rate.

***** Assumption is that renovations last 25 years vs. 35 years for new building.

COST-BENEFIT ANALYSIS OF OPTION 3.

Year	Increased debt service above renovations**	Total extra costs due to new library	Salary/benefit savings***	Fringe benefit savings.****	Operational and equipment savings *****	Savings from 2 branches not needing HVAC replacement.&	Total benefits	Net benefit (cost)	NPV benefit (cost)	Overall NPV benefit/cost
2010*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2011*	\$93,333.33	\$93,333.33	\$714,562.50	\$292,970.63	\$179,000.00	\$0.00	\$1,186,533.13	\$1,093,199.80	\$1,051,153.65	\$1,051,153.65
2012	\$676,666.66	\$676,666.66	\$820,395.00	\$336,361.95	\$190,160.00	\$0.00	\$1,346,916.95	\$670,250.29	\$619,684.07	\$1,670,837.72
2013	\$1,166,666.67	\$1,166,666.67	\$1,027,023.30	\$421,079.55	\$387,000.00	\$0.00	\$1,835,102.85	\$668,436.18	\$594,237.33	\$2,265,075.05
2014	\$1,166,666.67	\$1,166,666.67	\$758,010.00	\$310,784.10	\$322,000.00	\$0.00	\$1,390,794.10	\$224,127.43	\$191,585.07	\$2,456,660.12
2015	\$1,166,666.67	\$1,166,666.67	\$788,330.40	\$323,215.46	\$334,880.00	\$0.00	\$1,446,425.86	\$279,759.19	\$229,941.66	\$2,686,601.78
2016	\$1,166,666.67	\$1,166,666.67	\$819,863.62	\$336,144.08	\$348,275.20	\$0.00	\$1,504,282.90	\$337,616.23	\$266,823.01	\$2,953,424.79
2017	\$1,166,666.67	\$1,166,666.67	\$852,658.16	\$349,589.85	\$362,206.21	\$0.00	\$1,564,454.21	\$397,787.54	\$302,285.84	\$3,255,710.63
2018	\$1,166,666.67	\$1,166,666.67	\$886,764.49	\$363,573.44	\$376,694.46	\$0.00	\$1,627,032.38	\$460,365.71	\$336,384.72	\$3,592,095.35
2019	\$1,166,666.67	\$1,166,666.67	\$922,235.07	\$378,116.38	\$391,762.23	\$0.00	\$1,692,113.68	\$525,447.01	\$369,172.10	\$3,961,267.45
2020	\$1,166,666.67	\$1,166,666.67	\$959,124.47	\$393,241.03	\$407,432.72	\$0.00	\$1,759,798.23	\$593,131.56	\$400,698.43	\$4,361,965.88
2021	\$1,166,666.67	\$1,166,666.67	\$997,489.45	\$408,970.67	\$423,730.03	\$0.00	\$1,830,190.15	\$663,523.48	\$431,012.20	\$4,792,978.08
2022	\$1,166,666.67	\$1,166,666.67	\$1,037,389.03	\$425,329.50	\$440,679.23	\$0.00	\$1,903,397.76	\$736,731.09	\$460,160.07	\$5,253,138.14
2023	\$1,166,666.67	\$1,166,666.67	\$1,078,884.59	\$442,342.68	\$458,306.40	\$0.00	\$1,979,533.67	\$812,867.00	\$488,186.86	\$5,741,325.00
2024	\$1,166,666.67	\$1,166,666.67	\$1,122,039.97	\$460,036.39	\$476,638.66	\$0.00	\$2,058,715.02	\$892,048.35	\$515,135.69	\$6,256,460.69
2025	\$1,166,666.67	\$1,166,666.67	\$1,166,921.57	\$478,437.84	\$495,704.21	\$0.00	\$2,141,063.62	\$974,396.95	\$541,048.04	\$6,797,508.73
2026	\$1,073,333.33	\$1,073,333.33	\$1,213,598.43	\$497,575.36	\$515,532.37	\$0.00	\$2,226,706.16	\$1,153,372.83	\$615,795.19	\$7,413,303.92
2027	\$490,000.00	\$490,000.00	\$1,262,142.37	\$517,478.37	\$536,153.67	\$0.00	\$2,315,774.41	\$1,825,774.41	\$937,303.74	\$8,350,607.65
2028	\$0.00	\$0.00	\$1,312,628.06	\$538,177.51	\$557,599.82	\$0.00	\$2,408,405.39	\$2,408,405.39	\$1,188,856.63	\$9,539,464.28
2029	\$0.00	\$0.00	\$1,365,133.19	\$559,704.61	\$579,903.81	\$0.00	\$2,504,741.60	\$2,504,741.60	\$1,188,856.63	\$10,728,320.90
2030	\$0.00	\$0.00	\$1,419,738.51	\$582,092.79	\$603,099.96	\$0.00	\$2,604,931.27	\$2,604,931.27	\$1,188,856.63	\$11,917,177.53
2031	\$0.00	\$0.00	\$1,476,528.05	\$605,376.50	\$627,223.96	\$0.00	\$2,709,128.52	\$2,709,128.52	\$1,188,856.63	\$13,106,034.15
2032	\$0.00	\$0.00	\$1,535,589.18	\$629,591.56	\$652,312.92	\$0.00	\$2,817,493.66	\$2,817,493.66	\$1,188,856.63	\$14,294,890.78
2033	\$0.00	\$0.00	\$1,597,012.74	\$654,775.22	\$678,405.43	\$0.00	\$2,930,193.40	\$2,930,193.40	\$1,188,856.63	\$15,483,747.41
2034	\$0.00	\$0.00	\$1,660,893.25	\$680,966.23	\$705,541.65	\$0.00	\$3,047,401.14	\$3,047,401.14	\$1,188,856.63	\$16,672,604.03
2035	\$0.00	\$0.00	\$1,727,328.98	\$708,204.88	\$733,763.32	\$0.00	\$3,169,297.19	\$3,169,297.19	\$1,188,856.63	\$17,861,460.66
2036	\$0.00	\$0.00	\$1,796,422.14	\$736,533.08	\$763,113.85	\$373,333.33	\$3,669,402.40	\$3,669,402.40	\$1,323,513.94	\$19,184,974.59
2037	\$0.00	\$0.00	\$1,868,279.03	\$765,994.40	\$793,638.40	\$373,333.33	\$3,801,245.17	\$3,801,245.17	\$1,318,334.81	\$20,503,309.40
2038	\$0.00	\$0.00	\$1,943,010.19	\$796,634.18	\$825,383.94	\$373,333.33	\$3,938,361.64	\$3,938,361.64	\$1,313,354.88	\$21,816,664.29
2039	\$0.00	\$0.00	\$2,020,730.60	\$828,499.55	\$858,399.30	\$373,333.33	\$4,080,962.77	\$4,080,962.77	\$1,308,566.49	\$23,125,230.77
2040	\$0.00	\$0.00	\$2,101,559.82	\$861,639.53	\$892,735.27	\$373,333.33	\$4,229,267.95	\$4,229,267.95	\$1,303,962.26	\$24,429,193.03
2041	\$0.00	\$0.00	\$2,185,622.21	\$896,105.11	\$928,444.68	\$373,333.33	\$4,383,505.33	\$4,383,505.33	\$1,299,535.12	\$25,728,728.15
2042	\$0.00	\$0.00	\$2,273,047.10	\$931,949.31	\$965,582.47	\$373,333.33	\$4,543,912.21	\$4,543,912.21	\$1,295,278.26	\$27,024,006.41
2043	\$0.00	\$0.00	\$2,363,968.99	\$969,227.28	\$1,004,205.77	\$373,333.33	\$4,710,735.37	\$4,710,735.37	\$1,291,185.12	\$28,315,191.52
2044	\$0.00	\$0.00	\$2,458,527.75	\$1,007,996.38	\$1,044,374.00	\$373,333.33	\$4,884,231.45	\$4,884,231.45	\$1,287,249.40	\$29,602,440.93
2045	\$0.00	\$0.00	\$2,556,868.86	\$1,048,316.23	\$1,086,148.96	\$373,333.33	\$5,064,667.38	\$5,064,667.38	\$1,283,465.07	\$30,885,906.00
2046	\$0.00	\$0.00	\$2,659,143.61	\$1,090,248.88	\$1,129,594.92	\$373,333.33	\$5,252,320.74	\$5,252,320.74	\$1,279,826.28	\$32,165,732.28
TOTALS	\$17,500,000.03	\$17,500,000.03	\$52,749,464.68	\$21,627,280.52	\$22,075,627.83	\$4,106,666.63	\$100,559,039.65	\$83,059,039.62	\$32,165,732.28	\$32,165,732.28

1 branch converts to mixed-use and 2 branches convert into Express Centers in 2011.
 Half of FTE reductions in 2010 spread to other branches. Operational savings from mixed-use and Express Centers happen in 2011.
 1 branch converts to mixed-use in both 2012 and 2013. 3 branches will be replaced by 1 area library in 2013 and one in 2014.

Assumption is 4% inflation cost unless otherwise noted.
 Assumption is that renovations last 25 years vs. 35 years for new building.

*Assume extra funding for conversions to Express Centers and mixed-use in 2010 offsets savings from closing 2 branches vs. renovating.
 **Assume \$2.0 million in extra expenses due to conversions to mixed use vs. renovating these branches
 ***Assumption is 2 area Libraries at cost of \$13.5 million vs. 2 renovations at \$3.0 million (\$10.5 million difference)
 **** Assumption is reduction of 18.5 FTE in 2011, 2.0 FTE in 2012, and 4.5 FTE in 2013. Increase of 5.5 FTE in 2014.
 *****Based on 41% fringe benefit rate.
 ***** Operational savings at Express Centers start in 2011.
 & Based on HVAC repair of \$750,000 adjusted for 4% yearly inflation in next 25 years (\$2.0 million in 2036).

**COST-BENEFIT ANALYSIS OF OPTION 4.
PHASED-IN AREA LIBRARY + 1 EXPRESS VS. RENOVATING 2 BRANCHES.**

Year	Increased debt service above renovations*	Rental cost of 2011 Express Library	Total extra costs due to new library	Salary/benefit savings with new libraries.**	Fringe benefit savings with new libraries.***	Operational and equipment savings.	Savings from no HVAC replacement in 25 years.****	Total benefits	Net benefit (cost)	NPV benefit (cost)	Overall NPV benefit/cost
2010*****	(\$93,333.33)	\$0.00	(\$93,333.33)	\$91,045.00	\$37,328.45	\$21,875.00	\$0.00	\$150,248.45	\$243,581.78	\$243,581.78	\$243,581.78
2011	\$382,666.67	\$50,000.00	\$432,666.67	\$757,494.40	\$310,572.70	\$175,000.00	\$0.00	\$1,243,067.10	\$810,400.43	\$779,231.19	\$1,022,812.97
2012	\$382,666.67	\$0.00	\$382,666.67	\$171,241.00	\$70,208.81	\$17,056.00	\$0.00	\$258,505.81	(\$124,160.86)	(\$114,793.69)	\$908,019.27
2013	\$382,666.67	\$0.00	\$382,666.67	\$178,090.64	\$73,017.16	\$17,738.24	\$0.00	\$268,846.04	(\$113,820.63)	(\$101,186.12)	\$806,833.15
2014	\$382,666.67	\$0.00	\$382,666.67	\$185,214.27	\$75,937.85	\$18,447.77	\$0.00	\$279,599.88	(\$103,066.79)	(\$88,101.92)	\$718,731.23
2015	\$382,666.67	\$0.00	\$382,666.67	\$192,622.84	\$78,975.36	\$19,185.68	\$0.00	\$290,783.88	(\$91,882.79)	(\$75,520.96)	\$643,210.27
2016	\$382,666.67	\$0.00	\$382,666.67	\$200,327.75	\$82,134.38	\$19,953.11	\$0.00	\$302,415.23	(\$80,251.44)	(\$63,423.88)	\$579,786.40
2017	\$382,666.67	\$0.00	\$382,666.67	\$208,340.86	\$85,419.75	\$20,751.23	\$0.00	\$314,511.84	(\$68,154.83)	(\$51,792.07)	\$527,994.33
2018	\$382,666.67	\$0.00	\$382,666.67	\$216,674.49	\$88,836.54	\$21,581.28	\$0.00	\$327,092.32	(\$55,574.35)	(\$40,607.63)	\$487,386.70
2019	\$382,666.67	\$0.00	\$382,666.67	\$225,341.47	\$92,390.00	\$22,444.53	\$0.00	\$340,176.01	(\$42,490.66)	(\$29,853.37)	\$457,533.32
2020	\$382,666.67	\$0.00	\$382,666.67	\$234,355.13	\$96,085.60	\$23,342.31	\$0.00	\$353,783.05	(\$28,883.62)	(\$19,512.74)	\$438,020.58
2021	\$382,666.67	\$0.00	\$382,666.67	\$243,729.34	\$99,929.03	\$24,276.01	\$0.00	\$367,934.37	(\$14,732.30)	(\$9,569.82)	\$428,450.76
2022	\$382,666.67	\$0.00	\$382,666.67	\$253,478.51	\$103,926.19	\$25,247.05	\$0.00	\$382,651.75	(\$14.92)	(\$9.32)	\$428,441.44
2023	\$382,666.67	\$0.00	\$382,666.67	\$263,617.65	\$108,083.24	\$26,256.93	\$0.00	\$397,957.82	\$15,291.15	\$9,183.47	\$437,624.91
2024	\$382,666.67	\$0.00	\$382,666.67	\$274,162.36	\$112,406.57	\$27,307.21	\$0.00	\$413,876.13	\$31,209.46	\$18,022.69	\$455,647.60
2025	\$382,666.67	\$0.00	\$382,666.67	\$285,128.85	\$116,902.83	\$28,399.49	\$0.00	\$430,431.18	\$47,764.51	\$26,521.93	\$482,169.53
2026	\$476,000.00	\$0.00	\$476,000.00	\$296,534.01	\$121,578.94	\$29,535.47	\$0.00	\$447,648.42	(\$28,351.58)	(\$15,137.14)	\$467,032.39
2027	\$0.00	\$0.00	\$0.00	\$308,395.37	\$126,442.10	\$30,716.89	\$0.00	\$465,554.36	\$465,554.36	\$239,003.15	\$706,035.55
2028	\$0.00	\$0.00	\$0.00	\$320,731.18	\$131,499.78	\$31,945.57	\$0.00	\$484,176.53	\$484,176.53	\$239,003.15	\$945,038.70
2029	\$0.00	\$0.00	\$0.00	\$333,560.43	\$136,759.78	\$33,223.39	\$0.00	\$503,543.60	\$503,543.60	\$239,003.15	\$1,184,041.85
2030	\$0.00	\$0.00	\$0.00	\$346,902.85	\$142,230.17	\$34,552.33	\$0.00	\$523,685.34	\$523,685.34	\$239,003.15	\$1,423,045.00
2031	\$0.00	\$0.00	\$0.00	\$360,778.96	\$147,919.37	\$35,934.42	\$0.00	\$544,632.75	\$544,632.75	\$239,003.15	\$1,662,048.16
2032	\$0.00	\$0.00	\$0.00	\$375,210.12	\$153,836.15	\$37,371.80	\$0.00	\$566,418.06	\$566,418.06	\$239,003.15	\$1,901,051.31
2033	\$0.00	\$0.00	\$0.00	\$390,218.52	\$159,989.59	\$38,866.67	\$0.00	\$589,074.79	\$589,074.79	\$239,003.15	\$2,140,054.46
2034	\$0.00	\$0.00	\$0.00	\$405,827.26	\$166,389.18	\$40,421.33	\$0.00	\$612,637.78	\$612,637.78	\$239,003.15	\$2,379,057.61
2035	\$0.00	\$0.00	\$0.00	\$422,060.35	\$173,044.75	\$42,038.19	\$0.00	\$637,143.29	\$637,143.29	\$239,003.15	\$2,618,060.77
2036	\$0.00	\$0.00	\$0.00	\$438,942.77	\$179,966.54	\$43,719.72	\$186,666.66	\$662,629.02	\$849,295.68	\$306,331.81	\$2,924,392.57
2037	\$0.00	\$0.00	\$0.00	\$456,500.48	\$187,165.20	\$45,468.50	\$186,666.66	\$689,134.18	\$875,800.84	\$303,742.24	\$3,228,134.82
2038	\$0.00	\$0.00	\$0.00	\$474,760.50	\$194,651.80	\$47,287.24	\$186,666.66	\$716,699.55	\$903,366.21	\$301,252.28	\$3,529,387.10
2039	\$0.00	\$0.00	\$0.00	\$493,750.92	\$202,437.88	\$49,178.73	\$186,666.66	\$745,367.53	\$932,034.19	\$298,858.08	\$3,828,245.18
2040	\$0.00	\$0.00	\$0.00	\$513,500.96	\$210,535.39	\$51,145.88	\$186,666.66	\$775,182.23	\$961,848.89	\$296,555.97	\$4,124,801.15
2041	\$0.00	\$0.00	\$0.00	\$534,040.99	\$218,956.81	\$53,191.72	\$186,666.66	\$806,189.52	\$992,856.18	\$294,342.40	\$4,419,143.55
2042	\$0.00	\$0.00	\$0.00	\$555,402.63	\$227,715.08	\$55,319.39	\$186,666.66	\$838,437.10	\$1,025,103.76	\$292,213.97	\$4,711,357.51
2043	\$0.00	\$0.00	\$0.00	\$577,618.74	\$236,823.68	\$57,532.16	\$186,666.66	\$871,974.58	\$1,058,641.24	\$290,167.40	\$5,001,524.91
2044	\$0.00	\$0.00	\$0.00	\$600,723.49	\$246,296.63	\$59,833.45	\$186,666.66	\$906,853.57	\$1,093,520.23	\$288,199.54	\$5,289,724.45
2045	\$0.00	\$0.00	\$0.00	\$624,752.43	\$256,148.50	\$62,226.79	\$186,666.66	\$943,127.71	\$1,129,794.37	\$286,307.37	\$5,576,031.82
2046	\$0.00	\$0.00	\$0.00	\$649,742.52	\$266,394.44	\$64,715.86	\$186,666.66	\$980,852.82	\$1,167,519.48	\$284,487.98	\$5,860,519.80
TOTALS	\$6,122,666.72	\$50,000.00	\$6,172,666.72	\$13,460,820.04	\$5,518,936.21	\$1,453,087.35	\$2,053,333.26	\$20,432,843.60	\$16,313,510.14	\$5,860,519.80	\$5,860,519.80

First NL would close in October 2010 and be replaced by Express Library. 2010 savings reflect 3 months of annual amount.
 2nd NL closes and is replaced by rented Express Library in 2011, then Express replaced by Regional Library in 2012.
 Staff reductions with first branch in 2010, more reduction in 2011 with 2nd branch closure, then staff added for Regional in 2012.
 Assumption is 4% inflation cost unless otherwise noted.

*Assumption is 2010 savings of \$1.0 million (\$500,000 Express Library vs. \$1.5 million to renovate). Then \$5.1 million extra cost in 2011 for Regional library (\$6.6 million for new library vs. \$1.5 million to renovate).

** Based on 4% salary inflation and reduction of 9.5 FTEs in both 2010 and 2011, then additional 16 FTE hired in 2012 for Regional.

***Based on 41% fringe benefit rate.

**** Based on HVAC repair of \$750,000 adjusted for 4% yearly inflation in next 25 years (\$2.0 million in 2036).

***** Assumption is that renovations last 25 years vs. 35 years for new buildings.

MILWAUKEE PUBLIC LIBRARY COMMUNITY MEETINGS FACILITIES LONG-RANGE PLANNING

The City of Milwaukee faces declining revenues and increased costs resulting in less available City funding to support library services. Since 1999, funding has not kept up with increasing costs, leading to a reduction in services to the public. Libraries are open less, fewer materials are purchased, and fewer librarians are available to answer questions and assist the public. If this trend continues and no alternative plan is developed, service to the public will continue to decline.

In response, the Library Board of Trustees and Library Administration have explored new library models and options for service delivery based on data gathered through a facilities planning and visioning process. To ensure that all members have the opportunity to participate in the discussion, we propose to hold community meetings to give our customers the opportunity to learn more about the possible changes. It also is their chance to share their thoughts and ideas on the various options.

The following is a blueprint for a series of community meetings to begin this summer.

Purpose of Community Meetings:

- Educate the public on the different MPL library models and system options for the future
- Invite public feedback on the models

Meeting content:

- Background on facilities planning to date
- Urgency on choosing an option for future planning
- Present options on foam board/easels
- Level of service and costs for each option
- Photos of newer Milwaukee-area libraries as examples of possible options
- PowerPoint presentation running on a “loop”
- Fact sheets to take away
- Feedback forms for attendees to complete and submit

Logistics of the community meetings:

- Open house concept – no set program – attendees come and go as convenient
- Facilitators to answer questions, accept feedback:
 1. Library Director
 2. Board members
 3. MPL staff

(Continued on reverse side)

- 15-20 meetings total
 1. Hold at all 13 MPL locations
 2. Hold at community agencies (UCC, senior centers, YMCAs, Boys & Girls Clubs, churches, etc.)
- Evening meetings – 5:30-7:00 p.m.
- Occasional afternoon meetings
- Possible dates:
 1. Week of June 29 – Monday, 6/29; Wednesday, 7/1
 2. Week of July 6 – All weeknights (6,7,8,9)
 3. Week of July 13 – Monday, 7/13; Wednesday, 7/15; Thursday, 7/16
 4. Week of July 20 – Wednesday, 7/22; Thursday, 7/23
 5. Week of July 27 – Monday, 7/27; Thursday, 7/30
 6. Week of Aug. 10 – Monday, 8/10; Wednesday, 8/12; Thursday, 8/13
 7. Week of Aug. 17 – All weeknights (17, 18, 19, 20)
 8. Week of Aug. 24 – All weeknights (24, 25, 26, 27)



MILWAUKEE
PUBLIC LIBRARY

REVISED * change to item 2
June 11, 2009

Paula A. Kiely
Director

June 11, 2009

To: Library Services & Programs Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson Sharon Cook, Ald. Milele Coggs, Art Harrington,
Gretchen Schuldt
Joan Johnson
Michael Weber

From: Paula A. Kiely
Library Director

Re: Library Services & Programs Committee Meeting
Friday June 12, 2009
8:00-9:00 A.M.
Central Library Meeting Room 1

REVISED MEETING NOTICE AND AGENDA

1. Committee Purpose and Goals. Library Director Paula Kiely will ask for discussion regarding a purpose statement for the committee and a schedule of meetings.

ACTION Attachment A

*2. Patron Ban Appeal. The committee will hear a patron's appeal of his banning for recommendation to the full MPL Board.

The Committee may move and vote to go into closed session pursuant to Wis. Stat. 19.85(1)(f) for considering disciplinary action against Daniel D. Geshrick to review library surveillance video that is prohibited from public disclosure pursuant to Wis. Stat. 43.30. If the Committee convenes in closed session, it will reconvene in open session immediately thereafter to continue its regular open meeting agenda.

ACTION

3. Banning Guidelines. Library Administration will share steps taken to ensure consistent application of the Code of Conduct and sanctions for violations.

INFORMATION

4. Other Issues.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), 286-3062 (TDD), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

MPL Srvs & Prgm Comm-AGENDA
06/12/09 p. 1



MEMO

June 2, 2009

To: The Library Services and Programs Committee

From: Paula A. Kiely, Library Director

Re: Committee Purpose and Goals

Since the Library Services and Programs Committee has not yet met this year and the Bylaws do not provide much detail as to the purpose of the committee, I would like to suggest the following purpose statement be considered.

The purpose of the Library Services and Programs Committee is to enhance and support those services that create a positive library experience for patrons and the community. Committee members will support and guide the major service programs of the library, especially those having a direct impact on public service. The Committee will review potential changes to services, such as those designed to streamline operations. In addition, the Committee will respond to public concerns about services and will help promote library services within the community.

Two examples of new services for which I would like to seek your support are the green roof, which will involve education and community partnerships, and the self-check project, which will transform the check-out function to a self-service model. Committee members will be asked to help develop partnerships and to serve as ambassadors for the changes taking place in our libraries.

I suggest that the Committee meet on a quarterly basis in the evening to ensure the greatest access by the public. A possible schedule for the next 18 months follows, with specific dates to be determined.

2009

3 rd Quarter	August
4 th Quarter	November

2010

1 st Quarter	February
2 nd Quarter	May
3 rd Quarter	August
4 th Quarter	November

**MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
SERVICES & PROGRAMS COMMITTEE
MINUTES
Friday June 12, 2009
Central Library Meeting Room 1**

PRESENT: Sharon Cook, Gretchen Schuldt, Paula Kiely

EXCUSED: Ald. Milele Coggs, Art Harrington

STAFF

PRESENT: Joan Johnson, Crystal Sura, Michael Weber

OTHERS

PRESENT: Daniel Geshrick

The meeting of the Board of Trustees Services & Programs Committee was called to order by Chair Sharon Cook at 8:00 a.m. on Friday June 12, 2009. A quorum was not attained. Trustee Cook briefly reviewed the banning appeal process.

1. **Committee Purpose and Goals.** Director Paula Kiely referred to the Committee Purpose and Goals memo dated June 2, 2009, attachment A of the agenda. The purpose statement was considered. The Services & Programs Committee provides guidance to library administration on public services, changes in policies and procedures and hears written appeals from the community on issues related to library services. The committee decided that a formal purpose statement was not necessary but agreed that the committee is committed to focusing on the support and enhancement of library services for patrons and the community.

Ms. Kiely noted that upcoming projects that may come before the committee are the green roof project, the RFID self-check project, new models for library meeting rooms, and renting library space as a revenue resource. The committee will schedule quarterly meetings.

No action was taken.

2. **Patron Ban Appeal.** On the case of the patron's appeal of his banning, Deputy Director Joan Johnson stated that a one year library ban was issued by Director Paula Kiely on March 26, 2009 to Mr. Daniel Geshrick for his violation of the library's Code of Conduct Policy while at the Bay View Library. Bans of six months or more may be appealed before the Milwaukee Public Library Board of Trustees. The Committee was given supporting documents for review prior to the meeting. Ms. Johnson presented the library's side of the issue listing the series of events on March 21, 2009 that precipitated the one year banning from all Milwaukee Public Libraries. Ms. Johnson mentioned that the Milwaukee Police Department (MPD) was called. A complaint was filed with the MPD and a citation for disorderly conduct was issued to Mr. Geshrick. On March 23, 2009, Library Security Manager Michael Weber interviewed all the witnesses involved. The rationale for the one year banning is that the Milwaukee Public Library strictly upholds the City of Milwaukee Workplace Violence Prevention Policy which indicates

2. **Patron Ban Appeal.** (continued)

zero tolerance for incidents or threats of violence by employees, visitors, and the general public. Ms. Johnson stated that this sanction is in-line with past practice and exclusion of one year for this patron's offence is based on the policies and guidelines. Mr. Weber added that the safety of MPL employees is priority.

Mr. Geshrick addressed the Committee stating that he officially apologizes in public for his actions. He has no excuses for the incident and accepts full responsibility for his actions. Mr. Geshrick requested that his ban would be specific to Bay View Library. He indicated that all related charges have been dropped.

Trustee Cook asked Mr. Weber his opinion on changing the ban to only Bay View Library. Mr. Weber stated that MPL is a system and the safety of the employees is priority at each location and the patron should be held accountable. Formal action was not taken due to the lack of a quorum; however, the Committee members that were present were in agreement to uphold the one year ban for Mr. Geshrick as stated in the letter issued by the Library Director on March 26, 2009. Trustee Cook stated that the patron's apology was accepted. She added that the Board of Trustees supports a safe environment for patrons and staff. Director Kiely will contact the City Attorney's office on how to proceed since the committee was unable to take action.

No action was taken.

3. **Banning Guidelines.** Ms. Kiely explained that library administration is taking steps to ensure consistent application of the Code of Conduct and sanctions for violations. Ms. Kiely explained the process of patron bans. Discussion ensued. The MPL – Conduct of Public Procedure was revised, reviewed by the City Attorney and approved by the MPL Board of Trustees at its May 17, 2006 meeting. The Library Security Committee is creating a Banning Guidelines procedure. Trustee Cook suggested that Trustee Harrington review the Banning Guidelines. She also suggested that there should be a union staff member on the Security Committee. Discussion on how the Milwaukee County Federated Library System (MCFLS) is notified of MPL bannings took place. Ms. Kiely stated that MPL could initiate a discussion on security issues at the Library Directors Advisory Council (LCAC) meeting. Trustee Schuldt suggested drafting an appeal hearing script that would allow for consistency. Ms. Kiely stated that a union representative will be added to the Library Security Committee. The Banning Guidelines will be reviewed and revised, with staff input, by the Security Committee and the City Attorney. The Banning Guidelines document is expected to be presented to the Library Services & Programs Committee for approval in November 2009.

No action was taken.

4. **Other Issues.** A banning appeal hearing on a different case will be scheduled in July.
-

With no further business at hand, the meeting of the Library Board's Services & Programs Committee was adjourned at 9:00 a.m. on Friday June 12, 2009.



MEMO

To: Paula Kiely, Library Director

From: Judith Zemke, Library Personnel Officer

Date: June 23, 2009

Re: **Proposed Change to Work Rules**

Approval is being sought from the Library Board of Trustees to change the Library's Work Rules. Local 426 union officials have reviewed the proposed changes and concur with the library's recommendation that the changes as worded are reasonable. The union has no objection to the proposed changes as stated below.

Reason

These changes clarify for staff the position of library administration as it relates to employees' use of city-provided and employee-owned cell phones and other electronic communication devices during scheduled work hours. The first work rule defined below, which is proposed to be retitled from "Telephone Calls" to "Communication Device Usage," relates to use within library facilities. The second work rule below, "Motor Vehicle Travel" pertains to employee use of these devices while driving on city/library business.

Telephone Calls

CURRENT LANGUAGE:

Library telephones are intended for use in library business matters. It is recognized that an employee does, upon occasion, have to receive or make telephone calls of an urgent, personal nature. These calls are to be restricted to those of this essential nature and are to be kept as brief as possible. Only telephones in the employee's immediate work area may be used for this purpose, and because of limitations of telephone instruments in some areas, the supervisor may find it necessary to establish additional guidelines.

Personal long-distance phone calls are strictly forbidden and subject to disciplinary action. Leaving work areas to use public pay phones during times other than breaks or nonworking hours must be approved by a supervisor. Employees bringing cell phones or pagers onto work premises are to turn them off during work hours. Calls from cell phones are only to be made during break periods or non-work hours.

PROPOSED LANGUAGE:

Communication Device Usage

Library telephones, whether landline or cellular, are intended for library business use. It is recognized that during designated work hours, an employee does, upon rare occasion have to receive or make a personal call of an urgent, essential nature. Calls are restricted to those of this essential nature which cannot be made in non-work areas during breaks or non-work hours, and must be kept to a minimum duration. Personal long-distance phone calls on city phones, as well as use of city cellular

June 23, 2009
Proposed Change to Work Rules
Page 2

phones for personal reasons are prohibited. Required reimbursement as noted through city phone records will also be imposed if an employee is found to be in violation of this policy. (continued on next page)

Employees' use of personal communication devices (i.e. cell phones (including texting) , pagers, I-phones, PDAs etc.), is restricted to authorized break and non-work hours, and to locations outside the work area or in designated break or public areas. Personal communication devices including ear pieces, etc. are not to be visible to the public during an employee's work hours.

Personal communication devices are to be turned off during work hours unless employees are given express permission from their manager for emergency situations. In those cases, devices must be set to vibrate only. Leaving work areas to use these devices other than during breaks or non-work hours must be approved by a supervisor.

Employees are never to use these devices including cameras on phones in an illegal, illicit, harassing, or offensive manner

Motor Vehicle Travel

CURRENT LANGUAGE

City policy mandates that staff members who ride or drive in city vehicles on the job, and employees who ride or drive in personal vehicles on the job for which mileage reimbursement is granted, are required to wear safety belts for all work-related travel.

PROPOSED ADDITION (2ND paragraph) TO LANGUAGE ABOVE

Due to safety concerns for employees and others, and the potential for legal liability to the city, employee use of city-provided or personally owned hand-held electronic telecommunication devices (i.e. cell phones including calls and texting, pagers, PDAs, laptop computers, and other such devices) is prohibited while driving a city-owned vehicle or personal vehicle during the course of an employee's work day. To safely use these devices, vehicles must first be pulled over to a safe location and brought to a stop. The only exception for use of a hand-held cell phone is to report an emergency or if there is imminent danger and stopping the vehicle is neither safe nor prudent. Employees who are charged with traffic violations resulting from use of their employer-provided or personal hand-held electronic communication device while driving may be solely responsible for all penalties that result from such actions. Employees in violation of this directive may be subject to discipline up to and including discharge.



MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

July 9, 2009

To: Milwaukee Public Library Board of Trustees
From: Paula Kiely, Director
Re: **Library Board Quorum and Legislative Change**

I'd like to suggest that the Library Board seek the assistance of the City of Milwaukee Intergovernmental Relations Office to seek a change to the Wisconsin State Statutes related to the library board and what constitutes a quorum. As a library of the first class, the Statutes define the board as 12 members and states that 7 constitute a quorum. I believe it would serve the city and the library well if the statute was changed as drafted below. The new language is in red.

*. . . library boards organized under par. (am), 7 members, **or a majority of the filled seats**, constitute a quorum.*

This change would allow the Board to more effectively and efficiently conduct library business, especially during extended periods of vacancies, such as we have experienced in the past year.

WISCONSIN HISTORICAL RECORDS ADVISORY BOARD

In Association with the Wisconsin Historical Society

June 23, 2009

Paula A. Kiely, Library Director
Milwaukee Public Library
814 W. Wisconsin Ave.
Milwaukee, WI 53233

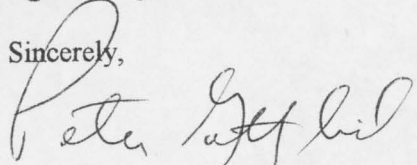
Dear Ms. Kiely:

I am delighted to formally announce that the Milwaukee Public Library and the Wisconsin Marine Historical Society has been selected the winner of the 2009 Governor's Archives Award for Archival Achievement. The judges recognized the excellent work that the Milwaukee Public Library and Wisconsin Marine Historical Society have done with the Great Lakes Marine Collection and the Milwaukee Waterways database to collect, preserve, and promote access to archival materials on the maritime history of the Great Lakes. They felt that your nomination of the organizations for the award was most deserving. Congratulations to you for submitting their work for this recognition.

To follow up, we would like to propose an awards presentation event. It could be at your location or any other place you choose. Whenever possible, we like to hold the awards ceremony during Archives Month, which is October 2009. It would be wonderful if Carolyn Colwell and other members of the Milwaukee Public Library and Wisconsin Marine Historical Society would attend the ceremony and receive the award in person. To give them the recognition they deserve, and also to help promote the Governor's awards themselves, we would like to encourage you to invite your local media, state and local elected officials, and any other dignitaries as well.

We hope we can make this presentation of the award. If you would like to organize the event, please let me know at your earliest convenience what date works best for you, and who will attend to receive the award. We would like to post this event on our website for Archives Month as soon as possible.

Again, congratulations on your nomination being selected as this year's winner!

Sincerely,


Peter Gottlieb
State Archivist and Director
Library-Archives
Wisconsin Historical Society
816 State St.
Madison, WI 53706
608-264-6480
peter.gottlieb@wisconsinhistory.org

MILWAUKEE PUBLIC LIBRARY SYSTEM
PERSONNEL ACTIONS

COVERING PERIOD: May 31, 2009 through June 27, 2009

The Secretary reports the following personnel actions:

APPOINTMENT

Frederick Dickenson - Library Circulation Aide - Zablocki 06/15/09
India Willis - Library Circulation Aide - Villard Ave 06/15/09

EXTENSION OF TEMPORARY APPOINTMENT

Frank Kotajarvi - Carpenter - Maintenance 06/11/09
Susan Pack - Library Branch Manager - Forest Home 06/11/09

REINSTATEMENT

Chassitti Clark - Library Circulation Aide - Atkinson 06/22/09
Katherine Matthews - Library Circulation Aide - Center St 06/08/09
Lauren McMiller - Library Circulation Aide - Martin Luther King 06/22/09
Alex Raut - Library Circulation Aide - Mill Road 06/22/09
Julian Tisdale - Library Circulation Aide - Circulation 06/08/09
Corbyn Williams - Library Circulation Aide - Atkinson 06/22/09

TRANSFER TO ANOTHER CITY DEPARTMENT

Kimberly Garner - Library Services Assistant - Washington Park 06/15/09
TO: Licensing Specialist - City Licensing Division

CHANGE IN STATUS

Britany Buechel - Library Reference Assistant - Tippecanoe 06/14/09
TO: Library Services Assistant - 4/5 time - Tippecanoe

LEAVE OF ABSENCE 24.0 or more hours

Paris Hardwick - Library Circulation Aide - Circulation - 30 days 06/17/09
Alfred Jakober - Custodial Worker II C L - Maintenance - 24.0 hours 06/05/09
Mary Jeske - Library Circulation Assistant I - Circulation - 35.0 hours 06/22/09
Rose Laack - Library Technician II - Technical Services - 24.0 hours 06/15/09
Zitelka Parr - Library Circulation Assistant I - Circulation - 32.0 hours 06/22/09

RESIGNATION

Rachel Lococo - Library Circulation Aide - Mill Road 06/18/09
Amy Page - Library Circulation Aide - Atkinson 06/17/09
Shaunise Pierce - Library Circulation Aide - Martin Luther King 06/17/09
Sheena Slade-Walker - Library Circulation Assistant I - Martin Luther King 06/18/09
Brittany Stark - Library Circulation Aide - Atkinson 06/16/09

RETIREMENTS

Paula Dorsey - District Council 48 Contract Administrator - Personnel 06/06/09
36 years of service

Stephen Misovy - Book Binder - Bindery 06/17/09
26 years of service

George Wagner - Librarian III - Subject Services 06/24/09
23 years of service

DEATH

Lisa Mason - Librarian III - Library f/t Blind and Physically Handicapped 06/17/09
17 years of service

**MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
As of June 30, 2009**

REVENUES	2009			2008		
	Total Budget	% of Total	YTD Actual	Total Budget	% of Total	YTD Actual
CITY						
Fines	\$340,000		\$203,024	\$360,000		\$198,862
Lost Materials ,etc.	133,000		65,455	143,400		65,619
MCFLS Contracts	940,900		249,719	912,487		464,298
Additional City Appropriation	20,575,288		10,597,310	21,168,827		10,925,659
Total City Revenue	<u>\$21,989,188</u>	91%	<u>\$11,115,508</u>	<u>\$22,584,714</u>	91%	<u>\$11,654,438</u>
CONTRACT GRANTS						
Center Street	\$520,883		\$226,654	\$492,774		\$229,820
LBPH	920,300		812,848	961,600		878,359
ILS	92,650		83,624	78,250		77,945
Total Contract Grant Revenue	<u>\$1,533,833</u>	6%	<u>\$1,123,126</u>	<u>\$1,532,624</u>	6%	<u>\$1,186,124</u>
FOUNDATION FUNDS						
	\$486,640	2%	\$201,927	\$542,669	2%	\$209,150
TRUST FUND						
	\$144,000	1%	\$117,741	\$200,000	1%	\$130,901
TOTAL REVENUES	<u><u>\$24,153,661</u></u>	100%	<u><u>\$12,558,302</u></u>	<u><u>\$24,860,007</u></u>	100%	<u><u>\$13,180,613</u></u>

EXPENSES	2009			2008		
	Total Budget	% of Total	YTD Actual	Total Budget	% of Total	YTD Actual
CITY						
Salaries	\$12,566,216		\$6,178,063	\$12,986,992		\$6,422,791
Fringe Benefits	5,152,148		2,920,094	5,324,656		3,075,497
Supplies and Services	2,428,090		1,103,015	2,276,293		974,176
Equipment (Computers,etc.)	271,724		61,193	314,749		221,522
Materials (Books, media, etc.)	1,571,010		853,143	1,682,024		960,452
Reciprocal Borrowing	0		0	0		0
Total City Expenses	<u>\$21,989,188</u>	91%	<u>\$11,115,508</u>	<u>\$22,584,714</u>	91%	<u>\$11,654,438</u>
CONTRACT GRANTS						
Center Street	\$520,883		\$226,654	\$492,774		\$229,820
LBPH	920,300		812,848	961,600		878,359
ILS	92,650		83,624	78,250		77,945
Total Contract Grant Expenses	<u>\$1,533,833</u>	6%	<u>\$1,123,126</u>	<u>\$1,532,624</u>	6%	<u>\$1,186,124</u>
FOUNDATION FUNDS						
Materials	\$369,321		\$98,626	\$485,240		\$183,967
Programming	117,319		103,301	57,429		25,183
Total Foundation Expenses	<u>\$486,640</u>	2%	<u>\$201,927</u>	<u>\$542,669</u>	2%	<u>\$209,150</u>
TRUST FUND						
Materials	\$100,000		\$97,431	\$137,500		\$111,249
Programming	19,500		7,642	27,000		9,634
Training	5,000		2,041	9,000		3,416
Marketing	19,000		9,437	24,000		5,706
Contingency	500		1,190	2,500		896
Total Trust Fund Expenses	<u>\$144,000</u>	1%	<u>\$117,741</u>	<u>\$200,000</u>	1%	<u>\$130,901</u>
TOTAL EXPENSES	<u><u>\$24,153,661</u></u>	100%	<u><u>\$12,558,302</u></u>	<u><u>\$24,860,007</u></u>	100%	<u><u>\$13,180,613</u></u>

Director's Report June 2009

Meetings with Common Council members to discuss facilities planning continued. The meetings have been productive and just one meeting remains to be held.

The July 2 citywide furlough was implemented. Two custodial staff members kept the dock open for Milwaukee County Federated Library System deliveries and kept the drive-through book returns clear. These staff members will be scheduled to take their furloughs in the coming weeks. The second citywide furlough will be September 8.

Annual meetings continued with staff at Mill Road and Washington Park Libraries, and four Central Library departments, Technical Services, Administration, Business Office, and Ready Reference.

Programs

Richard E. and Lucile Krug Rare Books Room Education Series. Fifty-three enthusiastic people were transported back in time to June 6, 1874 by the riveting performance of historian Rob Nurre, who portrayed Milwaukee naturalist and Renaissance man Increase Lapham. Mr. Nurre gave an overview of Dr. Lapham's life and work. At the end of the program Mr. Nurre provided a tour of the companion exhibit which features items related to Dr. Lapham, such as hand-drawn maps and the book considered to be the first published in Wisconsin, Lapham's *A Geographical and Topographical Description of Wisconsin* (1844). This program was part of the ongoing Richard E. and Lucile Krug Rare Books Room Education Series.

Explore Robotics. Washington Park Library hosted the program "Explore Robotics" on Saturday June 27th in conjunction with Future Milwaukee and FIRST (For Inspiration and Recognition of Science and Technology). Forty people were in attendance to watch and participate in a robotics demonstration on the first floor of the library. We are hoping that this will be the first in a series of science and technology programs offered at the library.

AKA Money Camp. Washington Park Library hosted Alpha Kapa Alpha Money Camp for middle school children during the week of June 22-26. The objectives of the Camp were to: 1) teach basic banking skills, budgeting, credit management and entrepreneurship; 2) provide information on stocks and bonds and how the stock market works; 3) expose students to various careers and information from local entrepreneurs; and 4) develop presentation and communications skills.

Bay View Library Game Night. The game night went well with twelve participants for teen jeopardy night at Bay View Library. Everyone had a good time and there was a lot of enthusiasm for another evening of questions. Prizes were given to the winners and everyone was given a book for participating. Patrons also commented that they wanted harder questions on topics such as news and current events as well as movies and music.

Summer Soulstice. East Library participated in the North Avenue BID neighborhood event “Summer Soulstice” by presenting activities for families. This year, over 100 children and their families enjoyed the fun. The library presented Karl Debelack, the bubbleologist, who set up shop in front of the building and drew many passersby into the fun of making huge bubbles. The library also had hula hoops and sidewalk chalk available. Librarian Kim Johnson reports that she signed up a number of children for Summer Reading Club.

Events

Author Event. On June 13, 2009 Capitol Library welcomed author Lea E. Williams as she discussed her book *Servants of the People: The 1960s Legacy of African American Leadership* that was released as a new edition in January 2009 featuring profiles of Ella Baker and Septima Clark. The discussion was informative and lively with 37 people in attendance. Ms. Williams also shared her experiences with getting a book published. Copies of her book were provided by Reader’s Choice Bookstore. This event was co-sponsored by Wisconsin Black Librarians’ Network and Milwaukee Public Library. Comments from the public as well as current and retired staff members in attendance were very positive.

Grants

Big Read. The Milwaukee Public Museum recently was awarded a Big Read grant from the Institute of Museum and Library Service (IMLS) in partnership with the National Endowment for the Arts (NEA). MPM has chosen the book *The Call of the Wild* by Jack London for a community-wide read, beginning in February, 2010. MPL will partner with the museum to bring book discussions, programs and special events to the community, in celebration of reading for pleasure and education. Planning for the Big Read is in the early stages, with MPM requesting information on the library’s very successful 2008 project based on Zora Neale Hurston’s *Their Eyes Were Watching God*.

March on Milwaukee Website. The Library is partnering with UWM’s History Department on a project to support the “March on Milwaukee Website,” funded by the Cultures and Communities Program(C&C) Community-University Partnership (CUP) grant for \$3500. C&C Community-University Partnership grants support efforts to strengthen university and community partnerships by UWM faculty, academic staff, and student organizations as well as community organizations. C&C stated that the proposal enhances a stronger partnership between UWM and the Milwaukee community.

Staff

SYIP. The Library continues its support of the Mayor Barrett’s Summer Youth Internship Program (SYIP), but for the first time, library staff coordinated a group library orientation for its interns. YCOS Outreach staff, with assistance from Personnel and Automation, trained ten interns who were deployed to 9 branches and Central through August 13, 2009. The teens learned about the Milwaukee Public Library in general, were shown how to assist patrons with basic computer questions, and learned about the Summer Reading programs for children and for teens so they could help reference staff and patrons with a variety of tasks.

Staff Awards Ceremony. On June 18, the Library held its semi-annual Staff Awards Ceremony at Central Library. Five employees hired since January were formally introduced to the staff and welcomed as new members of the library system. In addition, years of service pins were awarded to the following staff members:

5 Year Pins - Anita Bontempo, Jessica Celella, Dwight Ferrell, Douglas Geis, Sarandos Klikizos, John Kummer, Edward Robinson, Heather Smith, Brian Williams-VanKlooster, Brandy Willis

10 Year Pins - Kenya Biami

15 Year Pins - Edward Jabkiewicz, Kelly Nieves, Tiffany Steel

20 Year Pins - Antricia Morgan, Phillip Reesman

25 Year Pins - Christopher Gawronski, Frances Gieldon

30 Year Pins - Aladd Cobb, Kathleen Vandenboom-Hurley

35 Year Pins - Chris Arkenberg, Irene Moraniec, Joyce Pluskota, Mary Schoonover

40 Year Pins - Mary Sues

45 Year Pins - Dorothy Ziedler

Technical Services. Bruce Gay and staff in the Acquisitions, Bindery, Copy Cataloging & Database Maintenance, Original Cataloging and Serials Departments were also recognized for outstanding achievement. In the past year, they reduced the time it takes to prepare a new book for patron check-out from an average of 3-months to 9-days. This success was the result of great teamwork and staff looking for efficiencies, streamlining, and making changes in work flow. All team members received commendations and were treated to a pizza party, courtesy of the Friends of the Library.

Special Collections

Architectural Firm Donation. The library received a significant donation of the work of a local architectural firm George Schley and Sons. Items will be added to MPL's Wisconsin Architectural Archives collection. This is a supplement to the drawings already on file and includes many homes on Milwaukee's north shore from the 1920's to the 1960's.

Marketing

Ongoing Campaigns

- Tell Me What's Happening @ MPL: New sign-up cards created and produced to encourage customers to sign up to receive MPL news via their email account(s). Results: Email address list numbers up 12.% through June 2009 compared to 2008 totals
- Database of the Week as part of the weekly e-message marketing effort
- Get A Free Library Card: This message is incorporated into all MPL branding and messaging opportunities, including on-air and print interviews and paid ads.
- The MJS, Shepherd Express, MetroParent, www.milwaukee moms.com, City Channel 25, www.americantowns.com, and Milwaukee Downtown E-mail Exchange continue to feature MPL programs and events, especially children's programming, in their daily/weekly/monthly calendars.

MPL Online! Working with the Public Relations Office for the Common Council, each alderperson's website now contains a "Your Milwaukee Public Library" icon on his/her home page. When a person clicks on the icon, the link takes the user to a dedicated page that talks about MPL, lists library branches in or near that alderperson's district, and links to the MPL website, including library hours, the summer reading program, and the READER newsletter online.

The City of Milwaukee website – www.city.milwaukee.gov – includes a homepage brief entitled "Summer Reading Programs at Your Milwaukee Public Library". The links take the user to the MPL website, the summer reading program calendar of events, and the DVD presentation.

In partnership with the Milwaukee Journal Sentinel, the Summer Reading Program has a presence on www.jsonline.com (run of site). The free banner ad features a "flying" Mayor Tom Barrett wearing the Super Reader red cape.

The MJS partnership also includes free "advertorials" on the www.milwaukeeemoms.com site. MPL summer reading ads ran in the June 22 and 29 e-newsletters that went out to more than 7,000 subscribers.

Online ads continue to run on www.jsonline.com promoting The Smart Investing @ Your Milwaukee Public Library program. In addition, webcasts of Smart Investing continue to run on the MPL website.

MPL On The Air! Coordinator of Youth Services Kelly Hughbanks promoted the Be A Super Reader summer reading program on the airwaves as follows:

- WITI Fox 6 Wake-Up News – June 9
- WTMJ Channel 4's "Morning Blend" – June 16
- WUWM 89.7 FM "Lake Effect" – June 30

WTMJ Channel 4's Mick Trevey interviewed Technical Services librarian Tom Olson on the just-released book by former Archbishop Rembert Weakland. Although the 14 books ordered by MPL had not yet arrived, 52 "hold" orders had been placed countywide for *A Pilgrim in a Pilgrim Church*.

WITI Fox 6 did a stand-up spot on June 23, one of the hottest days of the summer, outside Washington Park Library to inform the public that all MPL locations are Cool Spots, a free site for people to use to beat the heat.

Read All About It!

Milwaukee Journal Sentinel:

- A tale of trouble ahead (Jan Uebelherr, June 8, Cue Section) – Announcement for Tippecanoe Library's monthly book discussion group and their selection, *The Story of Edgar Sawtelle*. The group facilitator reports that attendance tripled due to the article.
- Pushing pages (Erin Richards, June 15, Local News) – MPL's Kelly Hughbanks was interviewed on the importance of children anything reading over the summer, and advising parents not to be too concerned as to what they are reading.

- City takes small steps to battle shortfall (Larry Sandler, June 16, Main) – In discussing the City’s budget for 2009 and 2010, an alderman mentioned that a \$22 million shortfall was larger than the MPL annual budget. It was quickly noted that there are no plans to close any MPL location due to the budget.
- Be A Super Reader ad (June 19, Local News) – This ad is one of three donated by MPL as part of a partnership between MPL and MJS to promote the summer reading program.
- Books get “dog-eared” at library (Jan Uebelherr, June 22, Local News) – The library’s Read to Rover program was featured at Bay View Library, including interviews and photos of the children participating as well as the therapy dog, Riley.

The *Milwaukee Magazine* June issue includes an article by Paul Kosidowski entitled “I Walk the Line”. The author explored 27th Street from the north end of the county to the south. He interviewed Center Street Library branch manager Kirsten Thompson about the “quiet oasis” and “default job center” that the library is today.

The Smart Investing @ Your Milwaukee Public Library grant purchased ads for nine area bus shelters and for 20 sides of Milwaukee County Transit buses beginning in May and running through July. The ads promote MPL as a valuable and FREE research tool when learning or update investing skills.

The June edition of *MetroParent* Magazine includes the “Be a Super Reader this summer!” article on suggested books compiled by Bay View children’s librarian Fran Geldon and children’s book selector Karen Radtke. The facing page includes a paid ad listing all MPL locations and the weekly programs for the Be A Super Reader program.

The June edition of the *Bay View Compass* featured a News In Brief article on the Increase Lapham program held at Central Library on June 6.

MILWAUKEE PUBLIC LIBRARY
Monthly Statistical Report
June 2009
CIRCULATION

Circulation Unit	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central ◀	49,665	45,861	8.29%	299,230	284,147	5.31%
Atkinson ▶	8,411	8,017	4.91%	44,962	42,156	6.66%
Bay View	26,168	23,412	11.77%	137,362	129,084	6.41%
Capitol	21,206	18,277	16.03%	108,429	106,216	2.08%
Center Street	5,319	4,855	9.56%	32,020	29,845	7.29%
East	24,276	20,344	19.33%	131,017	122,645	6.83%
Forest Home ▶	14,758	13,861	6.47%	85,938	76,715	12.02%
Martin Luther King ▶	8,380	6,450	29.92%	48,395	38,668	25.16%
Mill Road ◀◀	13,650	14,255	-4.24%	75,753	80,511	-5.91%
Tippecanoe ▶	17,059	15,054	13.32%	96,953	95,007	2.05%
Villard Avenue ▶	8,966	7,097	26.34%	51,037	44,648	14.31%
Washington Park ◀◀	13,710	12,433	10.27%	71,289	69,943	1.92%
Zablocki ◀◀	27,995	27,868	0.46%	149,482	161,187	-7.26%
YCOS - Outreach	4,242	3,140	35.10%	19,388	20,124	-3.66%
TOTAL	243,805	220,924	10.36%	1,351,255	1,300,896	3.87%

Factors affecting statistics this month:

Increases:

Summer Reading Program activities.

One additional day of service during June 2009 compared to June 2008.

Decreases:

No apparent factors.

▶	3.4% increase in hours
◀	10% cut in hours

◀◀ 20% cut in hours

MILWAUKEE PUBLIC LIBRARY
Monthly Statistical Report
June 2009
PATRON COUNT

Circulation Unit	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central ◀	42,892	43,955	-2.42%	281,794	282,703	-0.32%
Atkinson ▶	9,994	9,078	10.09%	54,536	53,829	1.31%
Bay View	16,659	14,164	17.62%	89,309	82,327	8.48%
Capitol	15,102	14,275	5.79%	98,040	86,154	13.80%
Center Street	10,004	9,097	9.97%	65,181	66,814	-2.44%
East	18,722	16,887	10.87%	102,781	99,748	3.04%
Forest Home ▶	14,846	12,815	15.85%	93,100	78,114	19.18%
Martin Luther King ▶	10,086	9,274	8.76%	58,159	55,926	3.99%
Mill Road ◀◀	10,981	12,838	-14.46%	67,514	76,997	-12.32%
Tipecanoe ▶	11,868	10,773	10.16%	74,646	64,150	16.36%
Villard Avenue ▶	8,647	7,412	16.66%	49,820	47,868	4.08%
Washington Park ◀◀	19,159	19,971	-4.07%	94,696	104,242	-9.16%
Zablocki ◀◀	18,708	19,014	-1.61%	103,899	109,034	-4.71%
YCOS - Outreach	315	267	17.98%	1,666	1,833	-9.11%
Drive-In Traffic Count	2,266	1,870	21.18%	13,356	13,331	0.19%
TOTAL	210,249	201,690	4.24%	1,248,497	1,223,070	2.08%

Factors affecting statistics this month:

Increases:

Summer Reading Program activities.

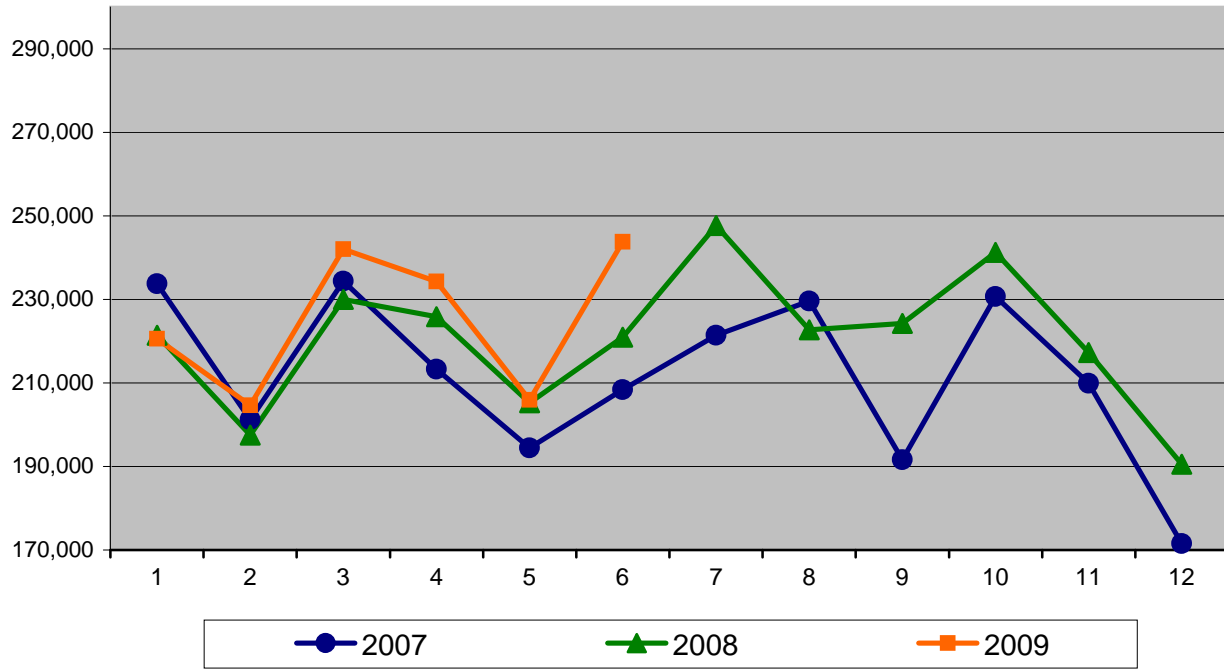
One additional day of service during June 2009 compared to June 2008.

Decreases:

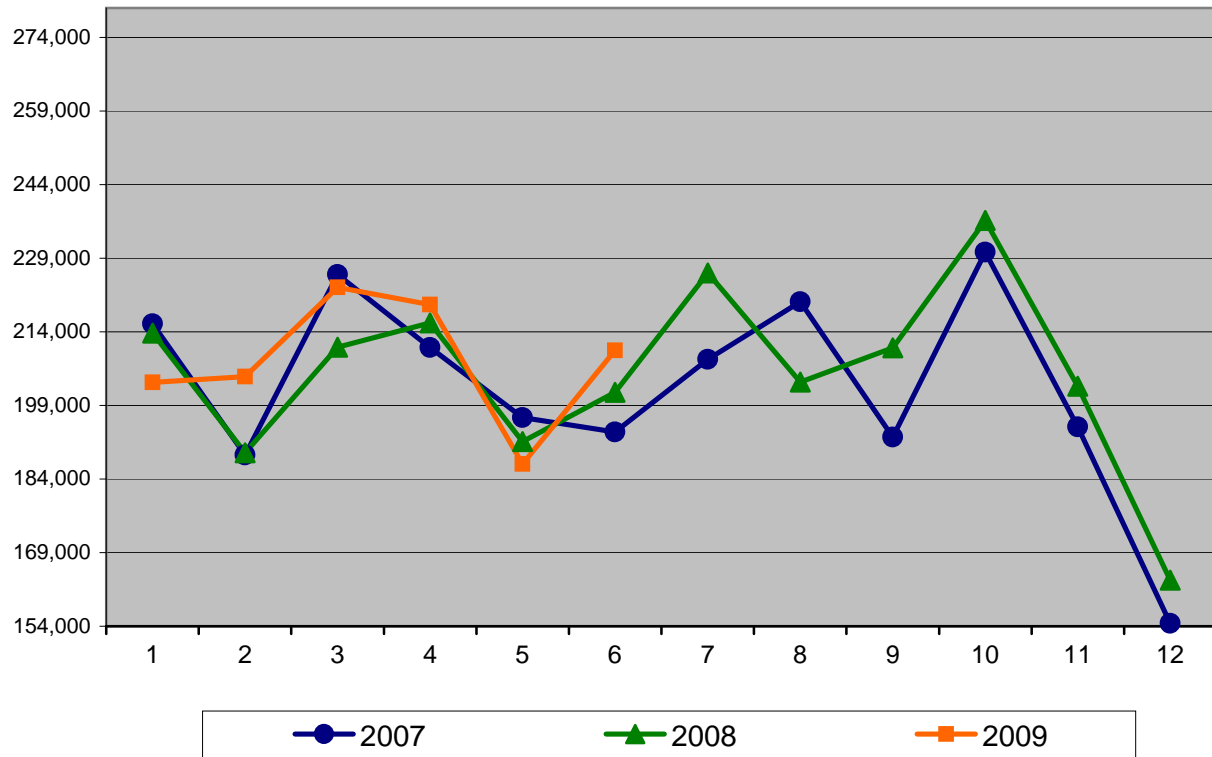
No apparent factors.

▶	3.4% increase in hours
◀	10% cut in hours
◀◀	20% cut in hours

**Milwaukee Public Library
Monthly Circulation Totals
2007 through June 2009**



**Milwaukee Public Library
Monthly Patron Totals
2007 Through June 2009**



**Milwaukee Public Library
Computer, Internet, and Electronic Statistics
June 2009**

Unique Visitors to the MPL Website¹						
June, 2008			June, 2009			Change
	31,657			91,625		N/A

OverDrive Digital Download Circulation²						
June, 2008			June, 2009			Change
	139			170		22.3%

Database Hits³						
June, 2008			June, 2009			Change
Total	In-library	Remote	Total	In-library	Remote	Change
6,134	2,222	3,912	5,661	1,995	3,666	-7.7%

Milwaukee Patron Holds Placed Through CountyCat⁴						
June, 2008			June, 2009			Change
Total	In-library	Remote	Total	In-library	Remote	Change
31,065	7,605	23,460	35,951	7,902	28,049	15.7%

Paging Slips⁵						
	June, 2009	June, 2008	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	12,061	7,740	55.8%	67,381	49,336	36.6%
Atkinson	901	811	11.1%	5,336	5,100	4.6%
Bay View	2,843	1,305	117.9%	14,269	8,429	69.3%
Capitol	2,530	1,884	34.3%	13,673	10,602	29.0%
Center Street	672	1,052	-36.1%	3,475	5,904	-41.1%
East	2,348	1,662	41.3%	13,347	9,730	37.2%
Forest Home	1,068	903	18.3%	6,460	5,027	28.5%
Martin Luther King	813	689	18.0%	4,918	4,459	10.3%
Mill Road	1,260	1,343	-6.2%	7,743	8,032	-3.6%
Tippecanoe	1,447	1,669	-13.3%	8,987	10,419	-13.7%
Villard Avenue	770	1,032	-25.4%	5,401	6,394	-15.5%
Washington Park	1,140	971	17.4%	6,628	5,960	11.2%
Zablocki	1,458	1,253	16.4%	9,379	7,667	22.3%
YCOS--Outreach	310	399	-22.3%	2,015	2,465	-18.3%
TOTAL	29,621	22,713	30.4%	169,012	139,524	21.1%

¹ 2008 numbers from WebTrends. 2009 numbers from Google Analytics.

² Downloadable digital audiobooks, music, and video available through OverDrive to City of Milwaukee cardholders.

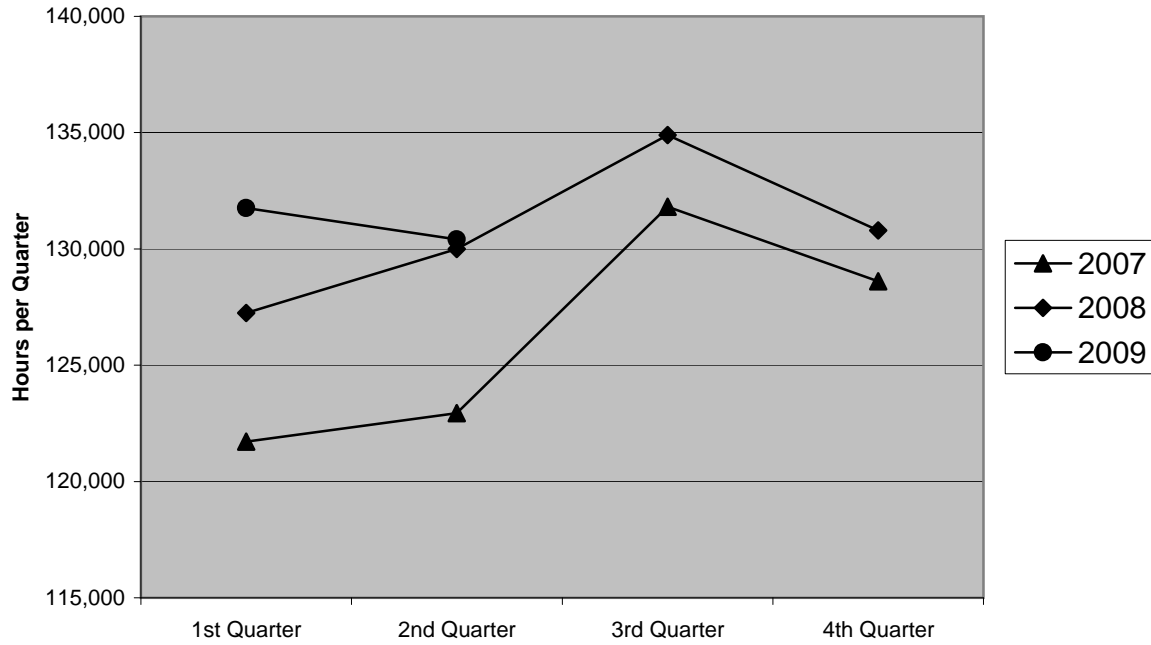
³ Database hits reflect how many times users clicked on one of more than 50 library databases from the library's website.

⁴ Holds can be placed either remotely or in a library. This number reflects the number of items placed on hold by Milwaukee patrons.

⁵ Number of requests received by Milwaukee Public Library from all Milwaukee County library card holders.

Library Computer Use, in Hours, Second Quarter of 2009						
	Second Quarter			Year-to-Date		
	2008	2009	Change	2008	2009	Change
Central	29,120	30,706	5.4%	58,706	62,726	6.8%
Atkinson	7,690	8,530	10.9%	15,455	16,491	6.7%
Bay View	7,602	7,493	-1.4%	14,628	14,997	2.5%
Capitol	10,177	10,434	2.5%	19,683	20,667	5.0%
Center Street	13,334	14,532	9.0%	27,245	29,236	7.3%
East	8,979	9,491	5.7%	17,105	18,076	5.7%
Forest Home	7,722	8,394	8.7%	15,163	17,053	12.5%
Martin Luther King	5,840	6,505	11.4%	11,606	13,018	12.2%
Mill Road	9,746	7,304	-25.1%	18,261	14,856	-18.6%
Tippecanoe	4,754	4,725	-0.6%	9,926	10,092	1.7%
Villard Avenue	4,692	5,177	10.3%	9,413	10,360	10.1%
Washington Park	11,871	10,123	-14.7%	23,071	19,916	-13.7%
Zablocki	8,475	6,997	-17.4%	16,980	14,642	-13.8%
Total	130,002	130,411	0.3%	257,242	262,130	1.9%

Public Computer Use, by Quarter



Public Computer Use, by Month

