



## Vision

*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

## Mission

*Inspiration starts here – we help people read, learn, and connect.*

---

# BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, July 23, 2024**

**4:00 p.m.**

**Zablocki Branch**

**Community Room**

**3501 W. Oklahoma Avenue**

**Milwaukee, WI 53215**

## WELCOME & ROLL CALL

4:00 – 4:05

## PUBLIC COMMENT

4:05 – 4:15

## BOARD DEVELOPMENT

4:15 – 4:25

1. **Zablocki Branch Introduction.** David Sikora, Library Services Manager, will share a brief introduction of Zablocki branch.

## CONSENT AGENDA

4:25 – 4:30

Attachment A, page 3

2. **Regular Board Meeting Minutes, June 25, 2024**
3. **Committee Reports**
  - a. Building & Development Committee – July 11, 2024
4. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Report
  - c. Statistics

## REPORTS

4:30 – 4:50

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Kathleen Vincent will report on the July 18, 2024 meeting.
6. **Services & Programs Committee.** Committee Chair Milele Coggs will present the action item from the July 10, 2024 meeting.

Attachment B, page 36

7. **Finance & Personnel Committee.** Committee Chair Teresa Mercado will present action items from the July 17, 2024 meeting.

Attachment C, page 38

#### **NEW BUSINESS**

4:50 – 5:05

8. **2024 Goals Progress Report.** Library Director Joan Johnson will present an update on 2024 initiatives.

#### **OLD BUSINESS**

5:05 – 5:15

9. **2025 Budget Update.** Library Director Joan Johnson will provide a status report regarding the Library's requested 2025 budget.

#### **CLOSING REMARKS**

5:15 – 5:20

10. **Closing Remarks and Adjournment.**

**REMINDER:** Next scheduled meetings are:

September 5, 2024 Building & Development Committee – Virtual Meeting, 8:00 a.m

September 24, 2024 Board Meeting – Central Library, 4:00 p.m.

#### **Trustees**

Mark Sain, *President*, Michele Bria, *Vice-President*, Teresa Mercado, *Financial Secretary*,  
Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold, Erika Siensen,  
Ald. Scott Spiker, Ald. Larresa Taylor, Sup. Kathleen Vincent, Venice Williams,  
Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

**PLEASE NOTE:** Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING  
MINUTES**

**Tuesday, June 25, 2024**

**Central Library  
Rotary Club of Milwaukee Community Room  
814 W. Wisconsin Avenue  
Milwaukee, WI 53233**

- PRESENT:** Mark Sain, Michele Bria, Teresa Mercado, Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Erika Siemsen, Ald. Larresa Taylor, Sup. Kathleen Vincent, Joan Johnson
- EXCUSED:** Felicia Saffold, Ald. Scott Spiker, Venice Williams
- STAFF:** Heather Berg, Chantel Clark, Melissa Howard, Yves LaPierre, Tammy Mays, Jennifer Meyer-Stearns, Joe Moretz, Karli Pederson, Lucca Ricco, Marian Royal, Rebecca Schweisberger, Kelly Wochinske
- OTHERS:** MPL Foundation – Ryan Daniels  
Milwaukee County Federated Library System – Steve Hesel  
Keith Barnes – KCB Buildings

---

President Mark Sain called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:09 p.m. on June 25, 2024. Trustees Coggs, Siemsen, and Vincent participated by phone.

---

**PUBLIC COMMENT**

Heather Berg, MPL Office Assistant IV, introduced Lucca Ricco, Earn and Learn Summer Youth Intern assigned to MPL Administration. Mr. Ricco has volunteered extensively with MPL in the past and will be working on various administrative projects as a Summer Youth Intern.

**CONSENT AGENDA**

1. **Regular Board Meeting Minutes May 28, 2024**
2. **Committee Reports**
  - a. Innovation & Strategy Committee Meeting Minutes – June 4, 2024
  - b. Executive Committee Meeting Minutes – June 12, 2024
3. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Reports
  - c. Statistics

Chair Sain asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-37 of the agenda. Hearing no objection, the Consent Agenda was approved.

## REPORTS

4. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** MCFLS Executive Director Steve Hesper reported on the June 20, 2024 meeting. The MCFLS Board approved the 2025-2028 Strategic Plan. As part of the planning process, MCFLS conducted a stakeholder visioning session and public satisfaction survey. Director Hesper thanked MPL Director Johnson for providing valuable feedback which was incorporated into the final plan. The MCFLS Strategic Plan focuses on 6 areas: advocacy, data collection and utilization, organizational culture, patron experience, stewardship of system resources, and strengthening member libraries. All member libraries will receive a copy of the plan. The 2025 Milwaukee County budget request of \$66,650 was approved. MCFLS also submitted additional supplemental requests for support of Community Reintegration Center and the Milwaukee County Jail. MCFLS provides resources at these facilities and is also seeking County support for adult literacy services. The new CountyCat online catalog launched on June 20<sup>th</sup> and has been successful so far. The MPL Cataloging and Database Management department provided valuable support for the implementation. President Sain thanked MCFLS for integrating racial equity to their services and budget requests. Informational item.
5. **MPL Foundation Report.** MPL Foundation (MPLF) Executive Director Ryan Daniels presented an update on Foundation activities and fundraising. MPLF fundraising is up \$269,000 over this time last year; an increase of 34%. Currently, the primary driver of fundraising is donations for the Martin Luther King branch redevelopment. Director Daniels noted these are pledges, not necessarily cash in-hand and many donors utilize a payment schedule. MCFLS Director of Philanthropy Antoine Carter launched the 'Next Chapter' group. This group is geared toward young professionals and provides networking opportunities and various events. Director Daniels thanked the MPL Board for providing direction and vision for the major gift campaign. The Ben Franklin Awards Ceremony will be held on Thursday, September 26<sup>th</sup>. The award recipients are John Gurda and Cecelia Gore. Former MPLF staff member Hanna Fogle received a fellowship at the Library of Congress and has resigned from MPLF. Jen Krueger is the new Director of Operations. Ms. Krueger has extensive experience in fundraising and database management in both private and non-profit sectors. Informational item.
6. **Building & Development Committee Meeting.** Trustee Morgan presented the action items from the June 6, 2024 meeting.
  - Contract Award Request – 4T Renovation Architect and Funding Plan.
    - Library Construction Projects Manager Yves LaPierre reviewed the renovation plans for the 4T space in Central Library.
    - The space was originally designed for storage, but now houses several MPL departments and staff. It has not been renovated since the 1960s.
    - The renovations will modernize the workspace and improve work flow.
    - The recipient of the architect contract will manage: design development, construction documents, project bidding, and construction administration for the project.

Trustee Kowalski moved to approve the request to award the renovation architect contract to HGA Architects for \$141,500, with funding as described in the memo. Trustee Morgan seconded. Motion passed.

- Revised and Refined Major Gifts Project List.
  - As part of their 2024-2029 strategic plan, the MPL Foundation (MPLF) plans to fundraise toward a targeted amount.
  - The funds will be used to modernize library facilities and enhance infrastructure.



- Director Johnson presented and reviewed an updated list of projects which will be prioritized in the MPL Foundation major gifts campaign.
- Project costs may vary as market conditions change.

Trustee Morgan moved to authorize Director Johnson to transmit the list of priorities to the MPL Foundation, with a directive to begin fundraising for the projects with the current estimated costs, and reserving the right to adjust costs to market conditions. Trustee Bria seconded. Motion passed.

## NEW BUSINESS

7. **MCFLS Contracts Renegotiation.** MCFLS Executive Director Steve Hesel presented an overview of the Milwaukee County Federated Library System (MCFLS) contract renegotiation timeline for three contracts that MCFLS has with member libraries. The timeline is attached at the end of these minutes. The contracts typically run 4-5 years, concurrent with the MCFLS strategic plan. The Resource Library, Cataloging Agreement, and Interlibrary Loan Service Resource Sharing and Technology contracts are up for renewal at the end of 2024.
  - Resource Library – This is an agreement that MCFLS has with MPL. Wisconsin library systems have a statutory requirement to enter into a resource library agreement, usually with the largest library in the system. In the role of resource library, MPL provides training, consultation, resources, and back-up reference help for other members.
  - Cataloging Agreement – This contract details the centralized cataloging work and payment parameters for the system. MPL oversees the MCFLS database to ensure it is updated and usable.
  - Interlibrary Loan Service Resource Sharing and Technology (IRST) Agreement – This contract is signed by all member libraries. This agreement outlines the parameters, stipulations, and responsibilities for member libraries and MCFLS related to payments for the interlibrary loan software, resource sharing, reciprocal borrowing amounts, circulation, technology, and deliveries.

Mr. Hesel will meet with member library Directors to review and discuss the agreements and the target date for completion is October 10, 2024. Informational item.

## OLD BUSINESS

8. **Bookseller Renovation Presentation.** Keith Barnes, architect and founder of KCB Buildings, presented renderings of proposed renovations to the Bookseller space. The renderings are attached at the end of these minutes. The Bookseller will be moved to a former archival room on Tier 4. This is a larger space with separate entry which would allow the Bookseller to set its own business hours. The renovated room would incorporate a café, retail space, and kids' area. When Central Library was originally constructed, there were street-level windows on 8th Street which were filled in during renovation in the 1970s. The renderings include re-incorporating the windows to bring natural light and connection into the space. All of the original plaster and details will be patched and repaired. Light fixtures will be replaced with period-appropriate pieces and bookshelves will be constructed to allow clear sightlines. MPL has identified this project as a key priority for renovations at Central Library. Library Director Joan Johnson thanked Mr. Barnes and his partner, Carol Alexander, for donating their expertise and time on this project and Ms. Alexander's service on the MPL Friends Board. Informational item.

---

With no further business, the Milwaukee Public Library Board of Trustees meeting of June 25, 2024 was adjourned at 5:14 p.m.

## 2025 – 2028 CONTRACT RENEGOTIATION SCHEDULE

REVISED JUNE 2024

### April 2024

- Board approval for contract renegotiation timeline.

### May 2024

- Closed session: MCFLS director presents overview of changes to contracts using experience with current contracts and desired outcomes through strategic planning.
- Director uses board feedback to identify changes to contract language. Constructs drafts.

### June 2024

- Director meets with MPL administration to go over possible changes to Cataloging/Resource contracts (June and July).

### July 2024

- Closed session: Director presents changes and contract drafts to MCFLS Board on July 18.
- Director takes feedback and approval to share revised initial drafts with LDAC membership in a special meeting held in late July/early August.
  - o Initial drafts of all contracts shared with LDAC and comments recorded via form. Member library directors advised to share drafts with their boards and record feedback by September 12.

### September 2024

- Progress reviewed briefly at LDAC meeting on September 5.
- LDAC and member library board feedback assembled for MCFLS Board review and possible changes on September 19.
- Additional changes (if any) to contract drafts made and shared with LDAC and library boards after the MCFLS Board meeting.

### October 2024

- LDAC reviews drafts a final time before sending to the MCFLS Board for approval on October 3.
- Board gives final approval on all contracts for 2025 – 2028 on October 10.
- Director issues IRST contracts to all libraries. (October 15)
- Director issues Cataloging and Resource contract to MPL. (October 15)

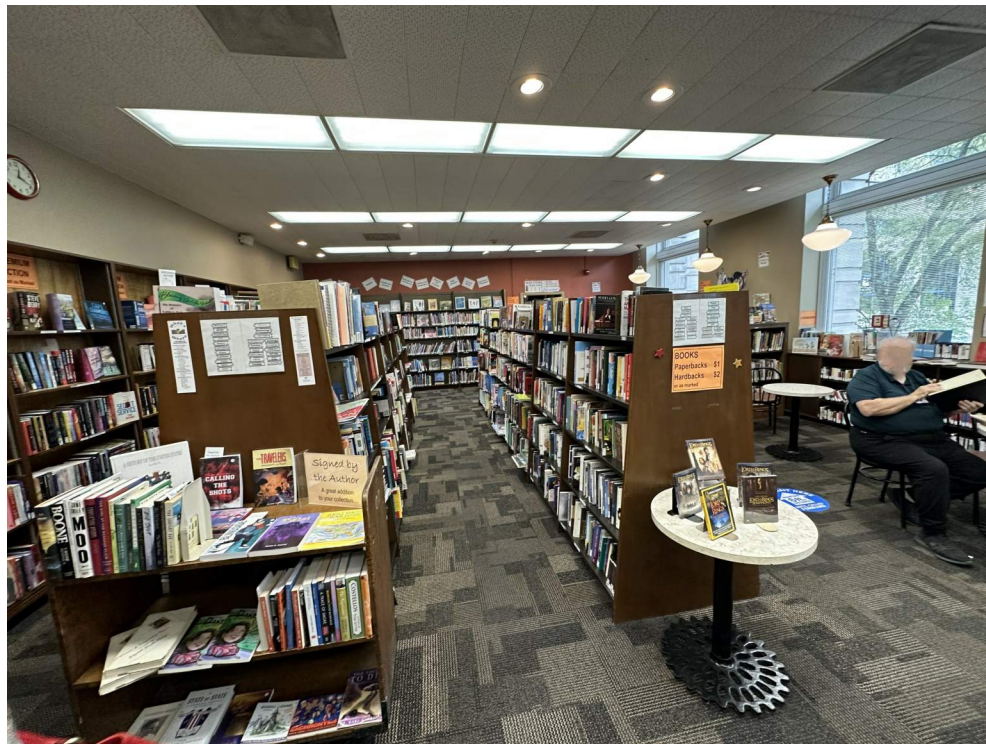
### October 15 – December 31 2024

- Member library IRST signs contracts and returns to Director and Board President for countersigning and returning.

# Conceptual Design for a New Bookseller & Café Space within the Milwaukee Public Library Central Branch







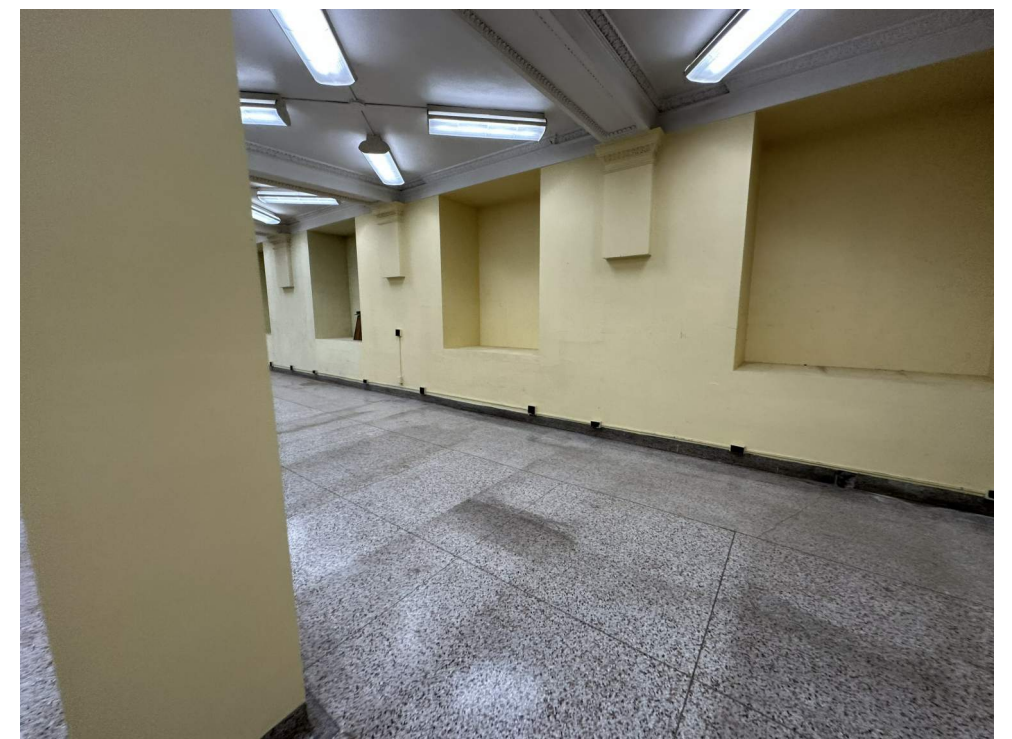
*Existing Bookseller Space Photographs*



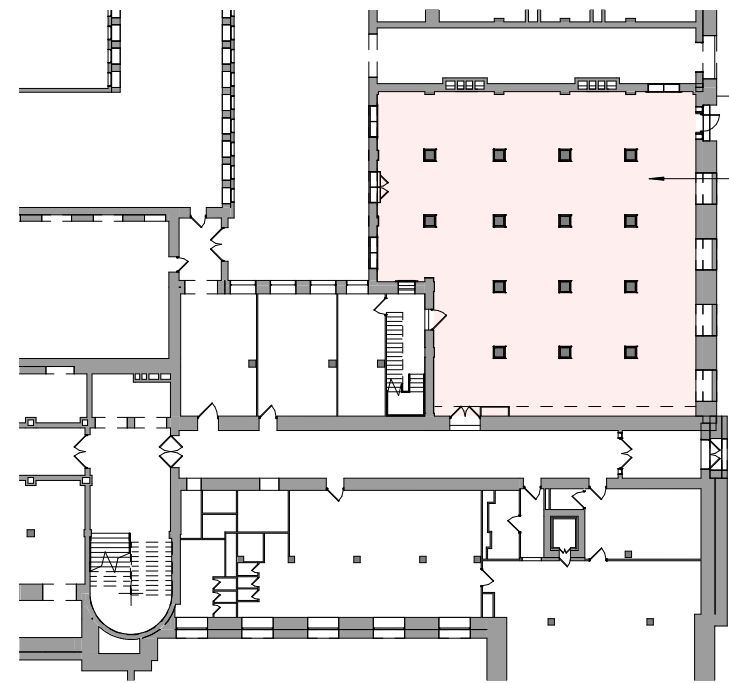




Existing Condition Photographs of Future Bookseller & Cafe Space



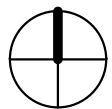
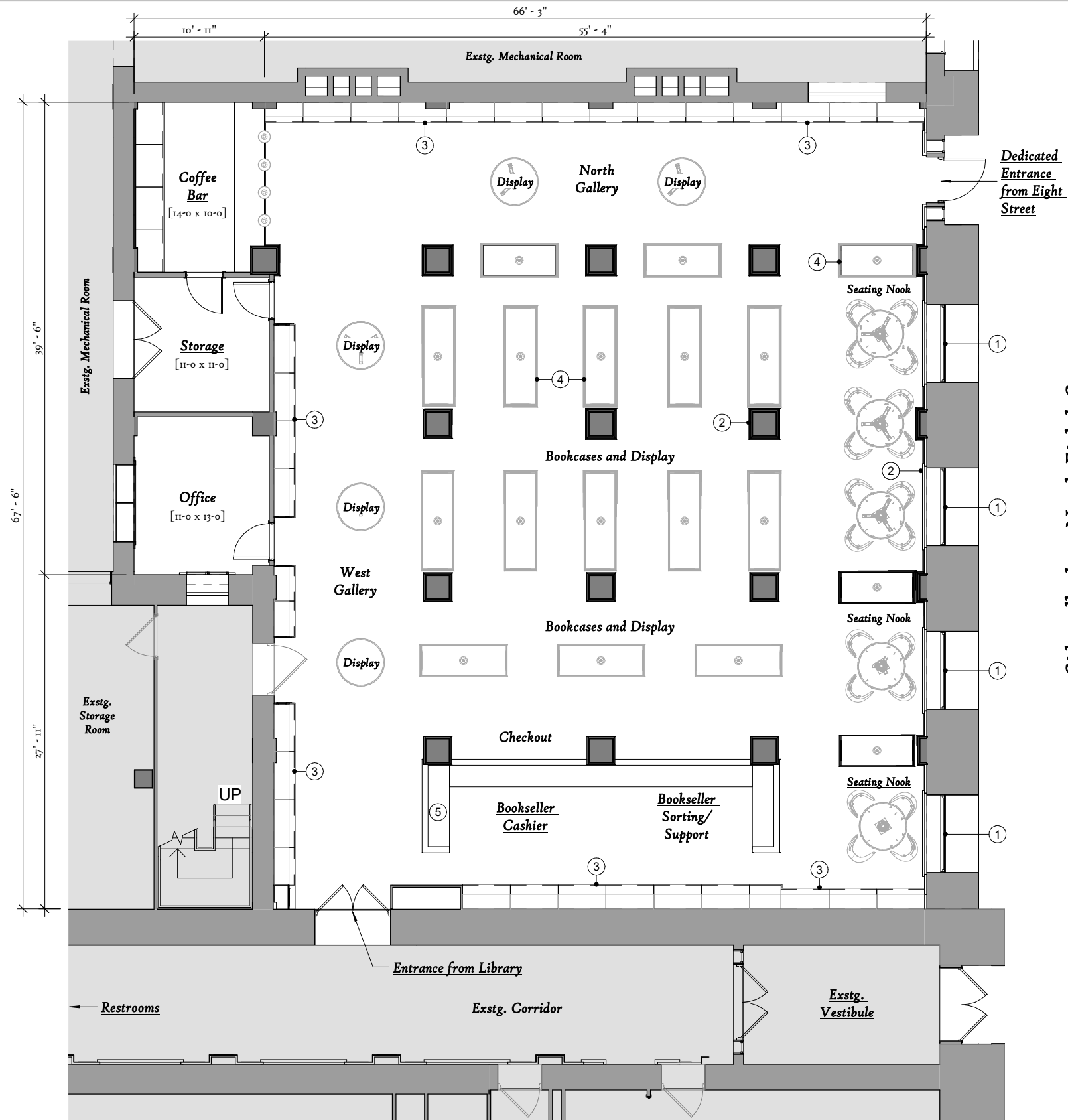




2 Partial Lower Level Location Plan  
1" = 40'-0"

North Eighth Street

Existing Storage Space to become New Bookseller Space



1 Partial Lower Level Floor Plan - Proposed  
3/32" = 1'-0"

#### CONCEPTUAL FLOOR PLAN LEGEND

##### General Notes:

1. All existing original historic construction to remain - including decorative columns, plaster work, mouldings, finishes, flooring, etc.
2. Existing non-historic fluorescent light fixtures to be replaced with period appropriate lighting.

① New wood double hung window within existing/original structural opening. Wood window frame, sash, meeting rail and details to match original historic window. Approximate size: ~6-6w x 8-2h

② New wood wainscot wall panels to match original historic wainscot

③ Full Height Built-in bookcases with integrated lighting

④ 4' High bookcases with integrated wiring for lamps

⑤ Salvaged and Reused Cashier Desk from Existing Bookseller Space

Sidewalk along North Eighth Street

Dedicated Entrance from Eighth Street

## Milwaukee Central Library - Friends of the Library - New Bookseller & Café



**FRIENDS of**  
the MILWAUKEE  
PUBLIC LIBRARY  
Friends of the Milwaukee Public Library



**KCB**  
Buildings  
Architects | Designers









**FRIENDS of**  
*the* MILWAUKEE  
PUBLIC LIBRARY  
Friends of the Milwaukee Public Library

**KCB**  
Buildings  
Architects | Designers

## Milwaukee Central Library - Friends of the Library - New Bookseller & Café

**Conceptual Rendering**  
Unnamed  
102





**FRIENDS of**  
the MILWAUKEE  
PUBLIC LIBRARY  
Friends of the Milwaukee Public Library



## Milwaukee Central Library - Friends of the Library - New Bookseller & Café

**Conceptual Rendering**  
Unnamed  
103

















**FRIENDS of**  
the MILWAUKEE  
PUBLIC LIBRARY  
Friends of the Milwaukee Public Library

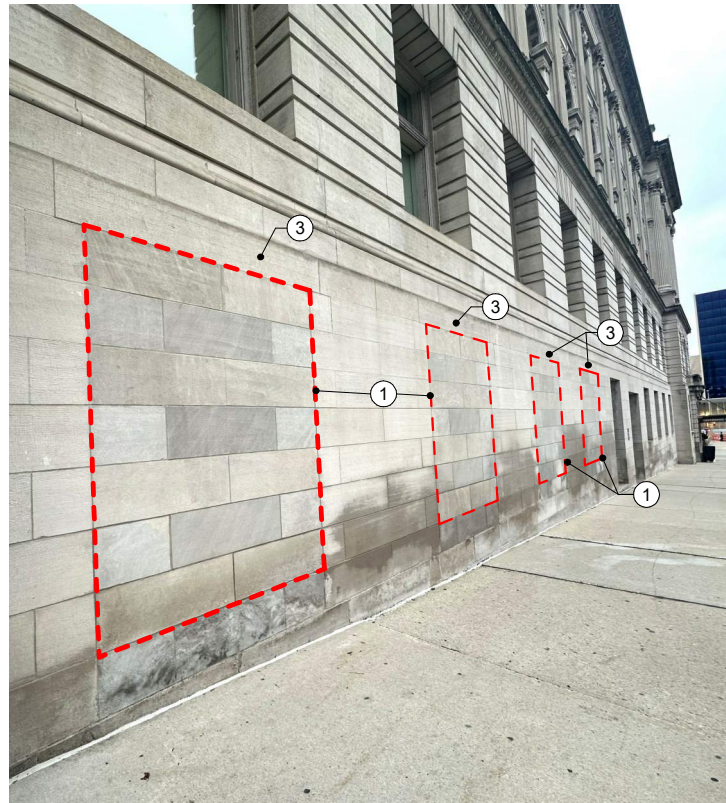


Architects | Designers

## Milwaukee Central Library - Friends of the Library - New Bookseller & Café

**Conceptual Rendering**  
Unnamed  
107

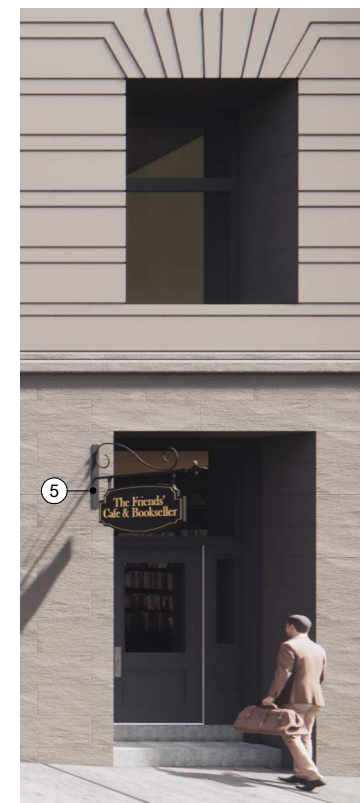




Existing Condition Photograph



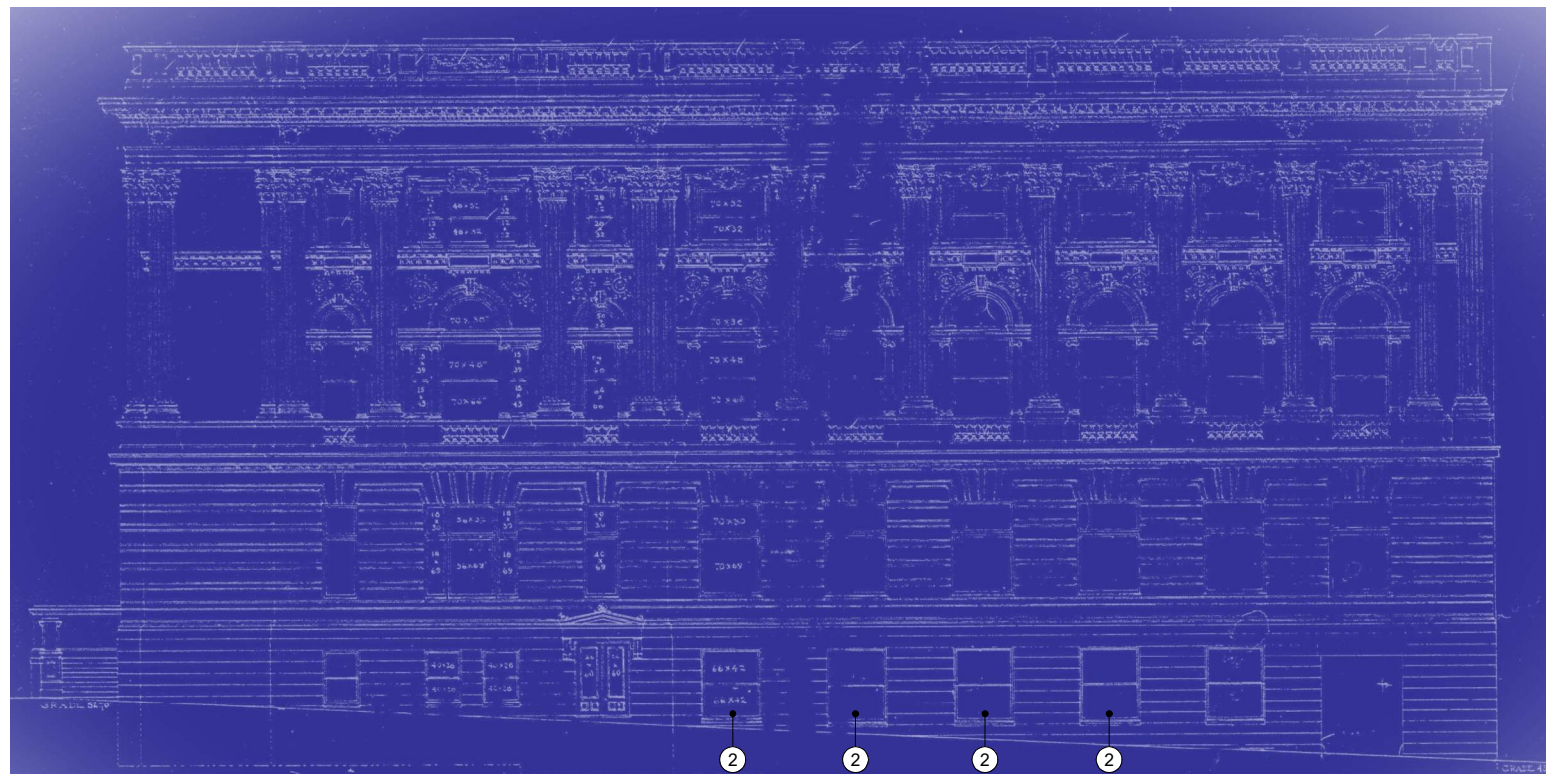
Existing Condition Photograph



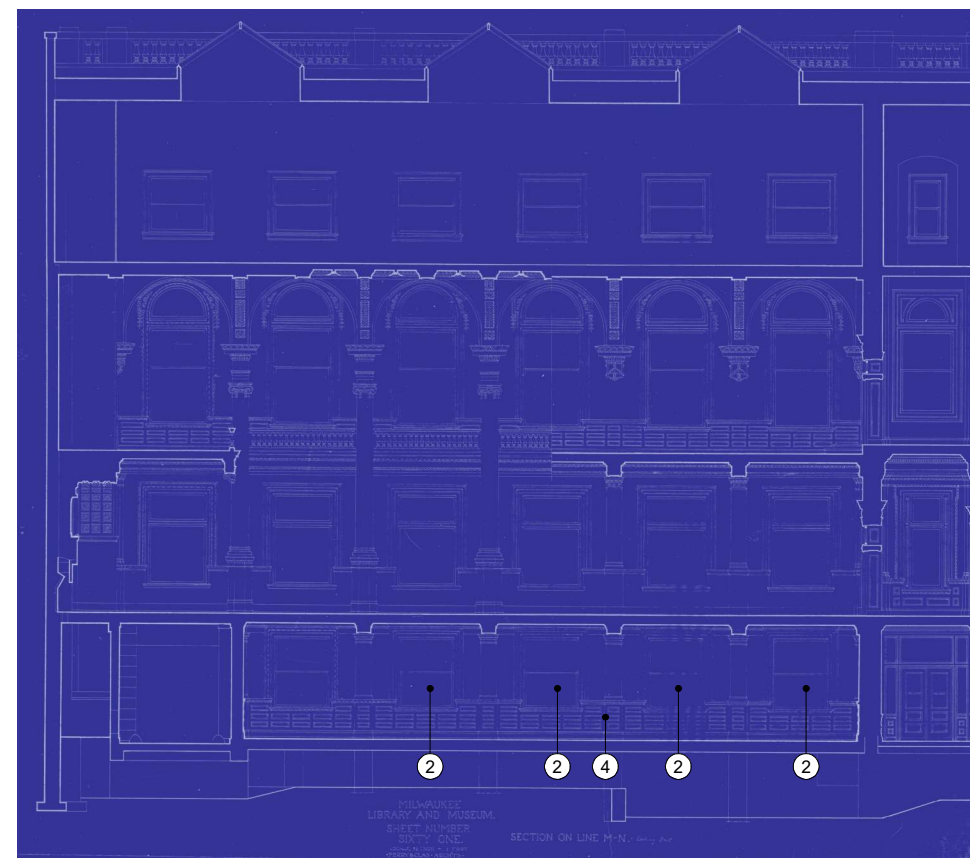
Sign Rendering

**CONCEPTUAL LEGEND**

- ① Infilled Opening where historically windows existed as a part of the original construction. Provide new wood double hung window within existing/original structural opening. Wood window frame, sash, meeting rail and details to match original historic window.
- ② Original Window shown in Drawing
- ③ Original Structural Stone Lintel remains intact.
- ④ Original wainscoting panels shown in Drawing
- ⑤ New exterior bracketed sign - see rendering



Original Milwaukee Library and Museum Blueprint - Eight Street Elevation



Original Milwaukee Library and Museum Blueprint - Interior Section



Archival Photos of Windows



**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
BUILDING & DEVELOPMENT COMMITTEE  
MINUTES**

**Thursday, July 11, 2024**

**Video Conference Call by GoToMeeting**

**PRESENT:** Michael Morgan, Matt Kowalski, Teresa Mercado, Mark Sain, Larresa Taylor, Joan Johnson

**STAFF:** MPL: Chantel Clark, Melissa Howard, Yves LaPierre, Jennifer Meyer-Stearns, Karli Pederson, Marian Royal, Rebecca Schweisberger, PJ Woboril

---

Chair Michael Morgan called the MPL Board of Trustees Building and Development Committee meeting to order at 8:00 a.m. on July 11, 2024 with a quorum present. All Trustees and presenters participated by video conference.

---

1. **Approval of the Minutes.** Chair Morgan entertained a motion to accept the minutes from the June 6, 2024 meeting. Trustee Sain moved approval of the minutes and Trustee Taylor seconded. Motion passed.
2. **Project Inventory and Status Report.** Project Inventory and Status Report. Library Facilities Manager PJ Woboril provided an update of ongoing projects, listed as Attachment B of the agenda.
  - **MPL Central Fire Alarm Design.** MPL received 75% of the design documents and will work with IBC Engineering to prepare the bid documents.
  - **Central E6 Tier elevator modernization.** The elevator is completely built and ready to ship in mid-late July with installation beginning the second week of August.
  - **Central E6 Tier elevator modernization (FA and badge access).** Johnson Controls is adding badge access to the elevator and integrating it into the fire alarm systems. Preliminary work has been completed and awaiting elevator delivery.
  - **Central Roof Replacement.** Submittals for this project are due early next week. Following the submittal approval process, work is expected to begin in early September, with a duration of 35-40 days.
  - **Central Roof Replacement (Abatement).** The original contractor declined the project and Concord Group is working with the roofing vendor to request an estimate for remediation.
3. **Martin Luther King Branch Redevelopment.** Library Construction Projects Manager Yves LaPierre presented an update on the project, attached at the end of these minutes. Roofing has begun on the main building and library section. The shell turnover was completed on June 30, 2024 and the MPL team is working on the inspection phase. Scherrer Construction will begin the library build-out in early August, with completion scheduled for early 2025. Informational item.
4. **Real Estate Update.** Library Construction Projects Manager Yves LaPierre presented an update on the sale of the former Llewellyn branch and relocation of sculptural artwork from the former Mill Road branch to the Good Hope branch. The presentation is attached at the end of these minutes.
  - **Llewellyn Branch** - The Department of City Development (DCD) has listed the Llewellyn building for sale. Two open houses were held for developers to view the property before submitting a redevelopment proposal. The property is being marketed for adaptive re-use of the current property with the lowest impact to the neighborhood.

- Mill Road Sculpture Move – MPL plans to move the sculpture, *Insight*, from the former Mill Road branch location to the Good Hope branch. MPL issued a Request for Proposal (RFP) for removal, transportation, and reinstallation of the sculpture. MPL accepted a proposal from Gallas Metalworks, Inc. to complete the project. Preparation work, including cleaning the sculpture and installing a new base at Good Hope branch, will begin in late July. A re-dedication of the sculpture will be scheduled later this year. The Committee also discussed plans for the new flagpole location at Good Hope branch and the parking lot to improve traffic flow. Informational item.

---

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 8:54 a.m. on July 11, 2024.

---



# MLK Library Progress

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• Construction Accelerating</li><li>• Library Shell Turnover 6.30.2024</li><li>• Contractor Selected for Library Buildout</li></ul> | <ul style="list-style-type: none"><li>• Buildout begins August 2024</li><li>• Buildout completion early 2025</li></ul> |
|---|--|



# Llewellyn Library for Sale

Listed for Sale and proposal are due July 30, 2024

Asking price is \$330,000.00

Find all info at: <https://city.milwaukee.gov/DCD/CityRealEstate/CRE/CommercialProperty>





# Llewellyn Library for Sale



# Mill Road Sculpture Move

## **“Insight”**

**Artist – Kenneth Lamers**

**Material – Corten Steel**

**Height – 16.5 feet**

**Date – 1971**

- **Gallas Metalworks, Inc. – Contractor**
- **Move and Clean Summer of 2024**
- **Relocate Flagpole**
- **Cost = \$16,857.50**
- **Dedication Fall 2024**





# Mill Road Sculpture Move



**Milwaukee Public Library  
Financial Report  
June 30, 2024**

**2024**

**2023**

**City Revenues**

	Budget	Received to date	% Received
<i>Additional City Appropriation</i>	\$ 28,574,827	\$ 14,555,740	50.9%
<i>Fines</i>	\$ 114,500	\$ 46,625	40.7%
<i>Lost Materials, etc.</i>	\$ 66,500	\$ 24,444	36.8%
<i>MCFLS Contracts</i>	\$ 819,000	\$ 447,948	54.7%
<b>Total City Appropriation</b>	<b>\$ 29,574,827</b>	<b>\$ 15,074,757</b>	<b>51.0%</b>

	Budget	Received to date	% Received
	\$ 26,436,877	\$ 13,019,172	49.2%
	\$ 128,000	\$ 37,375	29.2%
	\$ 60,000	\$ 18,731	31.2%
	\$ 802,414	\$ 212,665	26.5%
	<b>\$ 27,427,291</b>	<b>\$ 13,287,943</b>	<b>48.4%</b>

**City Expenses**

**Salaries & Benefits**

	Budget	Spent to date	% Spent
<i>Salaries</i>	\$ 5,973,002	\$ 2,669,113	44.7%
<i>Fringe Benefits</i>	\$ 2,687,851	\$ 1,170,916	43.6%
<b>Total</b>	<b>\$ 8,660,853</b>	<b>\$ 3,840,029</b>	<b>44.3%</b>

	Budget	Spent to date	% Spent
	\$ 14,013,643	\$ 6,780,063	48.4%
	\$ 6,306,139	\$ 2,940,610	46.6%
	<b>\$ 20,319,782</b>	<b>\$ 9,720,673</b>	<b>47.8%</b>

**Supplies & Services**

	Budget	Spent to date	% Spent
<i>General Office Expense</i>	\$ 121,803	\$ 36,383	29.9%
<i>Tools &amp; Machinery Parts</i>	\$ -	\$ -	100.0%
<i>Construction Supplies</i>	\$ 16,500	\$ 15,804	95.8%
<i>Energy</i>	\$ 847,800	\$ 311,740	36.8%
<i>Other Operating Supplies</i>	\$ 252,947	\$ 119,339	47.2%
<i>Vehicle Rental</i>	\$ 8,800	\$ 2,924	33.2%
<i>Non-Vehicle Equipment Rental</i>	\$ 14,700	\$ 7,915	53.8%
<i>Professional Services</i>	\$ 146,600	\$ 91,144	62.2%
<i>Information Technology Services</i>	\$ 442,552	\$ 325,648	73.6%
<i>Property Services</i>	\$ 1,418,038	\$ 879,916	62.1%
<i>Infrastructure Services</i>	\$ 38,500	\$ 126,821	329.4%
<i>Vehicle Repair Services</i>	\$ -	\$ -	100.0%
<i>Other Operating Services</i>	\$ 146,239	\$ 50,260	34.4%
<i>Reimburse Other Departments</i>	\$ 108,600	\$ 4,813	4.4%
<b>Total</b>	<b>\$ 3,563,079</b>	<b>\$ 1,972,707</b>	<b>55.4%</b>

	Budget	Spent to date	% Spent
	\$ 111,700	\$ 34,946	31.3%
	\$ 19,000	\$ 13,232	69.6%
	\$ 26,000	\$ 9,460	36.4%
	\$ 687,800	\$ 342,689	49.8%
	\$ 248,019	\$ 92,700	37.4%
	\$ 9,000	\$ 4,434	49.3%
	\$ 22,000	\$ 14,215	64.6%
	\$ 180,751	\$ 174,854	96.7%
	\$ 417,642	\$ 301,114	72.1%
	\$ 1,273,520	\$ 845,133	66.4%
	\$ 33,000	\$ 63,140	191.3%
	\$ -	\$ -	100.0%
	\$ 157,100	\$ 46,168	29.4%
	\$ 105,000	\$ (770)	-0.7%
	<b>\$ 3,290,532</b>	<b>\$ 1,941,315</b>	<b>59.0%</b>

**Equipment**

	Budget	Spent to date	% Spent
<i>Library Materials</i>	\$ 1,827,000	\$ 778,082	42.6%
<i>IT Equipment</i>	\$ 522,032	\$ 162,598	31.1%
<i>Other</i>	\$ 86,563	\$ 52,089	60.2%
<b>Total</b>	<b>\$ 2,435,595</b>	<b>\$ 992,769</b>	<b>40.8%</b>

	Budget	Spent to date	% Spent
	\$ 1,757,000	\$ 768,834	43.8%
	\$ 358,187	\$ 55,676	15.5%
	\$ 83,202	\$ 41,852	50.3%
	<b>\$ 2,198,389</b>	<b>\$ 866,362</b>	<b>39.4%</b>

**Other Departmental Appropriation**

	Budget	Spent to date	% Spent
<i>Villard Square Property Payment</i>	\$ 9,800	\$ -	0.0%
<i>East Property Payment</i>	\$ 5,300	\$ 5,300	100.0%
<i>Mitchell Street Property Payment</i>	\$ 74,000	\$ 27,000	36.5%
<i>Good Hope Property Payment</i>	\$ 45,000	\$ -	0.0%
<i>Contingent Energy Financing</i>	\$ 136,200	\$ 68,076	50.0%
<b>Total</b>	<b>\$ 270,300</b>	<b>\$ 100,376</b>	<b>37.1%</b>

	Budget	Spent to date	% Spent
	\$ 8,300	\$ 500	0.0%
	\$ 4,000	\$ 4,000	0.0%
	\$ 72,000	\$ 27,000	37.5%
	\$ 45,000	\$ -	0.0%
	\$ 133,500	\$ 66,742	50.0%
	<b>\$ 262,800</b>	<b>\$ 98,242</b>	<b>37.4%</b>

**ARPA Revenue Replacement**

	Budget	Spent to date	% Spent
<i>Operating Expenses</i>	\$ 14,645,000	\$ 8,168,876	55.8%
<b>Total</b>	<b>\$ 14,645,000</b>	<b>\$ 8,168,876</b>	<b>55.8%</b>
<b>Total City Expenses</b>	<b>\$ 29,574,827</b>	<b>\$ 15,074,757</b>	<b>51.0%</b>

	Budget	Spent to date	% Spent
	\$ 1,355,788	\$ 661,351	48.8%
	<b>\$ 1,355,788</b>	<b>\$ 661,351</b>	<b>48.8%</b>
	<b>\$ 27,427,291</b>	<b>\$ 13,287,943</b>	<b>48.4%</b>

**Milwaukee Public Library  
Financial Report  
June 30, 2024**

**2024**

**2023**

**Additional Funding Sources**

**Grants**

	Budget	Spent to date	% Spent
<i>WTBBL Jul '23 - Jun '24</i>	\$ 1,004,300	\$ 913,054	90.9%
<i>ILS Jul '23 - Jun '24</i>	\$ 223,350	\$ 117,903	52.8%
<b>Total</b>	<b>\$ 1,227,650</b>	<b>\$ 1,030,957</b>	<b>84.0%</b>

	Budget	Spent to date	% Spent
	\$ 1,136,100	\$ 903,208	79.5%
	\$ 108,650	\$ 103,085	94.9%
	<b>\$ 1,244,750</b>	<b>\$ 1,006,293</b>	<b>80.8%</b>

**Trust Funds**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 134,000	\$ 73,031	54.5%
<i>Programming</i>	\$ 42,000	\$ 16,822	40.1%
<i>Training</i>	\$ 20,000	\$ 5,165	25.8%
<i>Marketing</i>	\$ 35,000	\$ -	0.0%
<i>Contingency</i>	\$ 4,000	\$ -	0.0%
<i>Board Development</i>	\$ 4,000	\$ 384	9.6%
<i>Strehlow 50+</i>	\$ 29,756	\$ 4,094	13.8%
<i>Staffing Study</i>	\$ 28,000	\$ -	0.0%
<b>Total</b>	<b>\$ 296,756</b>	<b>\$ 99,496</b>	<b>33.5%</b>

	Budget	Spent to date	% Spent
	\$ 124,000	\$ 71,018	57.3%
	\$ 38,000	\$ 11,885	31.3%
	\$ 18,000	\$ 10,130	56.3%
	\$ 32,000	\$ -	0.0%
	\$ 4,000	\$ 627	15.7%
	\$ 4,000	\$ 644	16.1%
	\$ 37,319	\$ 1,193	3.2%
	\$ -	\$ -	100.0%
	<b>\$ 257,319</b>	<b>\$ 95,497</b>	<b>37.1%</b>

**Foundation Contributions**

	Budget	Spent to date	% Spent
<i>Materials</i>	\$ 237,817	\$ 19,987	8.4%
<i>Programming</i>	\$ 1,425,759	\$ 324,289	22.7%
<b>Total</b>	<b>\$ 1,663,576</b>	<b>\$ 344,276</b>	<b>20.7%</b>

	Budget	Spent to date	% Spent
	\$ 419,572	\$ 17,868	4.3%
	\$ 1,052,485	\$ 427,972	40.7%
	<b>\$ 1,472,057</b>	<b>\$ 445,840</b>	<b>30.3%</b>

**Investments**

*U.S. Bank National Assoc. Commercial Paper (rated A1) confirmation #327154631 dated 06/20/24 and maturing 07/19/24 at a rate of 2.00%...\$300,000*

## Director's Report

### July Activities

MPL's expanded Sunday service launched on July 7<sup>th</sup> at Central Library (1<sup>st</sup> floor) and the Tippecanoe and Good Hope branches. Director Johnson and Central Manager Marian Royal were onsite at Central Library and Public Services Area Manager Tammy Mays was onsite at the branches to support the teams through the early days of the service. Summer Sundays have not been offered since the 1930s. The response the first week was robust, with over 500 visitors at Central Library and approximately 75 visitors at each branch between 1 and 5 pm. There were a few hiccups that the staff handled with grace and professionalism, and have since been addressed.

Johnson, other Executive Team members, and MPL's OneMKE Civic Engagement Manager Brenda Wood met with Ald. Zamarripa to answer lingering questions about the program goals, staffing, funding, and more. By the end of the meeting, it was clear there was full alignment between the Alderwoman and the MPL team. MPL is happy to have her support and assistance as we work to recruit the remaining workers paid by the grant, which is funded by Cities Forward.

Atkinson branch was the backdrop for the Mayor's press conference regarding the launch of a new campaign, "Speeding – We Can **Live** Without It," to raise awareness about the dangers of speeding and to further promote the Vision Zero campaign to end reckless driving. Johnson, along with campaign managers, city officials from Department of Public Works, Milwaukee Police Department, Common Council, Milwaukee County Transit, victims of reckless driving, and others were invited to speak and stand with the Mayor on this issue.

Progress continues on Director Johnson's goal to advance the MPL Broadband Project. She and a partner representing the Department of Public Instruction's Library and Technology Division met with a verification expert from Education Superhighway. He assured us we are on the right track for how we might determine eligibility among potential households in the service areas that will be created as part of project implementation.

Johnson continues to do outreach and engage with the community, facilitating meetings with representatives from the Sherman Phoenix, Forward Scholars, and presenting at the Garden Homes Neighborhood Association Meeting. She also continues to participate in meetings with the Westown Association Board, Milwaukee Broadband Partnership, and the Rotary Club of Milwaukee.

MPL proudly supports education and development of library professionals and annually participates as a host to student interns from the National Taiwan Normal University. MPL partners with the lead institution, University of Wisconsin-Milwaukee (UWM Libraries), and Marquette University Raynor Memorial Libraries. MPL's lead mentor for the interns is Librarian Eric Johnson, who arranged an information exchange and robust meeting with Director Johnson, Deputy Director Jennifer Meyer-Stearns, and interns, Hsuan-Yu, Lin (Anita) and Yau-Chu, Chang (John).

Johnson's role as a City leader in the Mayor's Cabinet and her participation with the RNC Citywide planning team yielded unique opportunities to represent the MPL and meet with delegates, diplomats, and party officials as part of the Republican National Convention, July 15<sup>th</sup>-18<sup>th</sup>.

Johnson's attendance at the Milwaukee County Federated Library System's (MCFLS) monthly Board meetings and the quarterly board meetings of the Friends of the MPL and the Milwaukee Public Library Foundation are ongoing. She recently joined the Foundation Director in a meeting with potential donors.



## Summary of VIRTUAL and IN-PERSON PROGRAMS:

### **MPL HELPS PEOPLE READ**

The Backyard Bird Chronicles: An Evening with Amy Tan. Boswell Book Company and Milwaukee Public Library presented a special event with acclaimed writer Amy Tan, author of novels such as *The Joy Luck Club*. Tan visited to share her new memoir, *The Backyard Bird Chronicles*, a gorgeous, witty account of birding, nature, and the beauty around us that hides in plain sight. The book features Tan's illuminating essays and beautiful illustrations. The Rare Books Team supported Amy Tan's visit in Centennial Hall promoting her new book, *The Backyard Bird Chronicles*, with curated materials from the Rare Books Room's ornithological collection. Librarians were present to answer questions. Rare Books showing attendance: 146; Total event attendance: 228

A Taste for More: Author Phyllis Dixon in Conversation with Dr. Joan Prince. Milwaukee author Phyllis Dixon was joined in conversation by Dr. Joan Prince for her newest book, "A Taste for More." In a breathtaking saga spanning the final three decades of the Great Migration - from the Jim Crow south in rural midcentury Mississippi through the transformative 1970s - a tenacious single mother and culinary genius builds an unprecedented empire. But the one dream she can't stop chasing may cost her everything. This event was co-sponsored by Boswell Book Company. Attendance: 21

### **MPL HELPS PEOPLE LEARN**

Mapping the QWERTYverse. The mapping and archive project, directed by UWM Professor Jason Puskar, includes a wide range of historical artifacts and contemporary reflections, ranging from digitized documents from the original inventors of the typewriter to oral histories with modern typists. It also maps locations in Milwaukee where the inventors lived and worked, and one day we hope it will map the spread of QWERTY around the globe. This is a living archive that we hope will grow and develop over the years ahead. This program was part of the larger QWERTYFEST taking place throughout Milwaukee. The Rare Books Team supported this program with curated items from the Historic Photo collection. Attendance: 46

The History of Black Milwaukee. Co-presented by award-winning historian and author John Gurda and Clayborn Benson III of the Wisconsin Black Historical Society and Museum. Mr. Gurda described the city's early days as a fur trading post which grew into an industrial powerhouse which grew during the 20<sup>th</sup> Century. There have been Black Milwaukeeans for as long as there's been a Milwaukee. African Americans were here when the future metropolis was just a fur-trading post, and they grew with the city during its rise as a hotbed of abolitionist activity, an industrial powerhouse, and a haven for immigrants. The group's numbers soared during the Great Migration of the twentieth century, and Black Milwaukeeans are the city's largest single cultural group today. Unfolding over nearly two centuries, their story is an inspiring chronicle of struggle, resilience, and pride. Attendance at Capitol Branch Library: 8

Snack Hack: 2.0. Snack Hack: 2.0 is a food and nutrition literacy adult program offered as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a cooking demonstration and a snack for attendees. June began the 'Cooking Principles' section in Block 2 – the 2<sup>nd</sup> of 4 blocks used to structure the Snack Hack program curriculum. This month holds a record high for attendance. The number of attendees has doubled since the program's inception last October. Total attendance for 4 sessions: 45

Snack Hack: Kids Kitchen. Snack Hack: Kids Kitchen is a food and nutrition literacy program for school-aged youth and families offered as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. Sessions include a hands-on cooking lesson and a snack for attendees. June began the 'Cooking Principles' section in Block 2 – the 2<sup>nd</sup> of 4 blocks used to structure the Snack Hack program curriculum. The 'Junior Chefs' prepared fresh romaine lettuce from the new planters in the alleyway during the 6/4 session as a raw topping for the Nacho/Taco Bar. Fresh pea pods were picked from the new planters during the 6/11 session to show attendees the plant structure of peas. About 50% of the group had not seen a pea pod before or didn't know how they grow. Total attendance for 4 sessions: 75

## **MPL HELPS PEOPLE CONNECT**

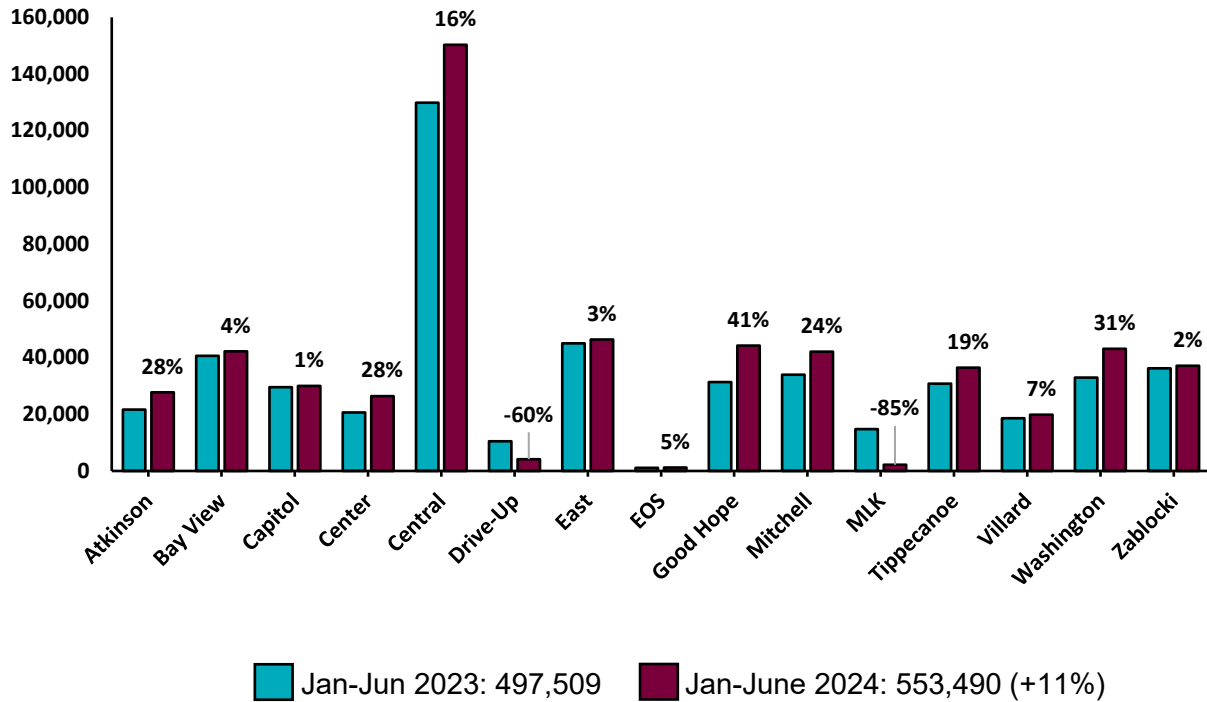
Treasures of the Rare Books Room: Children's Literature open house. Visit the Richard E. and Lucile Krug Rare Books Room during Central library's Summer Reading Program kickoff to view a sampling of the over 4000 historic children's literature items from the collection, including some autographed titles. Librarians will be present to answer questions. Attendance: 110

PrideFest Milwaukee. Milwaukee Public Library returned to PrideFest to share information, resources, outreach and celebration for all on Friday, June 2 and Saturday, June 3. We engaged and interacted with close to 1,400 Fest attendees, many of who were ecstatic to see the Library's table as a Health and Wellness vendor. We distributed hundreds of MPL-themed swag bags to excited families and individuals, which included graphic novels, water bottles, tote bags, rainbow-colored USB chargers, and resource guides including a Pride reading list with titles for everyone. Table interactions: 1,308

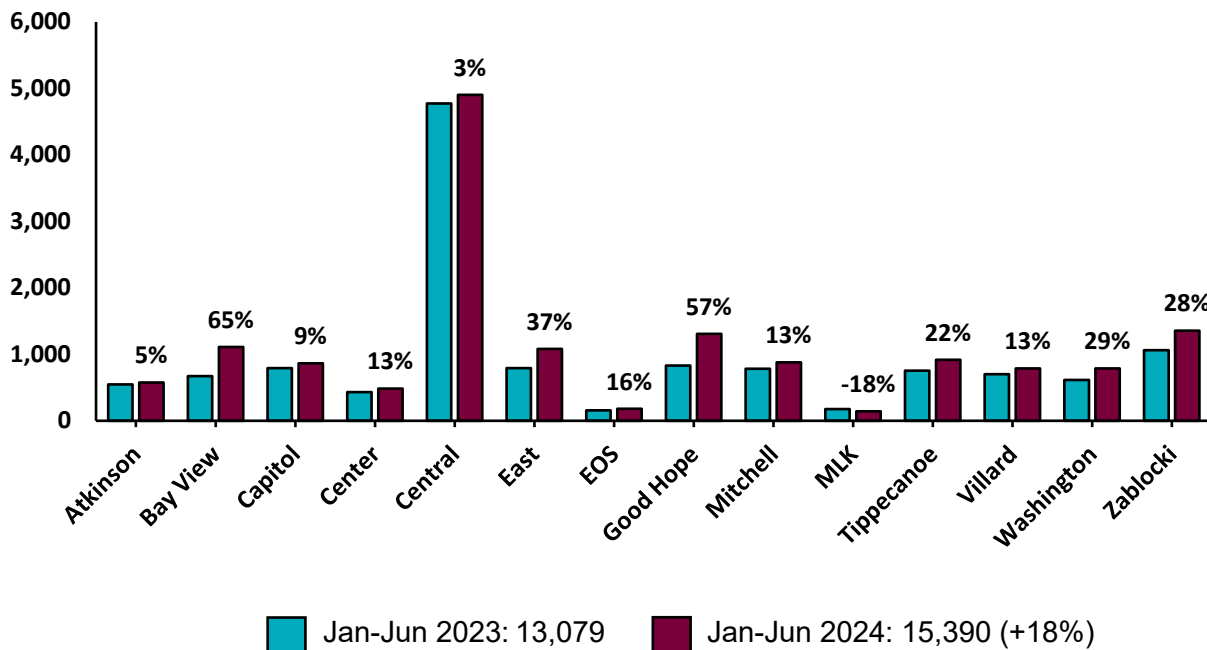
Northcott Neighborhood Juneteenth Celebration. Milwaukee Public Library staff across departments tabled at the jubilant parade for this year's annual Juneteenth celebration. Milwaukee has one of the longest running Juneteenth celebrations and marked this year as the 52nd celebration of the now federal holiday. Staff connected with thousands of Milwaukeeans from incredibly diverse backgrounds by sharing information, resources, giveaways, and conversation. Table interactions: 1,150

Total attendance for 143 programs: 4,227

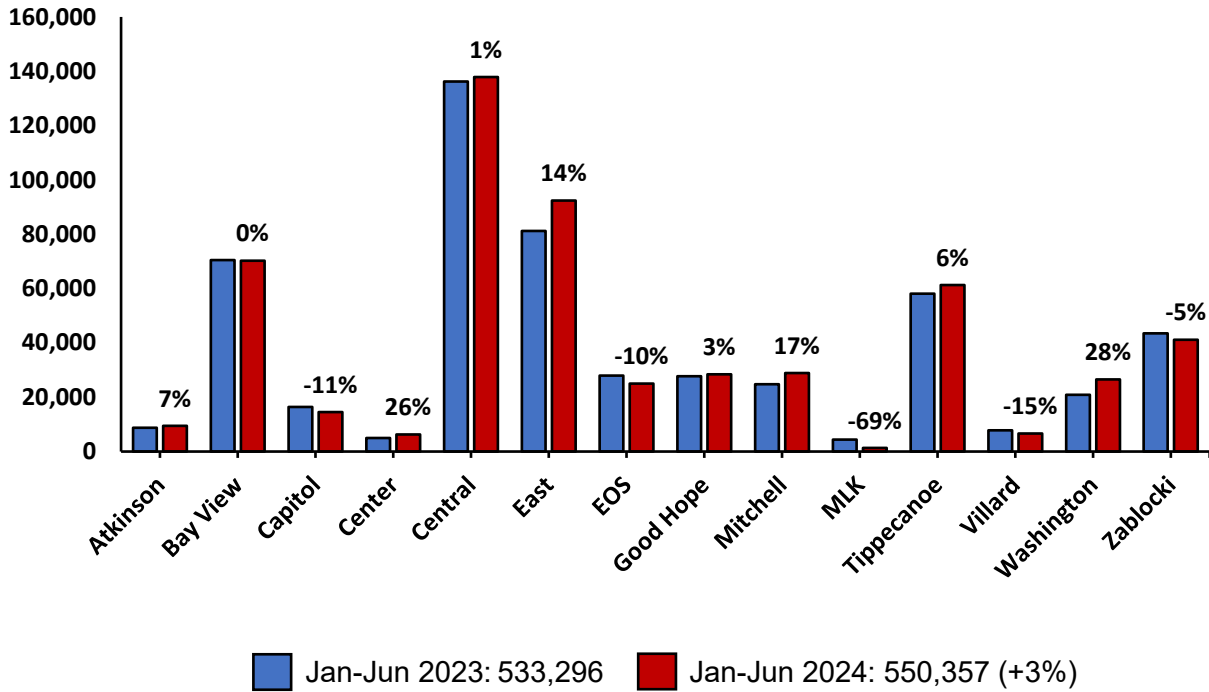
## Patron Visits



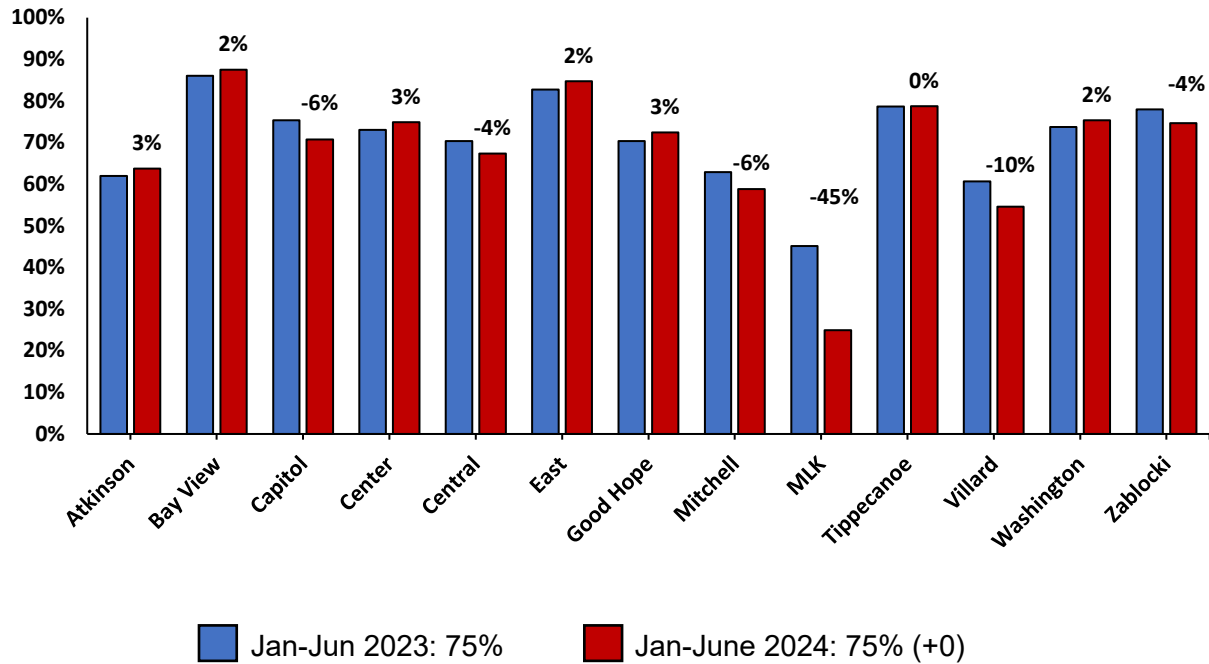
## Registration



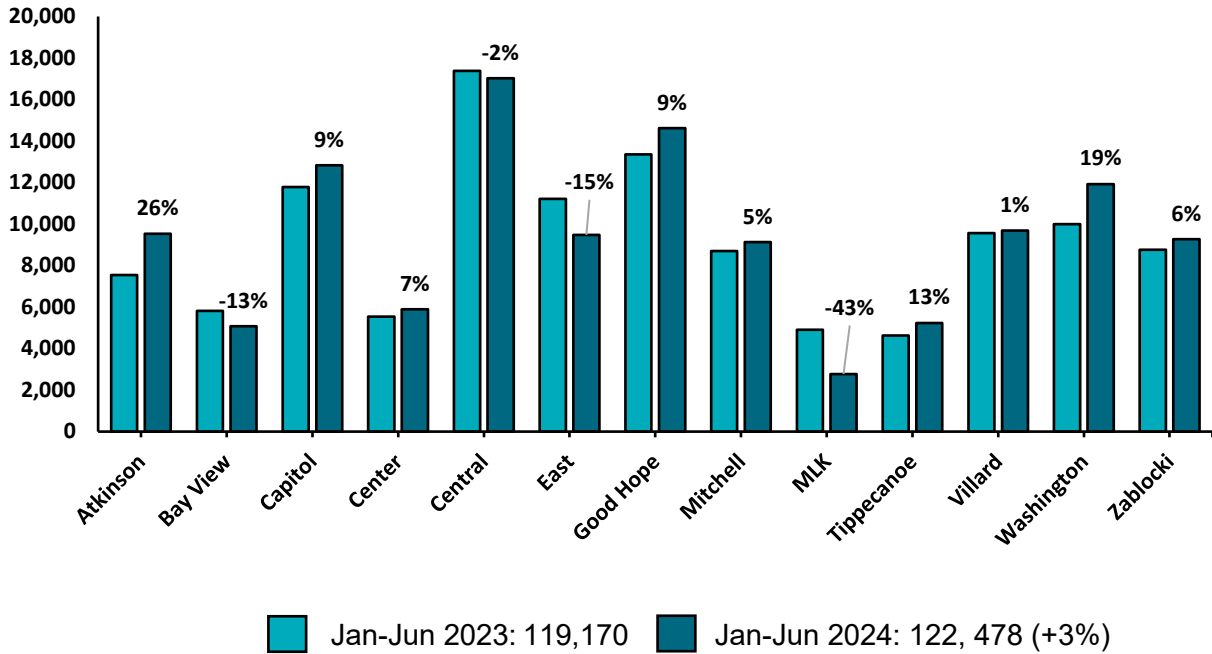
## Traditional Circulation



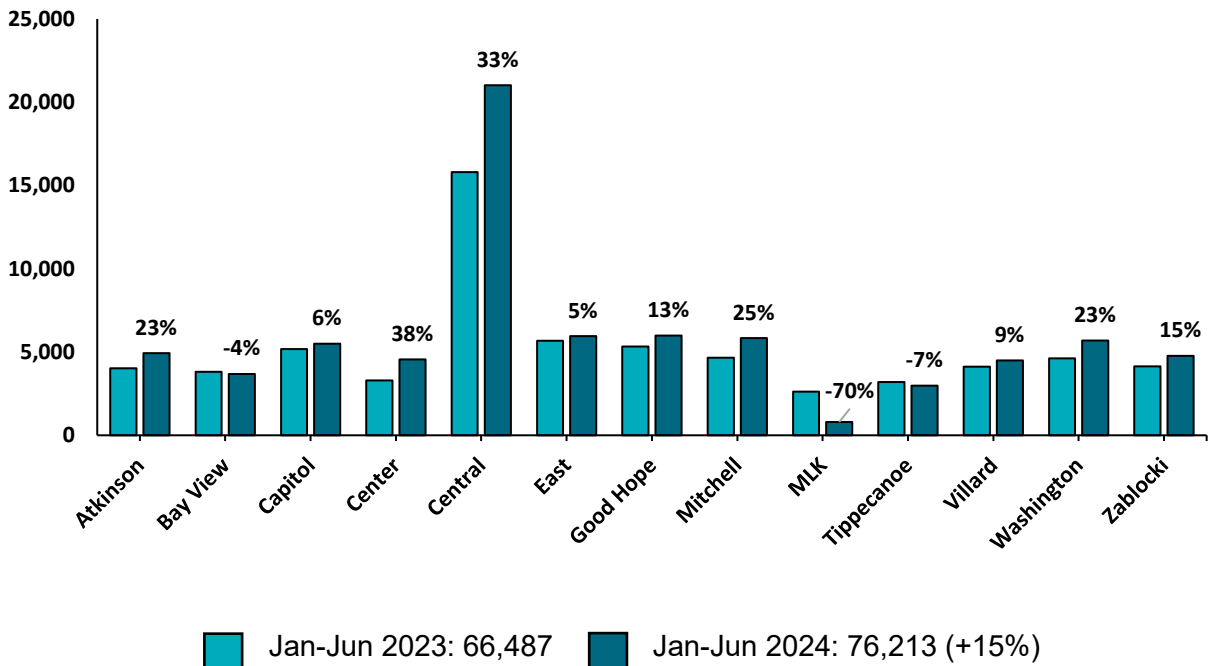
## Self-Checkout



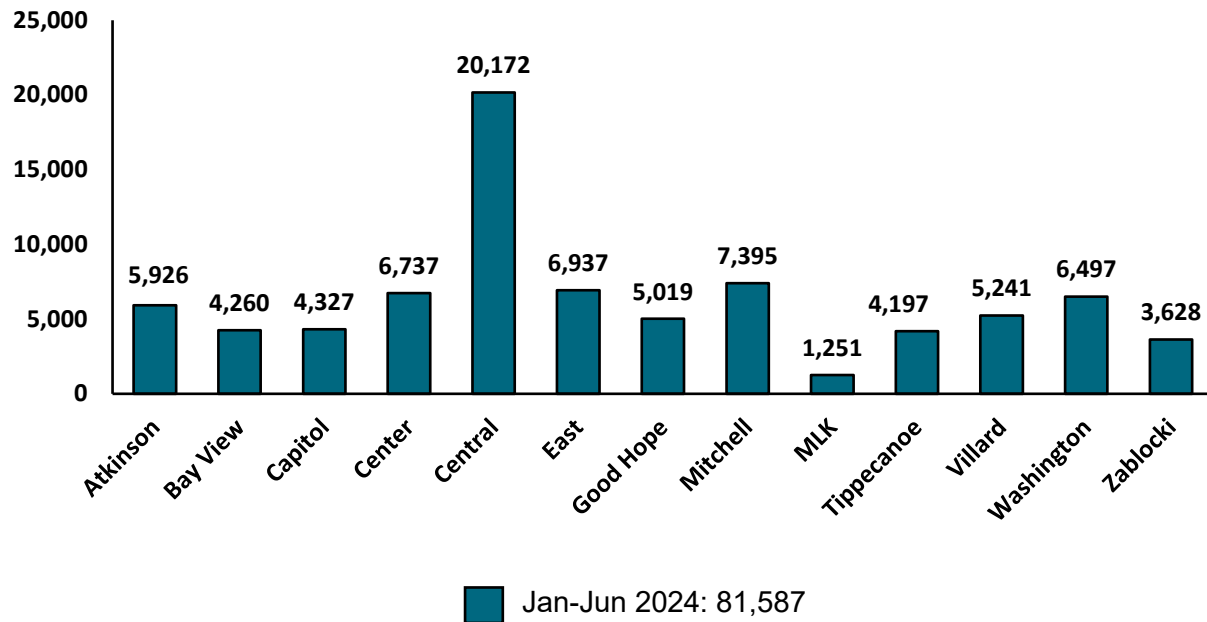
## Print/Copy/Fax/Scan Jobs



## Public Computer Sessions



## Wi-Fi Unique Users



## Ready Reference



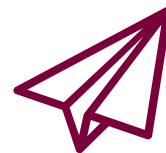
21,988

Call Sessions  
Last Year: 23,869



776

Chat Sessions  
Last Year: 1,202



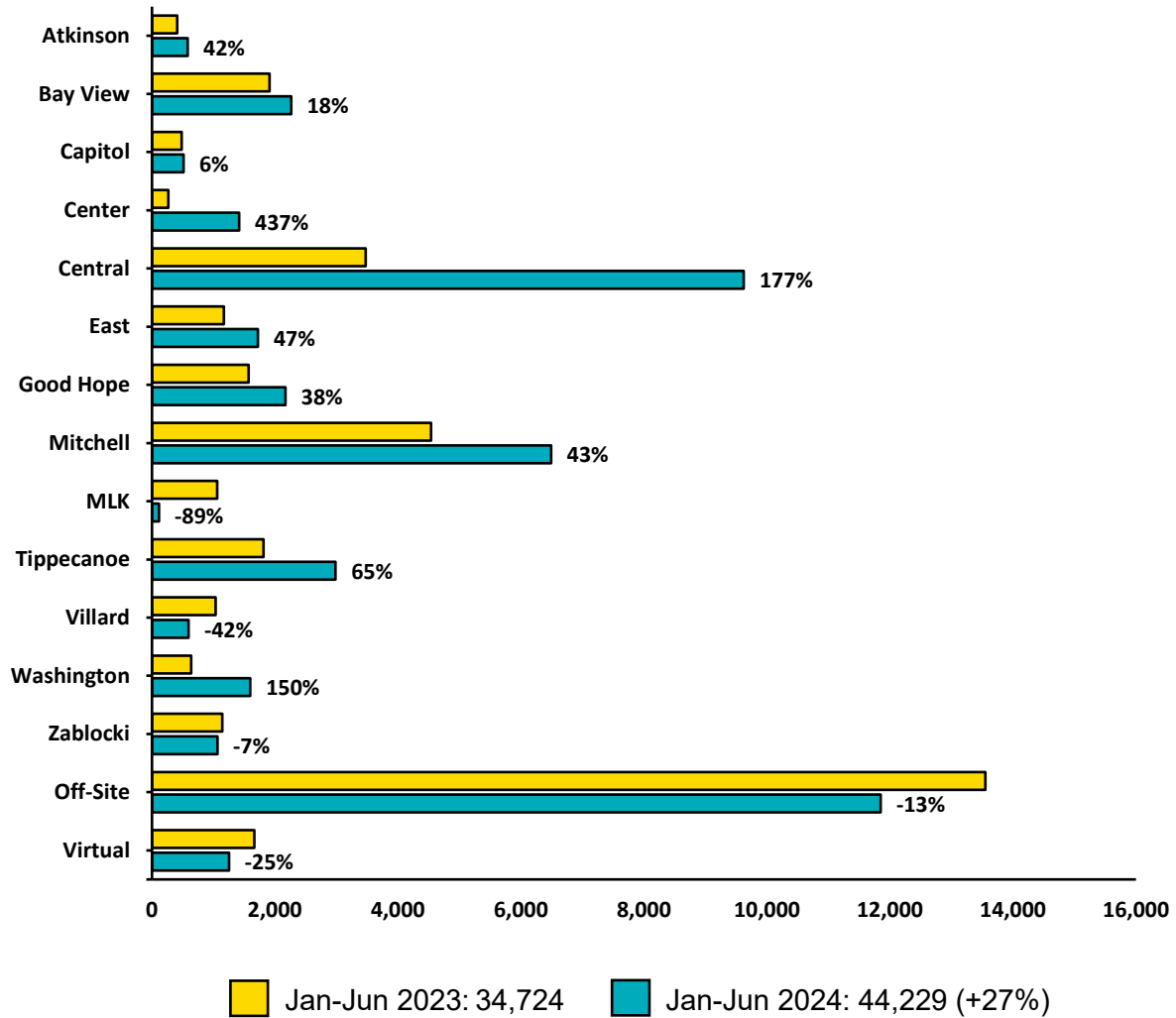
945

Email Sessions  
Last Year: 824

## eCirculation

Platform	Jan-Jun 2023	Jan-Jun2024	Change
Freegal Music	91,218	62,525	-32%
Hoopla Digital	29,586	40,654	+37%
Kanopy	7,702	13,315	+73%
OverDrive	190,918	230,632	+21%
<b>Total</b>	<b>319,424</b>	<b>347,126</b>	<b>9%</b>

## Program Attendance



**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SERVICES & PROGRAMS COMMITTEE  
MINUTES**

ATTACHMENT B - P. 1 of 2  
MPL CONSENT AGENDA  
6. Services & Programs Committee  
Meeting Minutes - 07/10/24  
P. 36

**Wednesday, July 10, 2024**

**Video Conference Call by Microsoft Teams**

**PRESENT:** Felicia Saffold, Erika Siemsen, Kathleen Vincent, Joan Johnson

**EXCUSED:** Chair Ald. Milele Coggs, Michael Morgan

**STAFF:** MPL: Chantel Clark, Melissa Howard, Dan Keeley, Carlos Lopez, Tammy Mays, Joey McMahon, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger

**OTHERS**

**PRESENT:** Budget & Policy Division: Nathaniel Haack

---

Trustee Siemsen called the MPL Board of Trustees Services and Programs Committee meeting to order at 4:03 p.m. on Wednesday, July 10, 2024 with a quorum present. All Trustees and presenters participated by video conference.

---

1. **Committee Meeting Minutes Review.** Acting Chair Siemsen entertained a motion to accept the minutes from the May 1, 2024 meeting, listed as Attachment A of the agenda. Trustee Vincent moved to approve the minutes; Trustee Saffold seconded. Motion passed.
2. **Safety Report.** Security Manager Carlos Lopez reported on security incidents at MPL locations and reviewed the data charts. Systemwide, security incidents were up 47% over the same quarter last year. Security incidents increased at: Central Library, Atkinson, Bay View, Capitol, Center Street, Good Hope, Mitchell Street, Villard Square, and Washington park branches. Security incidents decreased at: East, Martin Luther King, Tippecanoe, and Zablocki branches. The increased security incidents correspond with increased patron counts systemwide. Mr. Lopez reviewed various types of security incidents and how they are categorized in the reports. MPL collaborates with several Milwaukee Police Department (MPD) districts and their Community Liaison Officers, who are able to assist with incidents as needed. Additionally, MPL has recently connected with the Milwaukee County Health Department to assist patrons with various social services. Informational item.
3. **New MPL Policy Approval Request.** Karli Pederson, Associate Library Director (Library Information Technology and Technical Services), presented a new policy related to internet safety and is reflective of current and past practice. The policy was listed at Attachment C of the agenda. At the May 1, 2024 meeting, the Committee was briefed on MPL's intention to draft the policy and staff incorporated the Committee's feedback into the final draft. MPL's goals for creating the policy include: codifying a policy that meets the requirements for the Children's Internet Protection Act (CIPA); ensuring MPL remains eligible to receive E-rate funding to support digital equity goals; clearly and succinctly communicate MPL and patron practices and responsibilities related to online safety; implement a policy that codifies MPL's compliance with CIPA while remaining flexible to allow for technological innovation and advancement. Trustee Vincent moved to approve the policy as written. Trustee Saffold seconded. Motion passed.
4. **Major Gifts Campaign Programming Priorities.** Library Director Joan Johnson led a discussion regarding programming priorities that may receive funding through the MPL Foundation (MPLF) major gifts campaign. These are programs that MPL currently offers and, as part of the campaign, MPLF would request multi-year donation pledges from donors to sustain funding. It is anticipated funding would be disbursed over 5-10 years. The Committee was supportive of MPL Admin working with



MPLF to determine funding structure and parameters. Additional information will be shared with the Committee at future meetings. Informational item.

5. **Next Meeting.** An update on the programming priorities will be shared at the November 6, 2024 meeting.

---

The meeting of the Milwaukee Public Library Board's Services & Programs Committee was adjourned at 4:47 p.m. on July 10, 2024.

---

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FINANCE & PERSONNEL COMMITTEE  
MINUTES**

**Wednesday, July 17, 2024**

**Video Conference Call by GoToMeeting**

**PRESENT:** Teresa Mercado, Milele Coggs, Felicia Saffold, Scott Spiker, Joan Johnson

**EXCUSED:** Venice Williams

**STAFF:** MPL: Chantel Clark, Melissa Howard, Sarah Leszczynski, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger, Kirsten Thompson

**OTHERS**

**PRESENT:** PFM Asset Management LLC: Wayne Sattler, Richard Romero

---

Chair Teresa Mercado called the meeting of the Board of Trustees Finance & Personnel Committee to order at 8:34 a.m. on Wednesday, July 17, 2024. All Trustees and presenters participated by video conference.

---

1. **Committee Meeting Minutes Review.** The Committee reviewed the minutes from the April 23, 2024 meeting. Trustee Coggs moved to approve the minutes and Trustee Saffold seconded. Motion passed.
2. **Quarterly Review of Fund Investments.** Mr. Wayne Sattler, Senior Vice President & Managing Director with PFM Asset Management LLC (a subsidiary of U.S. Bancorp Asset Management / U.S. Bank N.A.) presented an update on the quarterly investment reports. MPL's investment portfolio is reasonably diversified and the fund investment committee may make a recommendation for reallocation as needed. Informational item.
3. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds.** The Internal Controls Memo for second quarter 2024 was listed as Attachment B of the agenda. Deputy Library Director Jennifer Meyer-Stearns reported all internal control processes were followed and there were no accounting issues. Informational item.
4. **MPL Gift Policy Approval Request.** Deputy Library Director Jennifer Meyer-Stearns presented a revised policy related to processing gifts and bequests to MPL, listed as Attachment C of the agenda. The revised policy is intended to codify and clarify management of gift funds and special collections or materials. The Library Director will be notified of all donations and the MPL Board will be consulted in the case of significant donations. MPL conducted research of other libraries with similar fundraising organizations to help inform the policy. Trustee Saffold moved to approve the revised policy. Trustee Spiker seconded. Motion passed.
5. **Recommended Expenditure of Klug Gift to MPL.** Deputy Library Director Jennifer Meyer-Stearns reported on the status of the Mary Klug estate gift and made a recommendation for expenditure. The memo is attached at the end of these minutes. MPL was a partial beneficiary to the estate of Mary A. Klug. Probate has concluded and three annuity/life insurance distributions are in process or pending. Trustee Spiker moved to hold the entirety of the funds in the MPL Trust and Gift Account while design and final plans are drafted for the Central Library 4T renovation. Trustee Coggs seconded. Motion passed.

6. **Loan Request – North Point Lighthouse and Museum.** Deputy Library Director Jennifer Meyer-Stearns and Kirsten Thompson, Library Services Manager (Humanities and Arts), presented a proposal to approve a multi-year loan to the North Point Lighthouse and Museum. The proposal is attached at the end of these minutes. The objects on loan will be on display in a secure space in the lighthouse. The collection will help visitors understand the importance of the lakes and waterways to Milwaukee's development. MPL's partnership with the North Point Lighthouse and Museum helps promote local history and could inform decision-making in the future. Ms. Thompson shared a brief overview of each of the items and their significance to Milwaukee. The MPL Board must approve all multi-year loans or loan of objects valued over \$50,000. Trustee Spiker moved to allow the Library Director or their designee to extend these loans to North Point Lighthouse for up to 5 years. Trustee Coggs seconded. Motion passed.

---

The meeting of the Library Board's Finance & Personnel Committee was adjourned at 9:32 a.m. on Wednesday, July 17, 2024.

---

# MEMO

TO: Finance and Personnel Committee of the MPL Board of Trustees

FROM: Jennifer Meyer-Stearns, Deputy Library Director

DATE: July 16, 2024

RE: Mary A. Klug Estate

In late 2023 the MPL Business Office was informed that the Milwaukee Public Library was a partial beneficiary of the estate of Mary A. Klug. The two other beneficiaries were the Wisconsin Humane Society and the Grafton Public Library, with assets to be split equally between the three institutions. I worked with the probate attorney, Peter O. Bockhorst, who is assigned to the estate, on all paperwork and legal filings. These were prepared for the Library Director Joan Johnson and on behalf of the Milwaukee Public Library Board of Trustees.

Below is an accounting of the assets from the Mary A. Klug gift to the Milwaukee Public Library. Probate has concluded, and there are three annuity/life insurance distributions in process or pending. At least two annuity accounts were dispersed to the Milwaukee Public Library Foundation, a separate 501(c)(3), and not the official beneficiary of the Estate. All the funds that came to the Milwaukee Public Library were deposited in MPLs Trust and Gift accounts, in accordance with MPL's official procedures and following accounting standards.

Date	Description	Amount	Held By (as of 07/16/24)
12/05/23	American Funds	\$ 13,135.33	MPL Foundation
12/20/23	Equitable Financial Life Insurance	\$ 133,592.93	MPL Foundation
		\$ 146,728.26	
12/16/23	Initial estate distribution	\$ 15,000.00	MPL Trust & Gift Funds
05/30/24	Final estate distribution	\$ 201,253.52	MPL Trust & Gift Funds
07/12/24	American General Life Insurance	\$ 251,552.92	MPL Trust & Gift Funds
Pending	Brighthouse Financial Life Insurance	\$ 43,000.00	MPL Trust & Gift Funds
Pending	American Funds	TBD	MPL Trust & Gift Funds
Pending	Fortitude Re	TBD	MPL Trust & Gift Funds
		\$ 510,806.44	
		<b>\$ 657,534.70</b>	

I recommend the entirety of the funds be held in the MPL Trust and Gift Account while design and final plans are being drafted for the Central Library 4T renovation. The MPL Board of Trustees has approved a remodel of what had been a collection storage space at Central that currently houses the WTBBL and Outreach teams. The renovation will better support these public-facing services and critical community programs. The project will have significant service impacts and modernize an outdated, inefficient space.



# MEMO

---

TO: Finance and Personnel Committee of the MPL Board of Trustees

FROM: Jennifer Meyer-Stearns, Deputy Library Director

DATE: July 16, 2024

RE: Extended Loans from the Great Lakes Marine Collection to the Northpoint Lighthouse and Museum

Under current loan policies, the Library Board of Trustees has to approve loans of more than one year or if the object's value exceeds \$50,000. The Northpoint Lighthouse and Museum has requested a multi-year extension of three prior loans, and a new loan.

Library Administration has previously authorized one-year loans to the North Point Lighthouse and Museum of the following three objects from the Marine Collection of the Milwaukee Public Library:

- In September 2022, the Library loaned a model of the ship "Baltic" (accession number SM-19, gift of Mrs. Erwin Uihlein in 1970) to the Lighthouse and Museum for inclusion in an exhibit titled "Milwaukee's Melting Pot."
- In August 2023, the Library loaned the nameboard from the vessel "Rouse Simmons" (accession number SA-92, gift of G. Kent Bellrichard) to the Lighthouse and Museum for inclusion in an exhibit of Great Lakes maritime artifacts.
- In January 2024, the Library loaned a chronometer (accession number SA-283, gift of Robert Miller in 2016) to the Lighthouse and Museum for inclusion in an exhibit on marine navigation.

Library Administration is also requesting Board approval to loan the following object until June 2026:

- A model ship, "Fireboat No. 15" (accession number SM-7), for inclusion in an exhibit titled "Milwaukee's Maritime History."

The terms of the loans require that loaned items remain on active display as part of current exhibits at the Lighthouse and Museum with signage acknowledging the Milwaukee Public Library for the duration of the loans. Objects will be returned to the Milwaukee Public Library if at any point during the term of the loan the Lighthouse and Museum no longer want them for display; loaned objects will not be stored at the Lighthouse. The two parties agree that the loan period is not to exceed five years (until August 2029).



# MEMO

---

The continued loan of these objects to the Lighthouse and Museum supports our strong working relationship with an important partner institution. As centerpieces of current exhibits, the loans help bring greater visibility to the joint Marine Collection, supporting the Library's mission to help people read, learn, and connect, and WMHS's mission of promoting, discovering, collecting, recording, preserving, and disseminating materials related to Great Lakes maritime history.

If the Board of Trustees grants the Director (or designee) authority to extend current loans of the Marine Collection objects to the North Point Lighthouse and Museum for up to five years, the executed loan agreements will be amended to reflect the extension(s) annually on the approval of the Library Director or their designee, and the Lighthouse will extend insurance coverage for the extended loan period.

