



## Vision

*MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.*

## Mission

*Inspiration starts here – we help people read, learn, and connect.*

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# BOARD OF TRUSTEES REGULAR MEETING AGENDA

**Tuesday, September 23, 2025  
4:00 p.m.**

**Central Library  
Rotary Club of Milwaukee Community Room  
814 W. Wisconsin Avenue  
Milwaukee, WI 53233**

## WELCOME & ROLL CALL

4:00 – 4:05

## PUBLIC COMMENT

4:05 – 4:15

## CONSENT AGENDA

4:15 – 4:20

Attachment A, page 4

1. **Regular Board Meeting Minutes, July 22, 2025.**
2. **Committee Reports.**
  - a. Finance & Personnel Committee – July 22, 2025
3. **Administrative Reports.**
  - a. Financial Report
  - b. Library Director's Report
  - c. Statistics
4. **Revised Meeting Schedule.** The Innovation & Strategy Committee meeting was moved from October 14, 2025 at 9:00 am to October 16, 2025 at 8:00 am.

## REPORTS

4:20 – 4:45

5. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Library Director Johnson will report on the September 9, 2025 MCFLS Board meeting.
6. **Urban Libraries Council (ULC) Executive Committee.** Trustee Bria will report on recent ULC meetings and activities.
7. **Building & Development Committee Meeting.** A Committee member will present action items from the September 4, 2025 meeting.

Attachment B, page 50

## **SPECIAL COMMUNICATION**

4:45 – 5:10

8. **Board Photo.** A short recess will be called to allow time for the annual Board photo.

## **OLD BUSINESS**

5:10 – 5:20

9. **Approval of Agendas as Corrected.** Corrected items from the June 24, 2025 and July 22, 2025 meeting agendas will be presented for approval.

Corrected items:

- 1) From June: 2025 MPL Trust Fund Expenditure Request Memo – the memo had an incorrect total. Changed from \$1,277,773 to \$990,773.
- 2) From June: East Branch intro presentation stated the location opened in 2012 but was corrected to 2014.

Attachment C, page 67

10. **2026 Budget.** Library Director Joan Johnson will provide a status report regarding the Library's 2026 budget.

## **NEW BUSINESS**

5:20 – 5:25

11. **Art Loan to Milwaukee Public Museum.** Library Director Joan Johnson will share information about the provenance of a portrait of Solomon Juneau and present a request for loan to the Milwaukee Public Museum.

## **CLOSING REMARKS**

5:25 – 5:30

12. **Closing Remarks and Adjournment.**

***REMINDER:*** Next scheduled meetings are:

*October 2, 2025 Building & Development Committee – Virtual Meeting, 8:00 a.m.*

*October 16, 2025 Innovation & Strategy Committee – Virtual Meeting, 8:00 a.m.*

*October 28, 2025 Finance & Personnel Committee – Virtual Meeting, 8:30 a.m.*

*October 28, 2025 Board Meeting – Martin Luther King Branch, 4:00 p.m.*

### **Trustees**

Mark Sain, *President*, Michele Bria, *Vice-President*, Teresa Mercado, *Financial Secretary*,  
Ald. Milele Coggs, Matthew Kowalski, Michael Morgan, Felicia Saffold,  
Ald. Scott Spiker, Ald. Larresa Taylor, Sup. Kathleen Vincent, Venice Williams,  
Joan Johnson, *Secretary*, Rebecca Schweisberger, *Secretary's Assistant* (414) 286-3021

***The Milwaukee Public Library Board of Trustees is an informed, dedicated group of citizens who represent a cross-section of the city of Milwaukee and are committed to supporting, developing, and advancing the library for the benefit of all residents of Milwaukee and others throughout Milwaukee County, the State of Wisconsin, and beyond. In their role as advocates and advisors, they serve the library's many patrons, its staff, the common good of the community, and this critical and enduring institution.***

*Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at [www.milwaukee.gov/lobby](http://www.milwaukee.gov/lobby) or by calling (414) 286-2238.*

*Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.*

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.*

**MILWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING  
MINUTES**

**Tuesday, July 22, 2025**

**Central Library  
Rotary Club of Milwaukee Community Room  
814 W. Wisconsin Avenue  
Milwaukee, WI 53233**

**PRESENT:** Mark Sain, Michele Bria, Teresa Mercado, Ald. Milele Coggs, Michael Morgan, Ald. Scott Spiker, Ald. Larresa Taylor, Sup. Kathleen Vincent, Venice Williams, Joan Johnson

**EXCUSED:** Matthew Kowalski, Felicia Saffold

**STAFF:** Heather Berg, Maria Burke, Chantel Clark, Kristina Gomez, Beth Henika, Melissa Howard, Dan Keeley, Bryson King, Mary Lopez, Tammy Mays Wilder, Jennifer Meyer-Stearns, Joe Moretz, Karli Pederson, Alyssa Rockey, Rebecca Schweisberger, Heather Smith, Kelly Wochinske, Jessica Wolf

**OTHER:** Budget & Management Division: Nathaniel Haack  
MPL Foundation: Ryan Daniels  
MPS Board: Darryl Jackson

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President Sain called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:07 p.m. on July 22, 2025. Trustees Mercado, Coggs, Vincent, and Williams participated by phone/virtual conference. The agenda items were taken out of order; however, these minutes are presented in numerical sequence.

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**PUBLIC COMMENT**

Heather Berg, MPL Office Assistant IV, introduced Bryson King, Earn and Learn Summer Youth Intern assigned to MPL Administration, and gave an overview of some tasks and projects he is responsible for. This is the second year that Mr. King has participated in the Earn and Learn Summer Youth Intern program. Mr. King introduced himself and shared a brief overview of his background and plans for the future. Informational item.

Library Director Joan Johnson announced the departure of Chantel Clark, Associate Library Director, Strategic Initiatives and Public Services. Director Johnson and the Board thanked Associate Director Clark for her excellent leadership and phenomenal service at MPL.

**BOARD EDUCATION**

1. **Databases and Electronic Resources.** Beth Henika, Library Services Manager – Acquisitions and Serials, and Karli Pederson, Associate Library Director – Library Information Technology & Technical Services, shared an overview of MPL's electronic resources. The presentation is attached to the end of these minutes. MPL Technical Services continually curates electronic resources with guidance from department managers for subject-specific resources. The electronic resources are divided into four categories: Databases, E-Collections, E-Learning, and E-Newspapers. Databases are digital resources that provide searchable access to credible sources and information. E-Collections are digital editions



of MPL's collection, including e-books, graphic novels, and movies. E-Learning are platforms that provide structured and/or self-guided learning, language learning, tutoring, academic and professional test preparation, and technology training. E-Newspapers offer digital access to newspapers and magazines, accessible via website or proprietary platform. Patrons also have access to additional resources through MCFLS. MPL staff utilize their professional expertise and stay apprised of peer library collection spending to negotiate pricing with vendors. MPL conducts regular reviews of electronic resources and makes continuous improvements to current offerings and potential products. Associate Director Pederson commended Ms. Henika's leadership, stewardship of the collections, and negotiating skills which led to improved rates on current products. Informational item.

## **CONSENT AGENDA**

2. **Regular Board Meeting Minutes June 24, 2025**
3. **Committee Reports**
  - a. Building & Development Committee Meeting Minutes – July 10, 2025
4. **Administrative Reports**
  - a. Financial Report
  - b. Library Director's Reports
  - c. Statistics
5. **Revised MPL Board Meeting Schedule.**

President Sain asked the Board if any items should be removed from the Consent Agenda presented as attachment A, pages 3-50 of the agenda. Hearing no objection, the Consent Agenda was approved.

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## **REPORTS**

6. **Milwaukee County Federated Library System (MCFLS) Board Meeting.** Trustee Vincent reported on the July 14, 2025 meeting. The 2026 County budget request for \$75,000 was submitted. In 2024, system-wide digital checkouts reached 1 million for the first time. The Board discussed funding to support services to the Community Reintegration Center (CRC), Vel Phillips Juvenile Justice Center, and Milwaukee County Jail. MCFLS Executive Director Steve Hesser will meet with staff from MPL and CRC to discuss next steps. IMLS funding for 2026 is still uncertain until the budget is approved by Congress. MCFLS has been heavily involved in advocacy campaigns to support IMLS. The State budget includes a \$178,000 increase to MCFLS in 2026 and \$356,000 in 2027. Informational item.
7. **MPL Foundation Report.** MPL Foundation (MPLF) Executive Director Ryan Daniels presented an update on fundraising activities and events. The financial report is attached to the end of these minutes.

Total funds raised excludes investment income of over \$105,000, a Greater Milwaukee Fund distribution of over \$22,000, and an in-kind contribution of approximately \$5,000. MPLF has committed to gift \$1.12M to MPL in 2025. In previous years, MPL invoiced MPLF throughout the year and received timely support. In 2025, MPL will receive one annual gift which will be made in December. The Board requested copies of an existing report from MPL that includes 10-year historical data.

MPLF is accepting donations for the new Martin Luther King branch, and donors who give between \$100 to \$5000 will be listed on the donor wall. Donors are invited to a preview event on August 28<sup>th</sup>.

The Ben Franklin Awards Celebration will be held on September 25<sup>th</sup>. The 2025 awardees are JoAnne Anton and Judge Derek Mosely. All Trustees are invited to the VIP reception before the event.

Informational item.

8. **Services & Programs Committee.** Trustee Morgan presented the action item from the July 9, 2025 meeting. Library Director Joan Johnson reviewed the Welcome Card pilot program and how it aligns with MPL's strategic goals by reducing barriers to access. Trustee Morgan moved to approve implementation of the Welcome Card Pilot Project. Trustee Bria seconded. Motion passed.
9. **Finance & Personnel Committee.** Trustee Mercado reported on the July 22, 2025 meeting. The Committee received the quarterly review of trust fund investments, the quarterly report of internal controls, an update on the results of an audit by the Comptroller's Office, and an update on an upcoming city-wide technology audit. As the committee did not have quorum, approval of the minutes from the April meeting was held for the October meeting.

The other action item was an artwork Loan to the Grohmann Museum. Deputy Library Director Jennifer Meyer-Stearns presented a request to the full Board to loan MPL-owned artwork to the Grohmann Museum. The memo is attached to the end of these minutes. Trustee Bria moved to approve the loan of two paintings, Edmund Fitzgerald and Three Sterns, to the Milwaukee School of Engineering Grohmann Museum as recommended. Trustee Mercado seconded. Motion passed.

10. **Closing Remarks.** President Sain reminded the Board of the recess in August. Library Director Joan Johnson shared details on upcoming events:
  - Central Library Job Fair - August 7<sup>th</sup>, 1:00-3:00 pm
  - Art and Soul Signature Event at East Branch - August 9<sup>th</sup>, 10:00 am -2:00 pm
  - Fall in Love with Books Festival and Fair with Poet Laureate Shelley Conley – August 23<sup>rd</sup>, 1:00- 4:00 pm

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With no further business, the Milwaukee Public Library Board of Trustees meeting of July 22, 2025 was adjourned at 5:19 p.m.

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# Milwaukee Public Library

ATTACHMENT A - P. 4 of 46  
MPL CONSENT AGENDA  
1. Regular Board Meeting  
Minutes - 07/22/2025  
P. 7

## E-Resources & Databases

Tuesday, July 22, 2025

Beth Henika

Acquisitions, Serials, & Interlibrary Loan Manager



**Inspiration Starts Here – Read • Learn • Connect**

# Managing E-Resources & Databases

- Professional Content Curation
- Pricing Negotiation
- Budget Management
- Data Analysis

# MPL E-Resources

## Databases

- Reference Solutions
- Consumer Reports
- Value Line

## E-Collections

- Libby
- Kanopy
- Comics Plus
- Hoopla

## E-Learning

- Mango Languages
- Brainfuse
- Peterson's Test & Career Prep

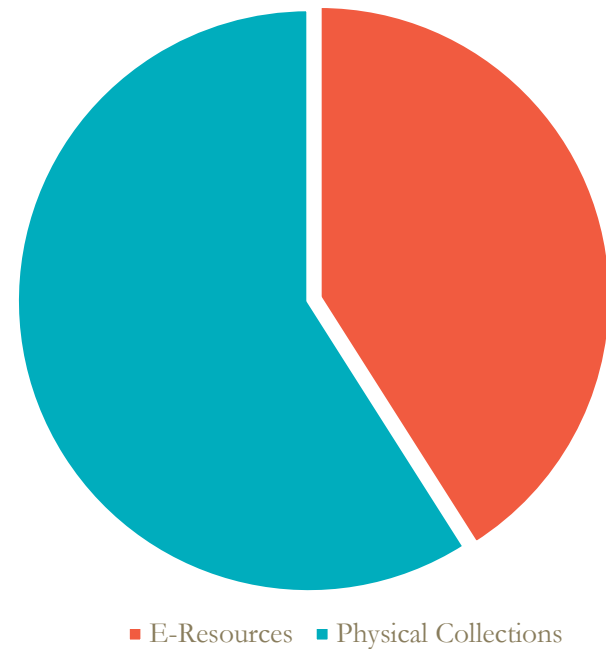
## E-Newspapers

- *Milwaukee Business Journal*
- Newsbank:
  - *Milwaukee Journal Sentinel*
- PressReader
- *New York Times*
- *Washington Post*

# Budgeting

- Strategic investments in eContent
- Negotiating best pricing, balancing community needs and budget
- Collection demand exceeds budget

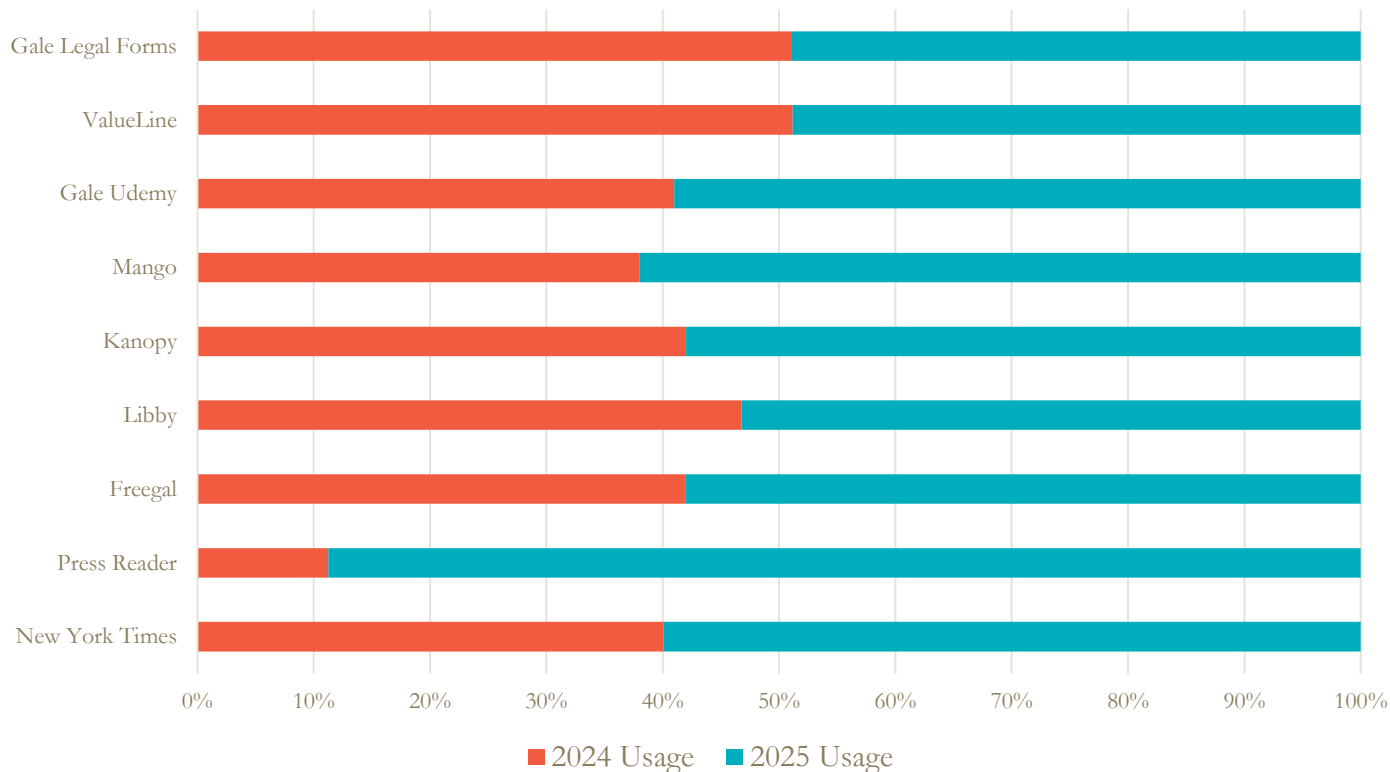
MPL Collections Budget



# Data Collection & Analysis

- Monthly Process
- Analysis and Review

E-Resource Usage



# Recent Acquisitions

## Databases

- Consumer Reports

## E-Collections

- Comics Plus

## E-Learning

- Niche Academy
- Peterson's Test & Career Prep

## E-Newspapers

- *Milwaukee Business Journal*
- *Washington Post*



# Databases: Consumer Reports

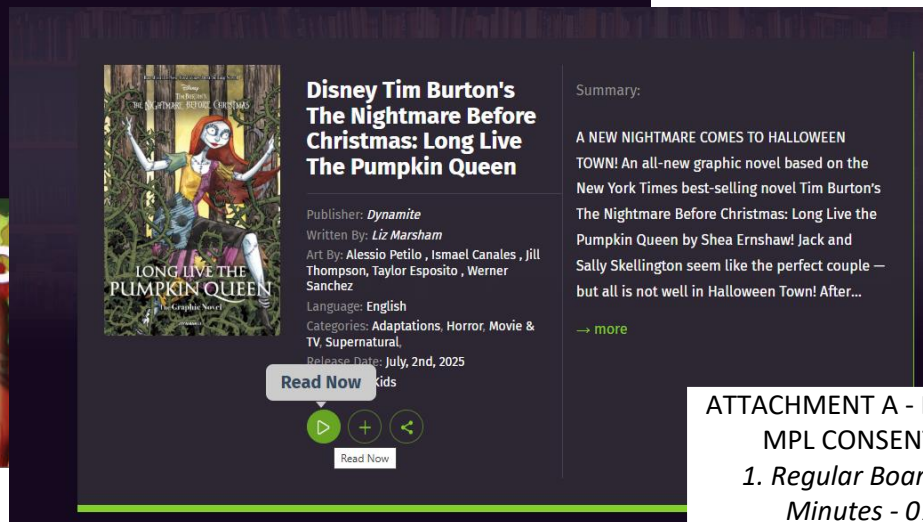
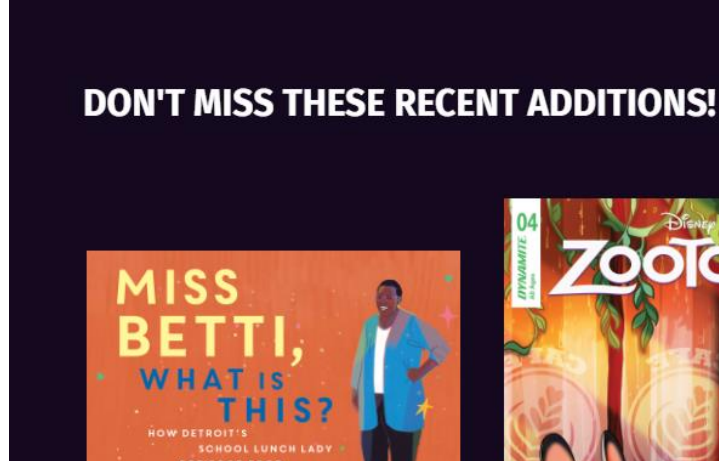
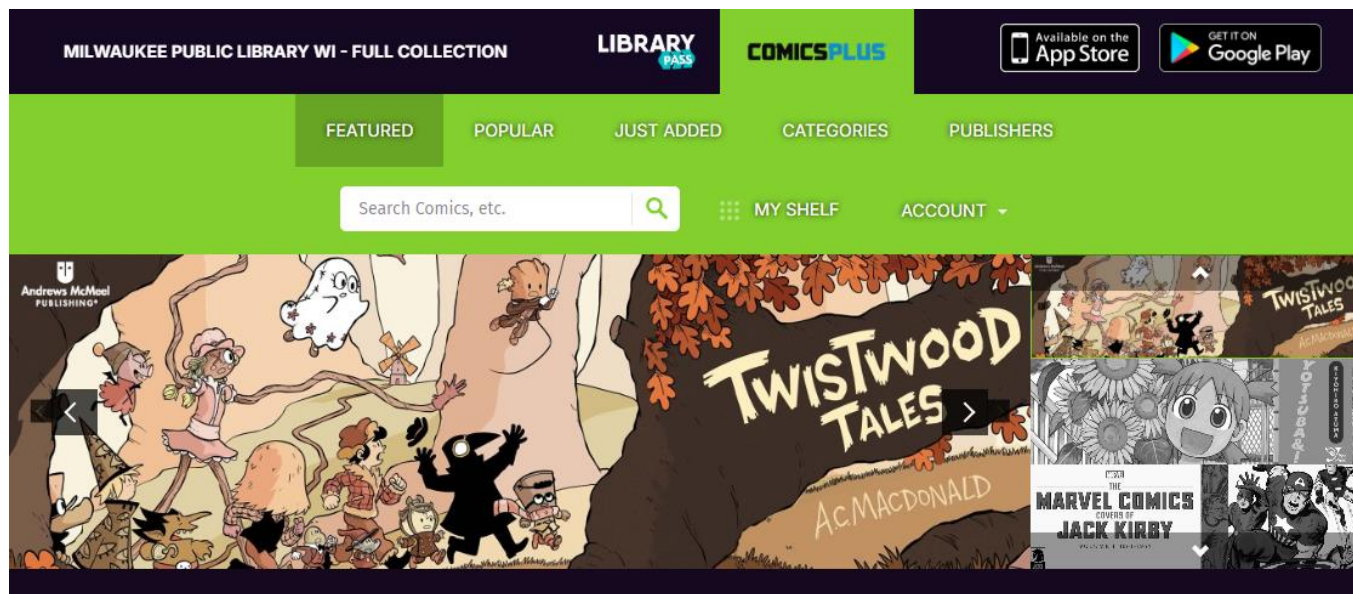
The screenshot displays the Consumer Reports website interface for a logged-in user. The top navigation bar includes the 'CR Consumer Reports' logo, a search bar with a magnifying glass icon, a 'Try AskCR' button, a user profile icon labeled 'Hello!', a heart icon, and a green 'Donate' button. Below the navigation bar, a horizontal menu lists categories: Cars, Home & Garden, Appliances, Electronics, Babies, Digital Security, Deals, and More +.

The main content area features a large banner with the text 'MEMBER SINCE 2018' and 'Welcome, Library+User'. To the right of the welcome message are three buttons: 'My Saved Research', 'Products I Own', and 'My Benefits'.

Below the banner, there are three main content blocks:

- TRACK-TESTED AND REVIEWED:** This block promotes 'Best New-Car Deals Now' with a right-pointing arrow. It features four circular icons representing different car types: SUVs, Hybrids/EVs, Sedans, and Pickup Trucks. A 'Check Out Our Top Picks' link with a right-pointing arrow is located at the bottom left of this section.
- MEMBER EXCLUSIVE:** This block highlights a benefit for members, stating 'CR Members on Average Save \$304 a Year on their Bills'. A 'Try Bill Negotiator' link with a right-pointing arrow is at the bottom.
- Best Time to Buy:** This block includes a right-pointing arrow and the text 'See which products are on deep discount this month'.
- Repair or Replace:** This block includes a right-pointing arrow and the text 'Find out if you should you repair or replace an appliance'.

# E-Collections: Comics Plus



# E-Learning: Niche Academy & Peterson's Test & Career Prep

Milwaukee Public Library Academy ▾

☒ Admin Mode Home Market Settings 

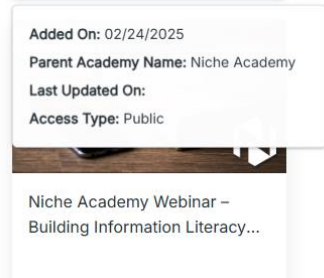
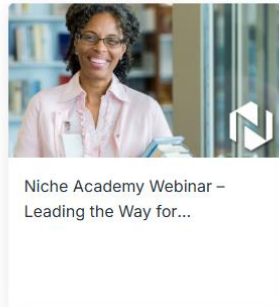
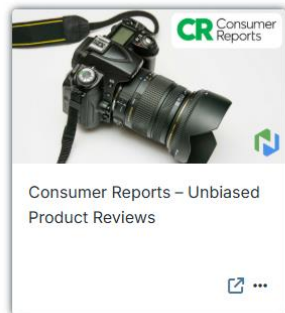
+ Add New






☐ Show Hidden Tutorials  

Reorder mode: Drag and drop tiles to reorder


## Academy Tutorials




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### Free Online Courses & Tools to




Prep for an Exam




Find a School or a Scholarship




Prep for Vocational Tests



Brush up on Foundational Skills



Explore Career Options



Prep for Citi



# E-Newspapers: *Milwaukee Business Journal* & *Washington Post*



## Top Milwaukee Business News



Travel & Tourism

## Wisconsin secured film tax credits. What's next?

Starting next year, Wisconsin will offer tax credits to production companies that film in the state.



Food & Lifestyle

See the scenes as Blue Angels  
take to the sky



Banking & Financial Services

Wisconsin banks to combine  
in \$174.3M deal

## The Washington Post

Democracy Dies in Darkness

Sign in

**LIVE** Trump presidency **Trending** B-52 incident Humidity map Migrant workers Microsoft hack

The Hagia Sophia has stood for centuries. A big earthquake is looking more likely to change that.

In the next 30 years, geophysicists predict Istanbul has a 40 to 60 percent chance of a major earthquake.

By Washington Post staff



The Basilica Cistern was built in the 6th century during the Byzantine reign in Istanbul. (Salwan Georges/The Post)

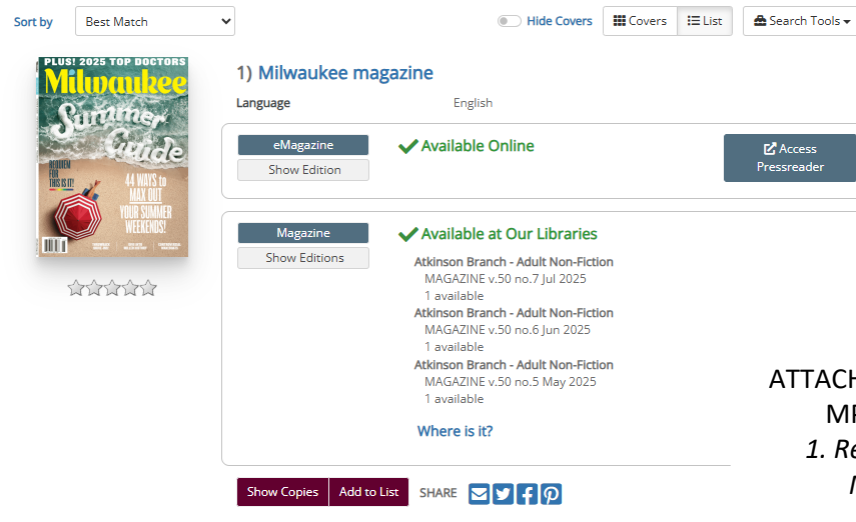
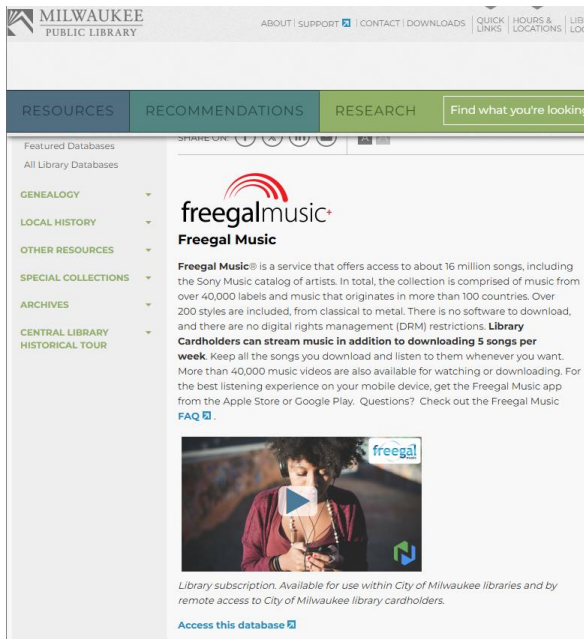
In 1965, the government tried replacing migrant workers with high-schoolers. It was a disaster.

When the bracero program expired, the U.S. government recruited groups of high school male athletes to step into the fields.



# E-Resource Promotion

- Integrating e-resources into CountyCat for more discoverability
  - Press Reader, Comics Plus, Kanopy, & Libby
- Expanding promotion of existing MPL e-resources
  - Working directly with C&M to prioritize e-resources
  - Using Niche Academy to add videos to MPL.org
  - Adding placards to CountyCat to promote databases



# Curation Strategies

- Annual Review
- Exploring new opportunities
  - E-Collections
  - Business and Entrepreneurship Resources
  - Skilled Trades and Workforce Development

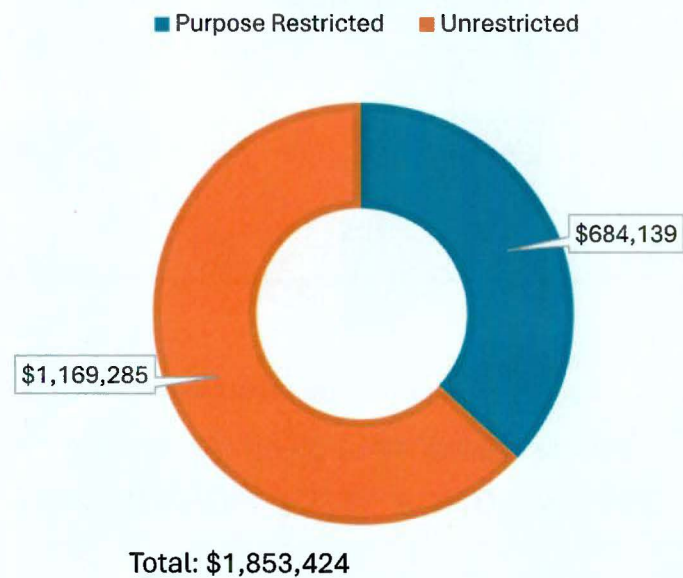
# Thank you



**Inspiration Starts Here – Read • Learn • Connect**

## 2024 Foundation Funds Raised and Gifted

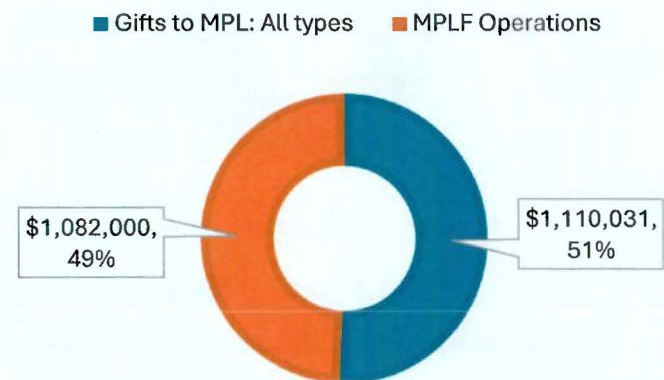
### FOUNDATION TOTAL FUNDS RAISED 2024 (EXCLUDING PLEDGES)



### AMOUNT GIFTED TO LIBRARY 2024



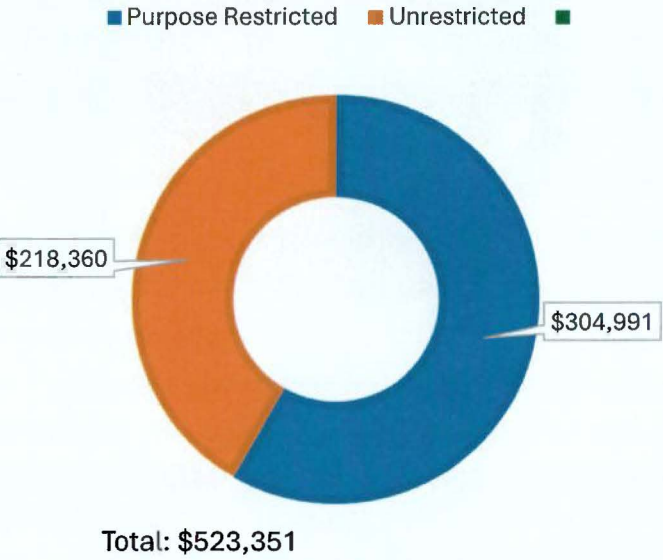
### EXPENSES 2024





Jan-June 2025 Foundation Funds Raised and Gifted

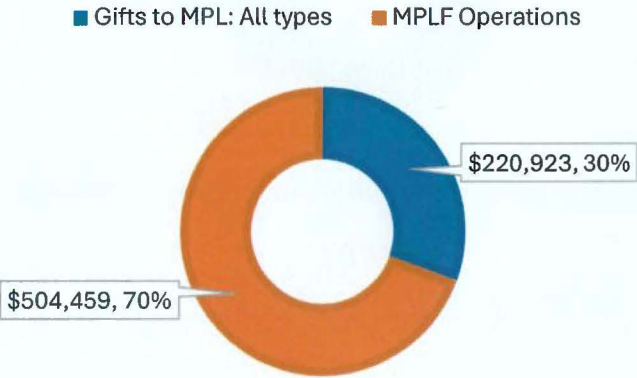
FOUNDATION TOTAL FUNDS RAISED  
JAN-JUNE 2025 (EXCLUDING PLEDGES)



AMOUNT GIFTED TO LIBRARY  
JAN-JUNE 2025



EXPENSES JAN-JUNE 2025



# MEMO

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TO: Finance & Personnel Committee of the MPL Board of Trustees

FROM: Jennifer Meyer-Stearns, Deputy Director

DATE: July 22, 2025

RE: Loan of two paintings to the Milwaukee School of Engineering Grohmann Museum

## Proposal

The Library Board of Trustees is asked to approve a recommendation for the loan of two paintings from the Milwaukee Public Library Collection to the Milwaukee School of Engineering Grohmann Museum for inclusion in an upcoming special exhibit:

1. Edmund D. Lewandowski, Edmund Fitzgerald (1959), oil on canvas, 31-½”H x 41-¾”W, Milwaukee Public Library Collection 1982.1.
2. Edmund D. Lewandowski, Three Sterns (n.d.), watercolor on paper, 27”H x 32”W, Milwaukee Public Library Collection 1967.1.

Board approval is sought because, per a recent certified appraisal, the value of the works exceeds the amount the Library Director is authorized to approve.

## Background

The Grohmann Museum has requested to borrow two paintings in the Milwaukee Public Library Collection by noted Wisconsin artist Edmund D. Lewandowski, for inclusion in an upcoming special exhibit at their gallery, to run October 1, 2025-December 1, 2025. The exhibit commemorates the 50th anniversary of the sinking of the SS Edmund Fitzgerald; both works requested for loan are important visualizations of the history of the SS Edmund Fitzgerald and will be centerpieces of the upcoming exhibit.

## Additional Information

The Milwaukee School of Engineering will insure the objects at Fair Market Value under wall-to-wall coverage for the duration of the loan. The Grohmann Museum will credit the Milwaukee Public Library for the works.

## Recommendation & Justification

Library Administration recommends that the Library Board of Trustees approve a loan to the Grohmann Museum of two paintings by Edmund D. Lewandowski, “Edmund Fitzgerald” and “Three Sterns.”



The Grohmann Museum is an important partner institution, has previously borrowed these and other works from the Milwaukee Public Library Collection, and has been an excellent steward of collection items during previous loans. The two paintings will be centerpieces of the upcoming exhibit and help bring greater visibility to the Milwaukee Public Library Collection, supporting the Library's mission to help people read, learn, and connect. Both works are professionally matted and framed, in good condition, and suitable for public display.

### **Procedure**

If Board approval is granted, loan agreements will be executed by both parties. Grohmann Museum and MPL staff will prepare the objects for transport to the Grohmann Museum ahead of the loan term, and for return to MPL after the conclusion of the exhibit. If the Board of Trustees denies the request, the Library will notify the Grohmann Museum of the Board's decision in writing.





| Object Name or Title   | MPL Collection Location  |
|--|--|
| Two paintings by Edmund D. Lewandowski: "Edmund Fitzgerald" (oil on canvas) and "Three Sterns" (watercolor on paper) (see listing on next page)                                | MPL Artwork Collection (Zeidler Humanities Room)   |
| MPL Object Description   | Current Market Value or Estimate (If known or N/A)   |
| "Edmund Fitzgerald" (1959): Milwaukee Public Library Collection #983 (Accession 1982.1) and "Three Sterns" (n.d.): Milwaukee Public Library Collection #985 (Accession 1967.1) | \$135,000 ("Edmund Fitzgerald")<br>\$50,000 ("Three Sterns")   |
| MPL Owns the Object  | Other Owner or MPL Partner Organization  |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  | N/A  |
| Exhibitor Institution Name and Address   | Requestor Contact Name and Information   |
| Grohmann Museum<br>Milwaukee School of Engineering<br>1000 N. Broadway<br>Milwaukee, WI 53202  | James Kieselburg<br>Director<br>Milwaukee School of Engineering Grohmann Museum<br>phone: (414) 277-7139; email: kieselbu@msoe.edu |
| Exhibit Name   | Expected Return Date   |
| Special exhibit to commemorate the 50th anniversary of the sinking of the SS Edmund Fitzgerald   | After close of exhibit, before December 31, 2025   |
| Exhibit Dates and Location   |  |
| October 1, 2025-December 1, 2025, at the Grohmann Museum   |  |

**Condition Statement:** The object is in such condition that there are few risks to loaning the object. Its physical integrity, identity, or authenticity is intact. ☒ Yes ☐ No **Staff Initials:** EF

**MPL Board Approval for Loan:** ☐ Yes ☐ No **If yes, Board Action Date:**

**Approved By**  
**(MPL):**

\_\_\_\_\_  
MPL Central Public Services      Signature & Date  
Area Manager

\_\_\_\_\_  
Milwaukee Public Library      Signature & Date  
Director

**Agreed To By**  
**(Exhibitor):**

\_\_\_\_\_  
Exhibitor Institution Agent      Signature & Date

\_\_\_\_\_  
Exhibitor Institution Agent      Printed Name & Title

| Loan Object Delivered By:                   | Loan Object Received By:                         |
|---|--|
| _____<br>MPL Employee      Signature & Date | _____<br>Institution Agent      Signature & Date |
| _____<br>Printed Name & Department          | _____<br>Printed Name                            |

**MPL USE:** Executed loan agreement shared with MPL Business Office: ☐ **Staff Initials:**

| Loan Object Returned To:                    | Loan Object Returned By:                         |
|---|--|
| _____<br>MPL Employee      Signature & Date | _____<br>Institution Agent      Signature & Date |
| _____<br>Printed Name & Department          | _____<br>Printed Name                            |

**MPL USE:** Executed agreement with object return signatures shared with MPL Business Office: ☐ **Staff Initials:**

## MPL Loans to Grohmann Museum for Edmund Fitzgerald Exhibit, 2025

1. **Edmund D. Lewandowski** (American, 1914-1998)

*Edmund Fitzgerald*, 1959

Oil on canvas

31-1/2"H x 41-3/4"W (framed)

Gift of Northwestern Mutual Life Insurance, 1982

Milwaukee Public Library Collection #983 (Accession 1982.1)

Insurance Value (Fair Market Value): \$135,000



2. **Edmund D. Lewandowski** (American, 1914-1998)

*Three Sterns*, undated

Watercolor on paper

27"H x 32"W (framed)

Gift of Edmund Fitzgerald and the Wisconsin Marine Historical Society, 1967

Milwaukee Public Library Collection #985 (Accession 1967.1)

Insurance Value (Fair Market Value): \$50,000



THIS AGREEMENT is entered into by and between the City of Milwaukee, a Municipal Corporation, represented by the Board of Trustees of the Milwaukee Public Library, acting through the Secretary (or designee), hereinafter referred to as "BOARD," and the "EXHIBITOR."

WHEREAS, the EXHIBITOR agrees that it is capable, experienced, and qualified to undertake and perform those certain services as hereinafter set forth and any additional services as may be required in fulfilling its obligations under the terms and conditions of this Agreement as an independent contractor and not as an employee of the CITY, and

WHEREAS, the BOARD hereby grants permission for the EXHIBITOR to transport and display the object or material at LOCATION;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

- I. EXHIBITION  
EXHIBITOR shall display the loaned item as the form indicates.
- II. TRANSPORTATION  
On the dates indicated EXHIBITOR shall transport the items from the Central Library, 814 W. Wisconsin Avenue, Milwaukee, Wisconsin to the LOCATION. EXHIBITOR shall return the OBJECT to the Central Library as soon as practicable after the exhibit ends. EXHIBITOR shall schedule the return delivery appointment with Central Library staff. EXHIBITOR shall be responsible for completing and paying for tasks associated with the OBJECT'S transportation and reception at the LOCATION, including but not limited to packing, handling, transportation, insurance and preparation of condition records on arrival and departure from LOCATION.
- III. CREDIT  
EXHIBITOR shall give attribution to the Milwaukee Public Library for the OBJECT exhibited or displayed in any format.
- IV. COMPENSATION  
The BOARD agrees to waive all of the Milwaukee Public Library's use and handling fees for use of The OBJECT
- V. TERM OF AGREEMENT  
The term of this AGREEMENT will commence upon execution of this AGREEMENT and shall terminate immediately after acceptance of the OBJECT by the Milwaukee Public Library staff, which shall not occur until return delivery and Library staff inspection of the OBJECT. Should Milwaukee Public Library staff refuse to accept return of the OBJECT due to damage or another dispute, this AGREEMENT shall continue until the parties reach a resolution and Milwaukee Public Library provides formal acceptance of the OBJECT.  
  
EXHIBITOR must request permission from the BOARD prior to any further exhibit or use of the OBJECT or any facsimiles in digital or other format.
- VI. RIGHTS  
The BOARD maintains all rights to the original works, master digital images, and all derivatives.
- VII. CONDITIONS OF PERFORMANCE  
Performance: EXHIBITOR to exercise the greater of (1) the same care and safekeeping of these items as it does with comparable property of its own or (2) the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances providing like services.  
  
EXHIBITOR agrees to return the OBJECT in the same condition as when removed.
- VIII. DISCRIMINATION PROHIBITED  
EXHIBITOR agrees not to discriminate against any qualified employee or qualified applicant for employment because of sex, race, religion, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity or expression, past or present membership in the military service, familial status, or based on affiliation with or perceived affiliation with any of these protected categories. This requirement shall apply, but not be limited to, the following: tenure, terms or conditions of employment, promotion, demotion or transfer, recruitment or recruitment advertising, employment rules and policies, lay-off or termination, rates of pay or other forms of compensation, and selection for

training including apprenticeship. No person in the United States shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity made possible by or resulting from this AGREEMENT. The City and each employer will comply with all requirements imposed by or pursuant to the regulations of the appropriate federal agency effectuating Title VI of the Civil Rights Act of 1964. EXHIBITOR agrees to comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101, *et seq.* EXHIBITOR will cause the foregoing provisions to be inserted in all subcontracts, if any, for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

- IX. TERMINATION OF AGREEMENT  
If, through any cause, the EXHIBITOR shall fail to fulfill in timely and proper manner its obligations under this AGREEMENT, or if the EXHIBITOR shall violate any of the covenants, agreements or stipulations of this AGREEMENT, the BOARD shall have the right to terminate this AGREEMENT by giving written notice to the EXHIBITOR of such termination and specifying the effective date thereof, at least seven (7) working days before the effective date of such termination.
- X. INSURANCE  
EXHIBITOR agrees to insure the loaned object or material from pick up through return delivery under the terms of its wall to wall fine arts policy and/or U.S. Federal Indemnity for the value of the loaned items (identified in attached list), against all risks of physical loss or damage from any external cause which might occur on location during the period of the loan. The BOARD agrees that in the event of loss or damage, recovery shall be limited to fair market value. The City of Milwaukee shall be named as an additional insured EXHIBITOR shall provide a certificate of insurance evidencing the insurance described above to the BOARD before the loaned object or material is transported to the LOCATION.
- XI. INDEMNIFICATION  
In the event an action in court is brought against the BOARD and/or the CITY OF MILWAUKEE or any of its officers, agents or employees for injury or damage caused by the alleged negligence, gross negligence, or intentional acts of EXHIBITOR, its officers, agents or employees, EXHIBITOR shall indemnify and save harmless the BOARD and the CITY OF MILWAUKEE, and the BOARD or CITY OR MILWAUKEE shall tender the defense of any claim or action at law or in equity to which this section applies to the EXHIBITOR or the EXHIBITOR's insurer, and upon such tender, it shall be the duty of the EXHIBITOR or the EXHIBITOR's insurer to defend such claim or action without cost or expense to the BOARD and/or the CITY OF MILWAUKEE.
- XII. PUBLIC RECORDS  
Both Parties understand that the City of Milwaukee and the Milwaukee Public Library are bound by the Wisconsin Public Records Law, and as such, all of the terms of this AGREEMENT are subject to and conditioned on the provisions of Wis. Stat. sec. 19.21 et. sec. EXHIBITOR acknowledges that it is obligated to assist the City in retaining and producing records that are subject to the Wisconsin Public Records Law, including but not limited to those records produced or collected by EXHIBITOR under this AGREEMENT pursuant to Wis. Stat. sec. 19.36(3) that the failure to do so shall constitute a material breach of this AGREEMENT, and that the EXHIBITOR must defend and hold the City harmless from liability due to its fault under that law. Except as otherwise authorized, those records shall be maintained for a period of seven years.
- XIII. MISCELLANEOUS  
The failure of either party to seek redress for violation or to insist upon the strict performance of any covenant, contract, provision or condition of the contract, shall not constitute a waiver thereof, and such party shall have all remedies provided herein and by applicable law, with respect to any subsequent act which would have originally constituted a violation.

This AGREEMENT embodies the entire understanding of the parties, and there are no further agreements or understandings, written or oral, in effect between the parties related to the subject matter thereof.

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FINANCE & PERSONNEL COMMITTEE  
MINUTES**

**Tuesday, July 22, 2025**

**Video Conference Call by Microsoft Teams**

**PRESENT:** Teresa Mercado, Scott Spiker, Joan Johnson

**EXCUSED:** Milele Coggs, Felicia Saffold, Venice Williams

**STAFF:** MPL: Chantel Clark, Melissa Howard, Dan Keeley, Sarah Leszczynski, Tammy Mays Wilder, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger

**OTHERS**

**PRESENT:** Budget and Policy Division: Nathaniel Haack  
PFM Asset Management LLC: Wayne Sattler, Richard Romero

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Chair Teresa Mercado called the meeting of the Board of Trustees Finance & Personnel Committee to order at 8:31 a.m. on Tuesday, July 22, 2025. Quorum was not reached and the meeting was held as informational only; no action items were taken up. All Trustees and presenters participated by video conference.

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1. **Committee Meeting Minutes Review.** This item was held for the October 28, 2025 meeting.
2. **Quarterly Review of Fund Investments.** On behalf of U.S. Bank, Vice President and Senior Relationship Manager Richard Romero thanked the Board for the opportunity to serve as the investment manager. Wayne Sattler, Senior Vice President & Managing Director with PFM Asset Management LLC (a subsidiary of U.S. Bancorp Asset Management / U.S. Bank N.A.) presented an update on the quarterly investment reports. The diversity of MPL's investments reduces the risk of market volatility and focuses on the best adjusted return for the portfolio. There is currently no recommendation to update the investment policy. Informational item.
3. **Quarterly Library Report of the Internal Control of the MPL Trust and Gift Funds.** The Internal Controls Memo for second quarter 2025 was listed as Attachment B of the agenda. Deputy Library Director Jennifer Meyer-Stearns reported all internal control processes were followed and there were no accounting issues. Informational item.
4. **Comptroller Audit and MPL Response.** Library Business Manager Sarah Leszczynski presented an update on a recent audit by the Comptrollers Office. The Internal Audit Division conducted an audit of MPL financial administration for the year 2024. The internal controls related to petty cash, Procard use, gas card transactions, and travel expenses were evaluated. The auditors issued an opinion that MPL's internal controls in those areas are adequate. The audit found three low-risk findings related to travel expenses. In response, MPL has implemented the following:
  - updated internal policies to reflect current practice
  - streamlined the workflow process to allow staff to submit travel reimbursement documentation electronically and updated language in the MPL policy to include requirements for submitting documentation to the Accounting department; additionally, the Accounting department will receive travel requests in advance
  - updated the travel policy to ensure documentation includes final receipts instead of booking confirmations only

Deputy Library Director Jennifer Meyer-Stearns noted the Comptroller's Office was very complimentary of Ms. Leszczynski and the Accounting team. Informational item.

5. **Telecom Audit.** Library Director Joan Johnson shared information about MPL's participation in a voluntary audit of the City's use of telecommunication services. The City has engaged a consultant to perform the audit with the goal of reducing IT, data, and telecommunications costs. Several other City departments are participating as well; each department will maintain authority and decision making about implementing the consultant's recommendations. Informational item.

6. **Art Loan to Grohmann Museum.** This item was held for the July 22, 2025 Board meeting.

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The meeting of the Library Board's Finance & Personnel Committee was adjourned at 9:07 a.m. on Tuesday, July 22, 2025.

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**Milwaukee Public Library  
Financial Report  
July 31, 2025**

**2025**

**2024**

**City Revenues**

|                                      | Budget               | Received to date     | % Received   |
|--------------------------------------|----------------------|----------------------|--------------|
| <i>Additional City Appropriation</i> | \$ 32,920,741        | \$ 17,209,755        | 52.3%        |
| <i>Fines</i>                         | \$ 94,000            | \$ 42,796            | 45.5%        |
| <i>Lost Materials, etc.</i>          | \$ 50,000            | \$ 32,217            | 64.4%        |
| <i>MCFLS Contracts</i>               | \$ 927,000           | \$ 521,811           | 56.3%        |
| <b>Total City Appropriation</b>      | <b>\$ 33,991,741</b> | <b>\$ 17,806,579</b> | <b>52.4%</b> |

|  | Budget               | Received to date     | % Received   |
|--|----------------------|----------------------|--------------|
|  | \$ 28,574,827        | \$ 16,934,125        | 59.3%        |
|  | \$ 114,500           | \$ 62,806            | 54.9%        |
|  | \$ 66,500            | \$ 32,008            | 48.1%        |
|  | \$ 819,000           | \$ 447,948           | 54.7%        |
|  | <b>\$ 29,574,827</b> | <b>\$ 17,476,887</b> | <b>59.1%</b> |

**City Expenses**

**Salaries & Benefits**

|                        | Budget               | Spent to date        | % Spent      |
|------------------------|----------------------|----------------------|--------------|
| <i>Salaries</i>        | \$ 19,539,425        | \$ 10,534,408        | 53.9%        |
| <i>Fringe Benefits</i> | \$ 8,792,742         | \$ 4,048,399         | 46.0%        |
| <b>Total</b>           | <b>\$ 28,332,167</b> | <b>\$ 14,582,807</b> | <b>51.5%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 5,973,002        | \$ 2,998,557        | 50.2%        |
|  | \$ 2,687,851        | \$ 1,312,366        | 48.8%        |
|  | <b>\$ 8,660,853</b> | <b>\$ 4,310,923</b> | <b>49.8%</b> |

**Supplies & Services**

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
| <i>General Office Expense</i>          | \$ 115,700          | \$ 45,446           | 39.3%        |
| <i>Tools &amp; Machinery Parts</i>     | \$ -                | \$ -                | 100.0%       |
| <i>Construction Supplies</i>           | \$ 18,000           | \$ 9,909            | 55.1%        |
| <i>Energy</i>                          | \$ 886,500          | \$ 425,852          | 48.0%        |
| <i>Other Operating Supplies</i>        | \$ 278,956          | \$ 103,498          | 37.1%        |
| <i>Vehicle Rental</i>                  | \$ 9,200            | \$ 2,899            | 31.5%        |
| <i>Non-Vehicle Equipment Rental</i>    | \$ 13,200           | \$ 1,580            | 12.0%        |
| <i>Professional Services</i>           | \$ 86,600           | \$ 64,904           | 74.9%        |
| <i>Information Technology Services</i> | \$ 357,920          | \$ 262,644          | 73.4%        |
| <i>Property Services</i>               | \$ 861,520          | \$ 1,040,475        | 120.8%       |
| <i>Infrastructure Services</i>         | \$ 46,000           | \$ 100,634          | 218.8%       |
| <i>Vehicle Repair Services</i>         | \$ -                | \$ -                | 100.0%       |
| <i>Other Operating Services</i>        | \$ 152,112          | \$ 43,768           | 28.8%        |
| <i>Reimburse Other Departments</i>     | \$ 111,900          | \$ (423)            | -0.4%        |
| <b>Total</b>                           | <b>\$ 2,937,608</b> | <b>\$ 2,101,186</b> | <b>71.5%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 121,803          | \$ 38,302           | 31.4%        |
|  | \$ -                | \$ -                | 100.0%       |
|  | \$ 16,500           | \$ 16,304           | 98.8%        |
|  | \$ 847,800          | \$ 427,709          | 50.4%        |
|  | \$ 252,947          | \$ 136,911          | 54.1%        |
|  | \$ 8,800            | \$ 3,325            | 37.8%        |
|  | \$ 14,700           | \$ 9,601            | 65.3%        |
|  | \$ 146,600          | \$ 98,800           | 67.4%        |
|  | \$ 442,552          | \$ 353,398          | 79.9%        |
|  | \$ 1,418,038        | \$ 1,012,746        | 71.4%        |
|  | \$ 38,500           | \$ 126,821          | 329.4%       |
|  | \$ -                | \$ -                | 100.0%       |
|  | \$ 146,239          | \$ 52,889           | 36.2%        |
|  | \$ 108,600          | \$ 4,813            | 4.4%         |
|  | <b>\$ 3,563,079</b> | <b>\$ 2,281,619</b> | <b>64.0%</b> |

**Equipment**

|                          | Budget              | Spent to date       | % Spent      |
|--------------------------|---------------------|---------------------|--------------|
| <i>Library Materials</i> | \$ 1,885,500        | \$ 828,603          | 43.9%        |
| <i>IT Equipment</i>      | \$ 220,824          | \$ 67,424           | 30.5%        |
| <i>Other</i>             | \$ 337,042          | \$ 120,988          | 35.9%        |
| <b>Total</b>             | <b>\$ 2,443,366</b> | <b>\$ 1,017,015</b> | <b>41.6%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 1,827,000        | \$ 851,086          | 46.6%        |
|  | \$ 522,032          | \$ 162,996          | 31.2%        |
|  | \$ 86,563           | \$ 52,089           | 60.2%        |
|  | <b>\$ 2,435,595</b> | <b>\$ 1,066,171</b> | <b>43.8%</b> |

**Other Departmental Appropriation**

|   | Budget            | Spent to date     | % Spent      |
|---|-------------------|-------------------|--------------|
| <i>Villard Square Property Payment</i>  | \$ 11,600         | \$ -              | 0.0%         |
| <i>East Property Payment</i>            | \$ 9,133          | \$ 9,133          | 100.0%       |
| <i>Mitchell Street Property Payment</i> | \$ 76,000         | \$ 27,000         | 35.5%        |
| <i>Good Hope Property Payment</i>       | \$ 42,967         | \$ -              | 0.0%         |
| <i>Contingent Energy Financing</i>      | \$ 138,900        | \$ 69,438         | 50.0%        |
| <b>Total</b>                            | <b>\$ 278,600</b> | <b>\$ 105,571</b> | <b>37.9%</b> |

|  | Budget            | Spent to date     | % Spent      |
|--|-------------------|-------------------|--------------|
|  | \$ 9,800          | \$ -              | 0.0%         |
|  | \$ 5,300          | \$ 5,300          | 100.0%       |
|  | \$ 74,000         | \$ 27,000         | 36.5%        |
|  | \$ 45,000         | \$ -              | 0.0%         |
|  | \$ 136,200        | \$ 68,076         | 50.0%        |
|  | <b>\$ 270,300</b> | <b>\$ 100,376</b> | <b>37.1%</b> |

**ARPA Revenue Replacement**

|                            | Budget               | Spent to date        | % Spent       |
|----------------------------|----------------------|----------------------|---------------|
| <i>Operating Expenses</i>  | \$ -                 | \$ -                 | 100.0%        |
| <b>Total</b>               | <b>\$ -</b>          | <b>\$ -</b>          | <b>100.0%</b> |
| <b>Total City Expenses</b> | <b>\$ 33,991,741</b> | <b>\$ 17,806,579</b> | <b>52.4%</b>  |

|  | Budget               | Spent to date        | % Spent      |
|--|----------------------|----------------------|--------------|
|  | \$ 14,645,000        | \$ 9,717,798         | 66.4%        |
|  | <b>\$ 14,645,000</b> | <b>\$ 9,717,798</b>  | <b>66.4%</b> |
|  | <b>\$ 29,574,827</b> | <b>\$ 17,476,887</b> | <b>59.1%</b> |

ATTACHMENT A - P. 26 of 46  
MPL CONSENT AGENDA  
3a. Financial Report - July 2025  
P. 29

**Milwaukee Public Library  
Financial Report  
July 31, 2025**

**2025**

**2024**

**Additional Funding Sources**

**Grants**

|                                | Budget              | Spent to date    | % Spent     |
|--------------------------------|---------------------|------------------|-------------|
| <i>WTBBL Jul '25 - Jun '26</i> | \$ 1,178,700        | \$ 60,711        | 5.2%        |
| <i>ILL Jul '25 - Jun '26</i>   | \$ 263,150          | \$ 7,698         | 2.9%        |
| <b>Total</b>                   | <b>\$ 1,441,850</b> | <b>\$ 68,409</b> | <b>4.7%</b> |

|  | Budget              | Spent to date    | % Spent     |
|--|---------------------|------------------|-------------|
|  | \$ 1,033,100        | \$ 86,834        | 8.4%        |
|  | \$ 233,550          | \$ 5,936         | 2.5%        |
|  | <b>\$ 1,266,650</b> | <b>\$ 92,770</b> | <b>7.3%</b> |

**Trust Funds**

|                          | Budget              | Spent to date     | % Spent      |
|--------------------------|---------------------|-------------------|--------------|
| <i>Materials</i>         | \$ 167,000          | \$ 143,612        | 86.0%        |
| <i>Programming</i>       | \$ 53,000           | \$ 14,969         | 28.2%        |
| <i>Training</i>          | \$ 26,000           | \$ 13,390         | 51.5%        |
| <i>Marketing</i>         | \$ 45,000           | \$ 434            | 1.0%         |
| <i>Contingency</i>       | \$ 5,000            | \$ -              | 0.0%         |
| <i>Board Development</i> | \$ 5,000            | \$ 384            | 7.7%         |
| <i>Strehlow 50+</i>      | \$ 8,000            | \$ 1,362          | 17.0%        |
| <i>Staffing Study</i>    | \$ -                | \$ -              | 100.0%       |
| <i>Hot Spots</i>         | \$ 295,000          | \$ -              | 0.0%         |
| <i>4T Renovation</i>     | \$ 689,773          | \$ -              | 0.0%         |
| <b>Total</b>             | <b>\$ 1,293,773</b> | <b>\$ 174,151</b> | <b>13.5%</b> |

|  | Budget            | Spent to date     | % Spent      |
|--|-------------------|-------------------|--------------|
|  | \$ 134,000        | \$ 112,122        | 83.7%        |
|  | \$ 42,000         | \$ 17,454         | 41.6%        |
|  | \$ 20,000         | \$ 5,217          | 26.1%        |
|  | \$ 35,000         | \$ -              | 0.0%         |
|  | \$ 4,000          | \$ -              | 0.0%         |
|  | \$ 4,000          | \$ 384            | 9.6%         |
|  | \$ 29,756         | \$ 4,544          | 15.3%        |
|  | \$ 28,000         | \$ -              | 0.0%         |
|  | \$ -              | \$ -              | 100.0%       |
|  | \$ -              | \$ -              | 100.0%       |
|  | <b>\$ 296,756</b> | <b>\$ 139,721</b> | <b>47.1%</b> |

**Foundation Contributions**

|                    | Budget              | Spent to date     | % Spent      |
|--------------------|---------------------|-------------------|--------------|
| <i>Materials</i>   | \$ 279,497          | \$ 17,326         | 6.2%         |
| <i>Programming</i> | \$ 1,674,809        | \$ 533,112        | 31.8%        |
| <b>Total</b>       | <b>\$ 1,954,306</b> | <b>\$ 550,438</b> | <b>28.2%</b> |

|  | Budget              | Spent to date     | % Spent      |
|--|---------------------|-------------------|--------------|
|  | \$ 225,817          | \$ 22,484         | 10.0%        |
|  | \$ 1,437,759        | \$ 365,917        | 25.5%        |
|  | <b>\$ 1,663,576</b> | <b>\$ 388,401</b> | <b>23.3%</b> |

**Investments**

*U.S. Bank National Assoc. Commercial Paper (rated A1) confirmation #327156117 dated 07/24/25 and maturing 08/22/25 at a rate of 1.75%...\$260,000*

**Milwaukee Public Library  
Financial Report  
August 31, 2025**

**2025**

**City Revenues**

|                                      | Budget               | Received to date     | % Received   |
|--------------------------------------|----------------------|----------------------|--------------|
| <i>Additional City Appropriation</i> | \$ 32,920,741        | \$ 20,364,285        | 61.9%        |
| <i>Fines</i>                         | \$ 94,000            | \$ 48,534            | 51.6%        |
| <i>Lost Materials, etc.</i>          | \$ 50,000            | \$ 34,729            | 69.5%        |
| <i>MCFLS Contracts</i>               | \$ 927,000           | \$ 521,811           | 56.3%        |
| <b>Total City Appropriation</b>      | <b>\$ 33,991,741</b> | <b>\$ 20,969,359</b> | <b>61.7%</b> |

**City Expenses**

**Salaries & Benefits**

|                        | Budget               | Spent to date        | % Spent      |
|------------------------|----------------------|----------------------|--------------|
| <i>Salaries</i>        | \$ 19,539,425        | \$ 12,593,311        | 64.5%        |
| <i>Fringe Benefits</i> | \$ 8,792,742         | \$ 4,891,615         | 55.6%        |
| <b>Total</b>           | <b>\$ 28,332,167</b> | <b>\$ 17,484,926</b> | <b>61.7%</b> |

**Supplies & Services**

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
| <i>General Office Expense</i>          | \$ 115,700          | \$ 52,240           | 45.2%        |
| <i>Tools &amp; Machinery Parts</i>     | \$ -                | \$ -                | 100.0%       |
| <i>Construction Supplies</i>           | \$ 18,000           | \$ 12,290           | 68.3%        |
| <i>Energy</i>                          | \$ 886,500          | \$ 425,852          | 48.0%        |
| <i>Other Operating Supplies</i>        | \$ 278,956          | \$ 118,794          | 42.6%        |
| <i>Vehicle Rental</i>                  | \$ 9,200            | \$ 3,517            | 38.2%        |
| <i>Non-Vehicle Equipment Rental</i>    | \$ 13,200           | \$ 1,580            | 12.0%        |
| <i>Professional Services</i>           | \$ 86,600           | \$ 66,662           | 77.0%        |
| <i>Information Technology Services</i> | \$ 357,920          | \$ 298,424          | 83.4%        |
| <i>Property Services</i>               | \$ 861,520          | \$ 1,099,092        | 127.6%       |
| <i>Infrastructure Services</i>         | \$ 46,000           | \$ 100,634          | 218.8%       |
| <i>Vehicle Repair Services</i>         | \$ -                | \$ -                | 100.0%       |
| <i>Other Operating Services</i>        | \$ 152,112          | \$ 57,260           | 37.6%        |
| <i>Reimburse Other Departments</i>     | \$ 111,900          | \$ (512)            | -0.5%        |
| <b>Total</b>                           | <b>\$ 2,937,608</b> | <b>\$ 2,235,833</b> | <b>76.1%</b> |

**Equipment**

|                          | Budget              | Spent to date       | % Spent      |
|--------------------------|---------------------|---------------------|--------------|
| <i>Library Materials</i> | \$ 1,885,500        | \$ 921,835          | 48.9%        |
| <i>IT Equipment</i>      | \$ 220,824          | \$ 70,987           | 32.1%        |
| <i>Other</i>             | \$ 337,042          | \$ 121,549          | 36.1%        |
| <b>Total</b>             | <b>\$ 2,443,366</b> | <b>\$ 1,114,371</b> | <b>45.6%</b> |

**Other Departmental Appropriation**

|   | Budget            | Spent to date     | % Spent      |
|---|-------------------|-------------------|--------------|
| <i>Villard Square Property Payment</i>  | \$ 11,600         | \$ 9,216          | 79.4%        |
| <i>East Property Payment</i>            | \$ 9,133          | \$ 9,133          | 100.0%       |
| <i>Mitchell Street Property Payment</i> | \$ 76,000         | \$ 46,442         | 61.1%        |
| <i>Good Hope Property Payment</i>       | \$ 42,967         | \$ -              | 0.0%         |
| <i>Contingent Energy Financing</i>      | \$ 138,900        | \$ 69,438         | 50.0%        |
| <b>Total</b>                            | <b>\$ 278,600</b> | <b>\$ 134,229</b> | <b>48.2%</b> |

**ARPA Revenue Replacement**

|                            | Budget               | Spent to date        | % Spent       |
|----------------------------|----------------------|----------------------|---------------|
| <i>Operating Expenses</i>  | \$ -                 | \$ -                 | 100.0%        |
| <b>Total</b>               | <b>\$ -</b>          | <b>\$ -</b>          | <b>100.0%</b> |
| <b>Total City Expenses</b> | <b>\$ 33,991,741</b> | <b>\$ 20,969,359</b> | <b>61.7%</b>  |

**2024**

|  | Budget               | Received to date     | % Received   |
|--|----------------------|----------------------|--------------|
|  | \$ 28,574,827        | \$ 20,367,613        | 71.3%        |
|  | \$ 114,500           | \$ 67,490            | 58.9%        |
|  | \$ 66,500            | \$ 34,805            | 52.3%        |
|  | \$ 819,000           | \$ 667,884           | 81.5%        |
|  | <b>\$ 29,574,827</b> | <b>\$ 21,137,792</b> | <b>71.5%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 5,973,002        | \$ 3,406,225        | 57.0%        |
|  | \$ 2,687,851        | \$ 1,531,094        | 57.0%        |
|  | <b>\$ 8,660,853</b> | <b>\$ 4,937,319</b> | <b>57.0%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 121,803          | \$ 47,161           | 38.7%        |
|  | \$ -                | \$ -                | 100.0%       |
|  | \$ 16,500           | \$ 17,754           | 107.6%       |
|  | \$ 847,800          | \$ 496,669          | 58.6%        |
|  | \$ 252,947          | \$ 152,567          | 60.3%        |
|  | \$ 8,800            | \$ 3,948            | 44.9%        |
|  | \$ 14,700           | \$ 9,601            | 65.3%        |
|  | \$ 146,600          | \$ 104,960          | 71.6%        |
|  | \$ 442,552          | \$ 366,237          | 82.8%        |
|  | \$ 1,418,038        | \$ 1,214,276        | 85.6%        |
|  | \$ 38,500           | \$ 126,821          | 329.4%       |
|  | \$ -                | \$ -                | 100.0%       |
|  | \$ 146,239          | \$ 57,062           | 39.0%        |
|  | \$ 108,600          | \$ 11,206           | 10.3%        |
|  | <b>\$ 3,563,079</b> | <b>\$ 2,608,262</b> | <b>73.2%</b> |

|  | Budget              | Spent to date       | % Spent      |
|--|---------------------|---------------------|--------------|
|  | \$ 1,827,000        | \$ 938,681          | 51.4%        |
|  | \$ 522,032          | \$ 164,361          | 31.5%        |
|  | \$ 86,563           | \$ 77,452           | 89.5%        |
|  | <b>\$ 2,435,595</b> | <b>\$ 1,180,494</b> | <b>48.5%</b> |

|  | Budget            | Spent to date     | % Spent      |
|--|-------------------|-------------------|--------------|
|  | \$ 9,800          | \$ 8,802          | 89.8%        |
|  | \$ 5,300          | \$ 5,300          | 100.0%       |
|  | \$ 74,000         | \$ 56,631         | 76.5%        |
|  | \$ 45,000         | \$ -              | 0.0%         |
|  | \$ 136,200        | \$ 136,152        | 100.0%       |
|  | <b>\$ 270,300</b> | <b>\$ 206,885</b> | <b>76.5%</b> |

|  | Budget               | Spent to date        | % Spent      |
|--|----------------------|----------------------|--------------|
|  | \$ 14,645,000        | \$ 12,204,832        | 83.3%        |
|  | <b>\$ 14,645,000</b> | <b>\$ 12,204,832</b> | <b>83.3%</b> |
|  | <b>\$ 29,574,827</b> | <b>\$ 21,137,792</b> | <b>71.5%</b> |

ATTACHMENT A - P. 28 of 46  
MPL CONSENT AGENDA  
3a. Financial Report - August 2025  
P. 31

**Milwaukee Public Library  
Financial Report  
August 31, 2025**

**2025**

**2024**

**Additional Funding Sources**

**Grants**

|                                | Budget              | Spent to date     | % Spent      |
|--------------------------------|---------------------|-------------------|--------------|
| <i>WTBBL Jul '25 - Jun '26</i> | \$ 1,178,700        | \$ 175,175        | 14.9%        |
| <i>ILL Jul '25 - Jun '26</i>   | \$ 263,150          | \$ 26,101         | 9.9%         |
| <b>Total</b>                   | <b>\$ 1,441,850</b> | <b>\$ 201,276</b> | <b>14.0%</b> |

|  | Budget              | Spent to date     | % Spent      |
|--|---------------------|-------------------|--------------|
|  | \$ 1,033,100        | \$ 206,949        | 20.0%        |
|  | \$ 233,550          | \$ 21,171         | 9.1%         |
|  | <b>\$ 1,266,650</b> | <b>\$ 228,120</b> | <b>18.0%</b> |

**Trust Funds**

|                          | Budget              | Spent to date     | % Spent      |
|--------------------------|---------------------|-------------------|--------------|
| <i>Materials</i>         | \$ 167,000          | \$ 143,612        | 86.0%        |
| <i>Programming</i>       | \$ 53,000           | \$ 19,270         | 36.4%        |
| <i>Training</i>          | \$ 26,000           | \$ 21,567         | 83.0%        |
| <i>Marketing</i>         | \$ 45,000           | \$ 454            | 1.0%         |
| <i>Contingency</i>       | \$ 5,000            | \$ -              | 0.0%         |
| <i>Board Development</i> | \$ 5,000            | \$ 384            | 7.7%         |
| <i>Strehlow 50+</i>      | \$ 8,000            | \$ 1,805          | 22.6%        |
| <i>Staffing Study</i>    | \$ -                | \$ -              | 100.0%       |
| <i>Hot Spots</i>         | \$ 295,000          | \$ -              | 0.0%         |
| <i>4T Renovation</i>     | \$ 689,773          | \$ -              | 0.0%         |
| <b>Total</b>             | <b>\$ 1,293,773</b> | <b>\$ 187,092</b> | <b>14.5%</b> |

|  | Budget            | Spent to date     | % Spent      |
|--|-------------------|-------------------|--------------|
|  | \$ 134,000        | \$ 114,095        | 85.1%        |
|  | \$ 42,000         | \$ 20,049         | 47.7%        |
|  | \$ 20,000         | \$ 5,720          | 28.6%        |
|  | \$ 35,000         | \$ -              | 0.0%         |
|  | \$ 4,000          | \$ -              | 0.0%         |
|  | \$ 4,000          | \$ 384            | 9.6%         |
|  | \$ 29,756         | \$ 6,456          | 21.7%        |
|  | \$ 28,000         | \$ -              | 0.0%         |
|  | \$ -              | \$ -              | 100.0%       |
|  | \$ -              | \$ -              | 100.0%       |
|  | <b>\$ 296,756</b> | <b>\$ 146,704</b> | <b>49.4%</b> |

**Foundation Contributions**

|                    | Budget              | Spent to date     | % Spent      |
|--------------------|---------------------|-------------------|--------------|
| <i>Materials</i>   | \$ 279,497          | \$ 20,546         | 7.4%         |
| <i>Programming</i> | \$ 1,674,809        | \$ 913,570        | 54.5%        |
| <b>Total</b>       | <b>\$ 1,954,306</b> | <b>\$ 934,116</b> | <b>47.8%</b> |

|  | Budget              | Spent to date     | % Spent      |
|--|---------------------|-------------------|--------------|
|  | \$ 225,817          | \$ 24,609         | 10.9%        |
|  | \$ 1,437,759        | \$ 395,581        | 27.5%        |
|  | <b>\$ 1,663,576</b> | <b>\$ 420,190</b> | <b>25.3%</b> |

**Investments**

*U.S. Bank National Assoc. Commercial Paper (rated A1) confirmation #327156277 dated 08/22/25 and maturing 09/22/25 at a rate of 1.75%...\$260,000*

## Director's Report

### August-September 2025

The biggest news is the success of the new Martin Luther King Branch grand opening celebration. Over 1200 community members and patrons streamed through the doors on September 6<sup>th</sup> between noon and 5:00 p.m. Outreach Services staff Kou Vang and Kevin Atkinson worked non-stop all day to help nearly 150 patrons for new or renewed library cards. The team in the Makerspace welcomed and led maker activities for over 600 patrons. MPL's partners at the Milwaukee Fire Department gave away 1,000 slices of pizza baked on-demand. Patrons and staff were moved by the rousing music of the Praise Motivate Choir and the profound words of Milwaukee Poet Laureate Shelley Conley. Chef Sharrie used the library's new Charlie Cart mobile kitchen to bring her popular culinary arts programs to the new branch for the first time away from the Cargill Community Kitchen at Mitchell Street Branch. There are so many amazing, inspiring and moving stories, posts, comments, pictures and videos circulating all over social media and the MPL's virtual branch is a great place to get started for further enjoyment of one of MPL's grandest days of celebration.

In the days running up to the opening and beyond, Director Johnson worked closely with Community Relations and Engagement Director Melissa Howard to help promote the event with several news outlets. She also joined King Branch Manager Tiffany Thornton and Construction Project Manager Yves LaPierre in giving tours for Mayor Johnson and major donors. She attended and gave remarks at a Foundation event to recognize donors. And, as with every new branch, Johnson hosted a branch staff appreciation luncheon during the transition period.

The City's response to the August 9<sup>th</sup> historic floods required a heavy lift from all departments' leadership teams to participate in the Emergency Operations Center and to prepare the necessary documents for submittal to FEMA. Deputy Library Director Jennifer Meyer-Stearns led this effort on behalf of the MPL. Damages to MPL facilities were significant and Facilities Manager P.J. Woboril led the MPL's response effort to get buildings back on line and fully operational as quickly as possible. MPL is supporting the city's recovery efforts by offering all locations as distribution sites for masks needed by the public.

Johnson and Meyer-Stearns met with Milwaukee Public Museum leadership to discuss an art loan from MPL to support exhibits planned for the new facility. She also consulted with her peers in the City's Intergovernmental Relations Division on advocating for recognition and funding to MPL as a resource for the State. In preparation for Banned Books month, Johnson participated in an interview with a Senior Producer from the Mellon Foundation communications team.

In an effort to be accessible and supportive to the MPL teams, Director Johnson continues attending programs, visiting staff at branches, and leading all-staff town hall meetings. She welcomed audiences for two author talks including highly acclaimed sociologist Dr. Eric Klinenberg. She attended Art & Soul at East Branch, and saw local historian Reggie Jackson at Washington Park. To support staff completing intensive professional development programs, she attended the completion ceremony for the Milwaukee Executive Training Cohort through the UW-Madison Extension's Certified Public Manager® Program. Dan Keely, Karli Pederson and Kristina Gomez graduated in August. She and Mayor Johnson attended and gave remarks at the Summer Youth Intern Program celebration.

Johnson's engagement in the community included attendance at Bronzeville Week events, the Rotary Club of Milwaukee programs and Board meetings and the Westown Association Board meeting. Johnson

represents the interests of the MPL at the regular meetings of the Milwaukee Public Library Foundation Board and the Friends of the MPL Board. She continues to attend the Milwaukee County Federated Library System's (MCFLS) monthly Board meetings and the quarterly meetings of System and Resource Library Administrators Association of WI (SRLAAW). Her attendance at the online Urban Libraries Council Director meetings and the Schools, Health and Library Broadband Coalition (SHLB) meetings are ongoing.

## **July 2025**

### **Summary of VIRTUAL and IN-PERSON PROGRAMS:**

#### **MPL HELPS PEOPLE READ**

English Reading Hour. Longstanding virtual program hosted on Zoom. Practice reading and speaking English with fellow English Language Learners. Every weekly session we read poetry, prose, and excerpts from books; we read lyrics and then listen to songs; and occasionally we take a look at comic strips. We answer any pronunciation, spelling, or grammar questions that arise and we discuss possible meanings or feelings behind the readings. There's learning and discussion and friends to be made in a friendly and nurturing setting. If English is your Second Language, then come read and learn with us! Total attendance for 2 sessions: 14

#### **MPL HELPS PEOPLE LEARN**

Snack Hack: 2.0. Snack Hack: 2.0 is a food and nutrition adult literacy program offered as weekly sessions designed to teach all aspects of food: nutritional elements, food groups, cooking principles, history of food, how food is grown, cultural connections to what we eat, how food works in our bodies and methods on how to prepare meals at home. This month had five program weeks. Week 1 continued 'essential nutrients' - a miniseries defining necessary substances in food that our bodies cannot manufacture or produce themselves, so they require outside sources for nourishment. The importance of counting 'added sugars' on Nutrition Fact labels was emphasized and portions of granulated sugar was shown - 1 gram, 1 teaspoon, 1 tablespoon and 1 ounce. Week 2 covered saturated and unsaturated fats, as well as smoke points for oils. Week 3 (attendance record high!) focused on both meat and plant-based sources of protein. Attendees also learned about amino acids - the building blocks of protein molecules. Week 4 explained soluble and insoluble fiber and how we need both types for digestive health. Week 5 taught the origin of genetically modified organism technology and how significant the shift for manufacturers to be more profitable has negatively impacted consumers over the years. Attendees were shown the GMO label that is required to be located on food packaging if containing the criteria of bioengineered ingredients. Total attendance from 5 sessions: 106.

Basic Backyard Composting. Presented by Keep Greater Milwaukee Beautiful. Attendees got to learn about what composting is, why composting is important, and how to compost in their own backyard. Presenters covered all of the basics, from what food can go in a bin, to tips on how to build the compost pile, and how to achieve nutrient rich compost. Total attendance at 2 sessions: 6

Voces de la Frontera Citizenship Class. In partnership with MPL, Voces de la Frontera is offering Citizenship Classes for the English Exam. All students must have at least 5 years of residency or 3 years as a permanent resident who is married to a U.S. citizen. The class is presented in English and Spanish. This is a long-running program, and consistently sees high interest and attendance. Total attendance at 4 sessions: 35

#### **MPL HELPS PEOPLE CONNECT**

Crafting Connections - Watercolor Paint and Sip. July heat got you down? Cool off with a chilled, non-alcoholic beverage while learning to paint with watercolors. We will be choosing from a selection of artist-

designed, bold-lined templates printed on luxe watercolor paper, making this project perfect for crafters of all levels. Attendance: 12

**Total attendance for 125 programs: 972**

## **August 2025**

Summary of VIRTUAL and IN-PERSON PROGRAMS:

### **MPL HELPS PEOPLE READ**

DisElderly Conduct with Judy Karofsky. Author and former Middleton mayor Judy Karofsky led a discussion of her new book, *DisElderly Conduct: The Flawed Business of Assisted Living and Hospice* at Central Library in recognition of National Senior Citizens Day. Attendees learned about her personal journey through the assisted living and hospice care process with her mother, and gained a candid and compassionate look at the realities of aging and elder care in America. Attendance: 15

Fall in Love with Books. Organized and hosted by Milwaukee Poet Laureate Shelly Conley. Fall In Love With Books: MKE Literary Fest unites Milwaukee's poets, authors, and storytellers for a dynamic experience featuring local literary vendors, live readings, workshops, and panels. Readers can connect with creators across genres and others who share a love for reading, writing, and discovery. Attendance: 45

### **MPL HELPS PEOPLE LEARN**

Milwaukee's Basilica: A Story of Faith, Art, and Community (at Mitchell Street) Attendees enjoyed a presentation from a Basilica docent and interacted with architectural artifacts from the building. Attendance: 26

### **MPL HELPS PEOPLE CONNECT**

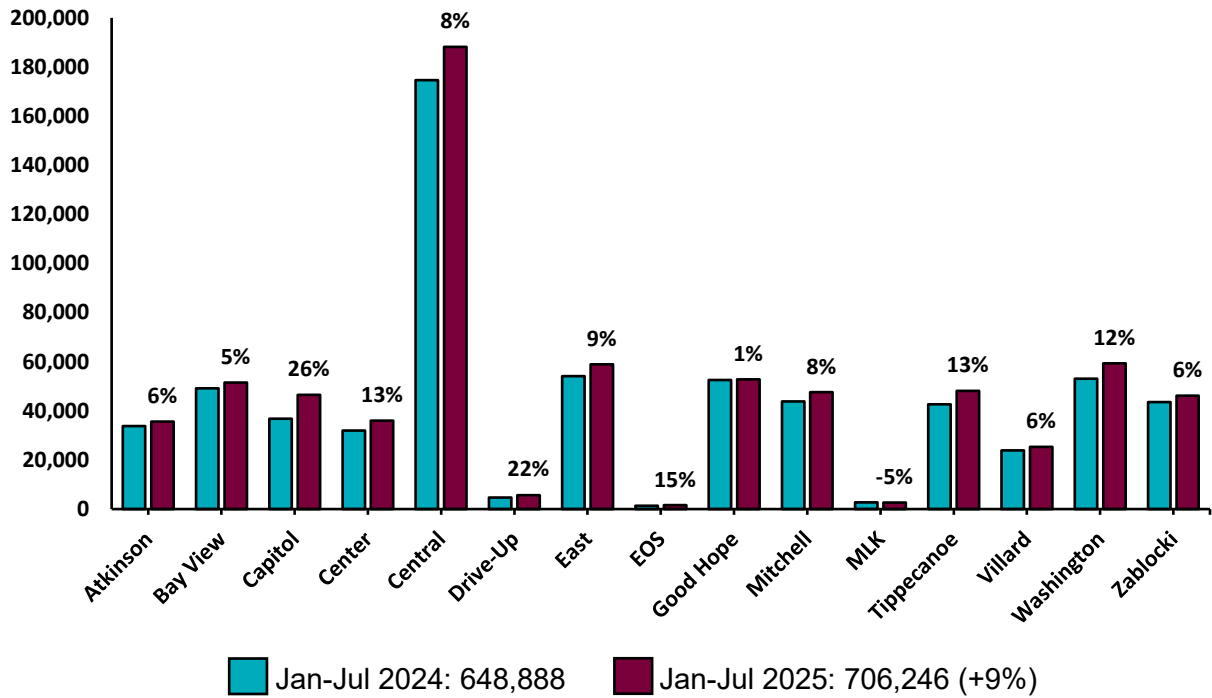
Central Summer Job Fair. Central Library hosted a record-setting Job Fair on August 7th in partnership with Goodwill Workforce Connection Centers. This year's fair brought together a fantastic lineup of employers offering valuable job opportunities to our community. Job seekers were further supported with resume assistance and free resume printing in the Central Library Innovation and Learning Lab. Attendance: 375

Marketing Your Food Business. MPL's From Passion to Profits workshop series continued with a workshop focusing on successful marketing strategies for food entrepreneurs. Local food entrepreneur Shatoia Robinson shared effective strategies for customer engagement, branding and social media. Attendance: 10

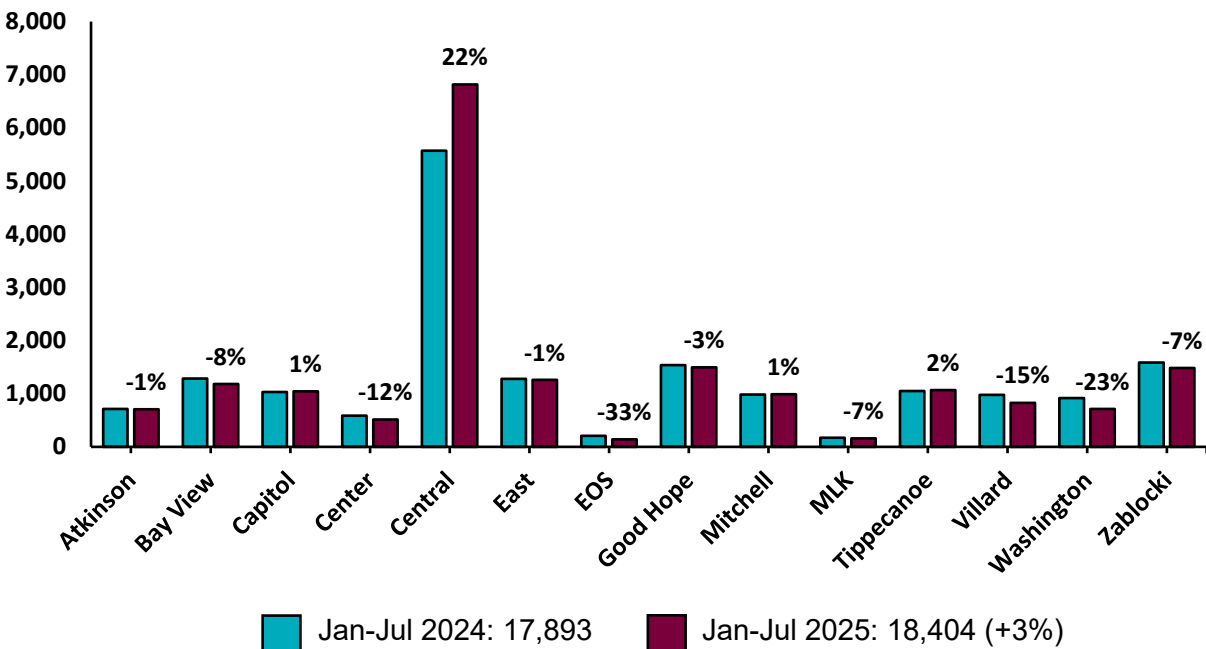
Backyard Book Buffet Community Meal. The 3<sup>rd</sup> community meal this year highlighted the Summer Reading Program for both youth and adults. Good weather provided this program to be held outdoors in the alleyway. The SRP was explained by Mitchell Street and Central library staff. Opportunities to sign up for the SRP were provided during and after the program to encourage more patron participation. A picnic-themed trivia game was played prior to the serving of the meal. Menu: Beef Brisket, Grilled Hamburger, Bratwurst, Hotdog, Baked Beans, Country Corn, Potato Salad and Watermelon. Specialty beverage: Lavender Lemonade. Attendees were highly engaged in the activities and fellowship of this summer's program. Attendance: 55

**Total attendance for 117 programs: 1,256**

## Patron Visits

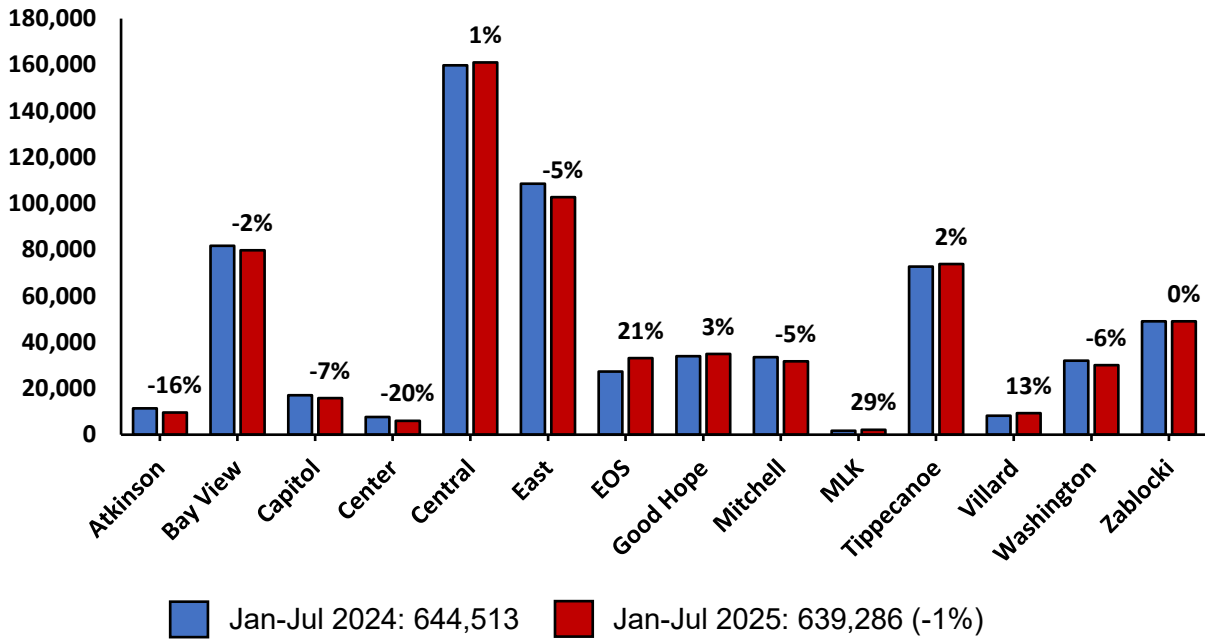


## Registration

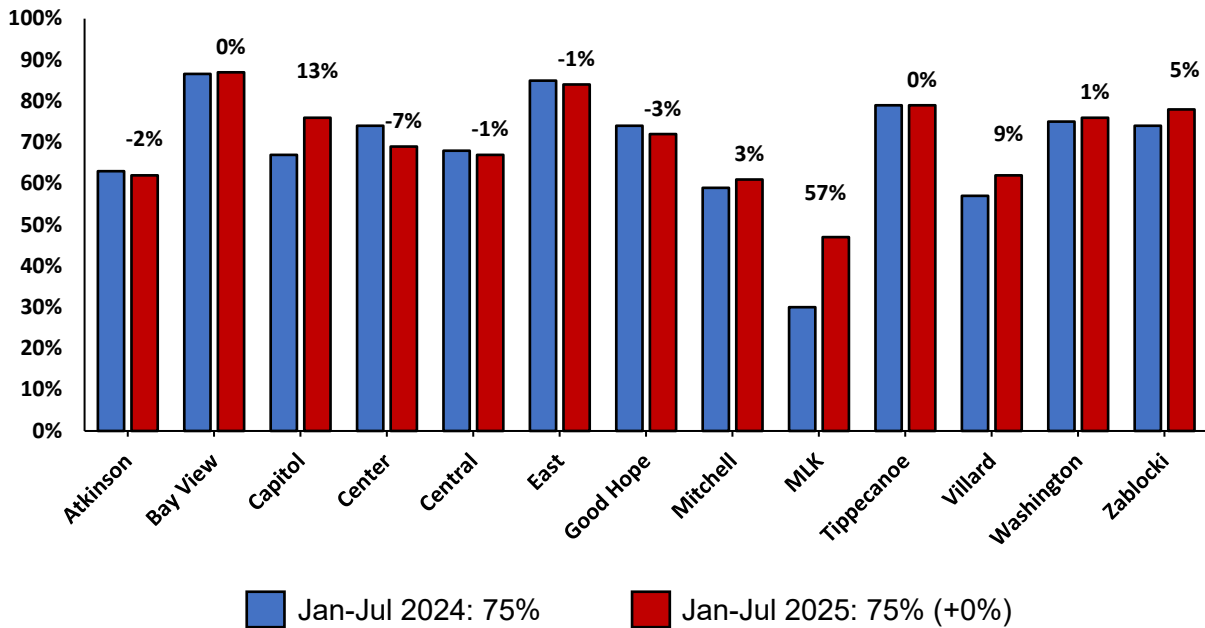




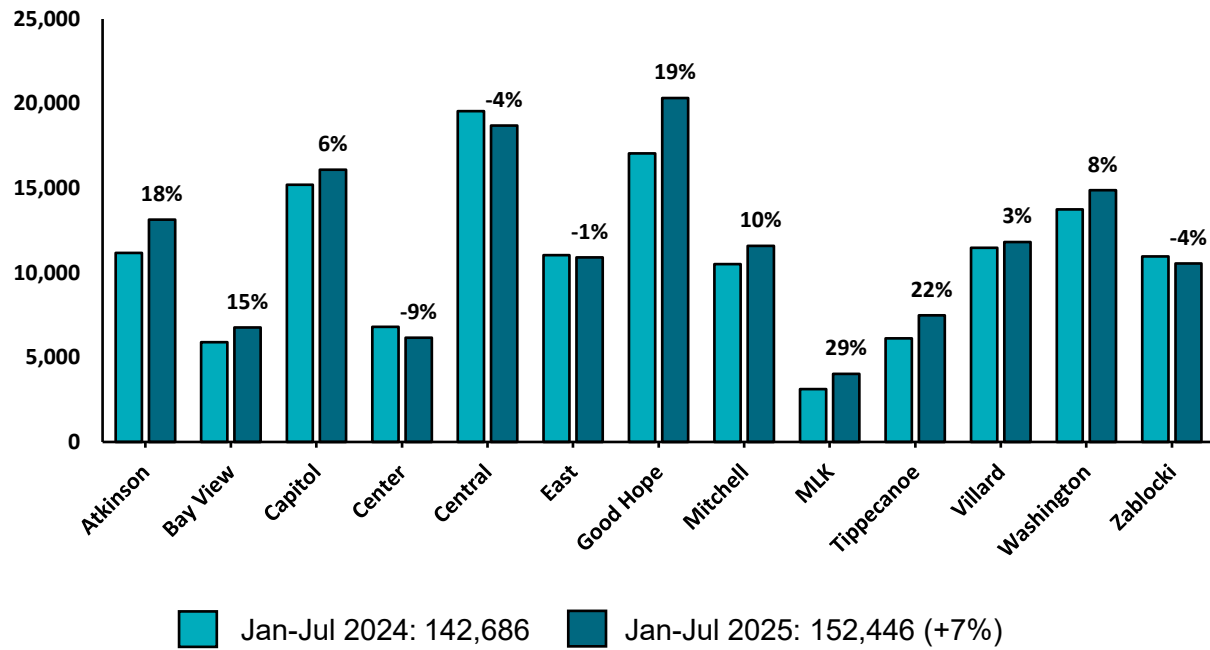
## Traditional Circulation



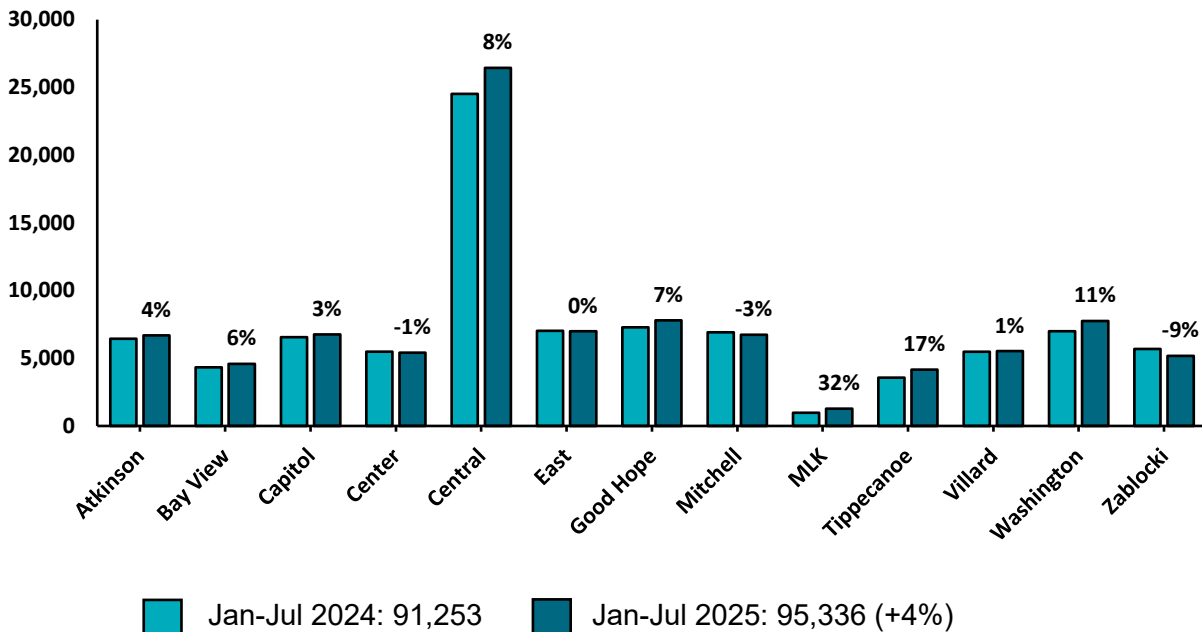
## Self-Checkout



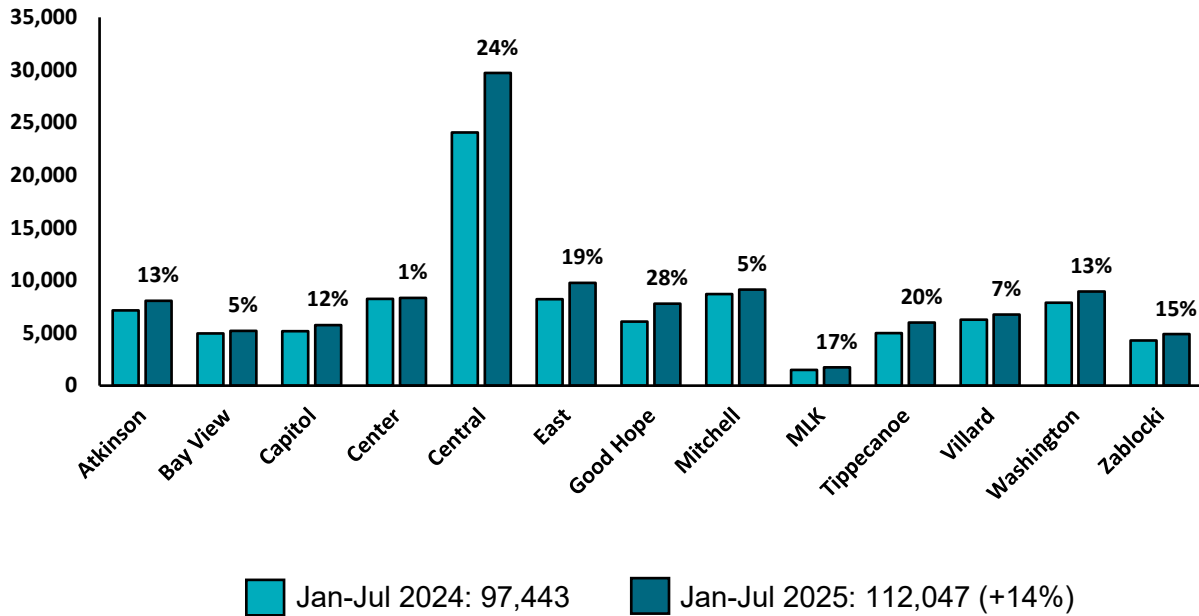
## Print/Copy/Fax/Scan Jobs



## Public Computer Sessions



## Wi-Fi Unique Users



## Ready Reference



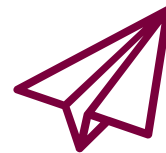
**21,858**

Call Sessions  
Last Year: 25,113



**976**

Chat Sessions  
Last Year: 927



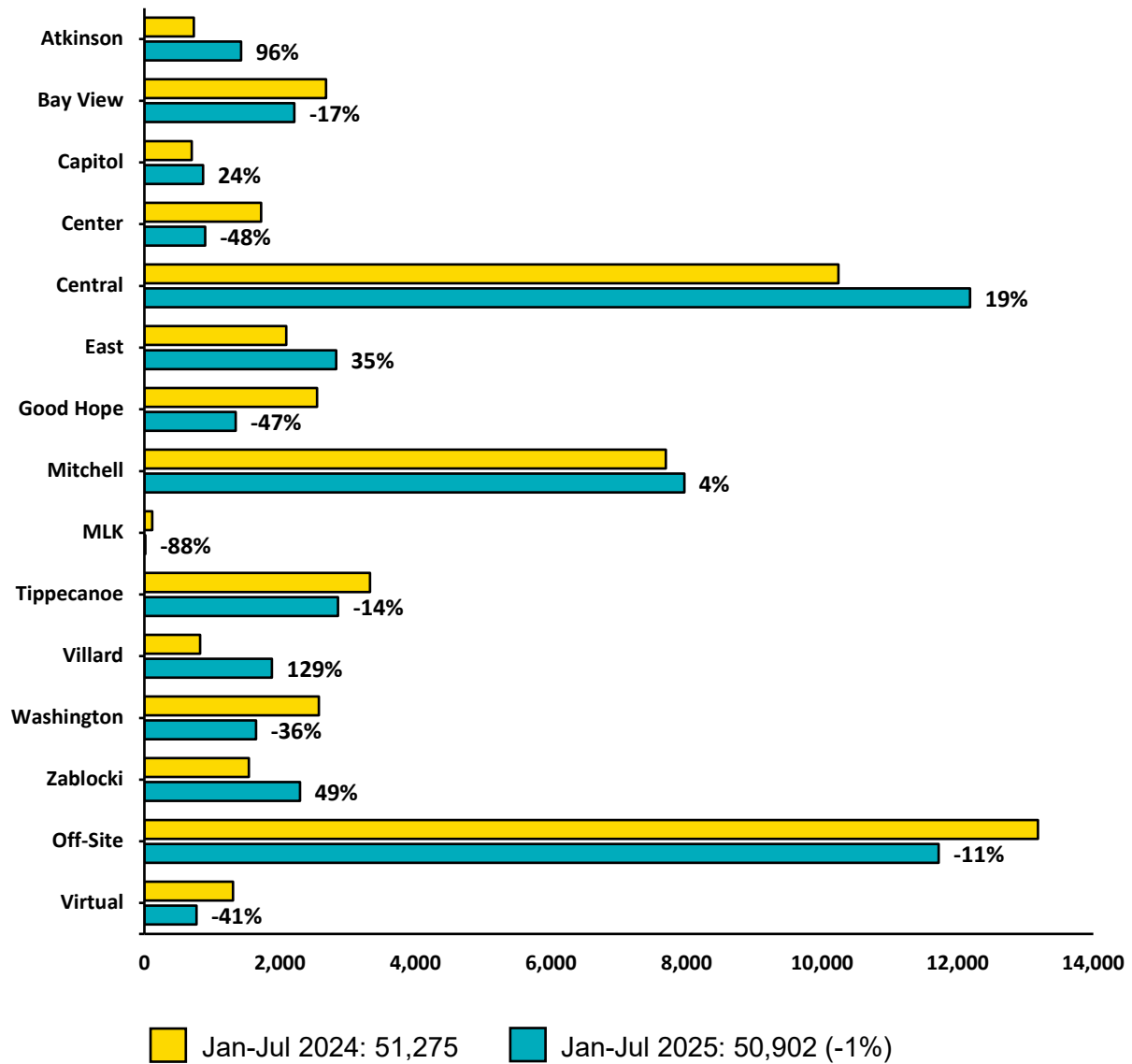
**157**

Email Sessions  
Last Year: 979

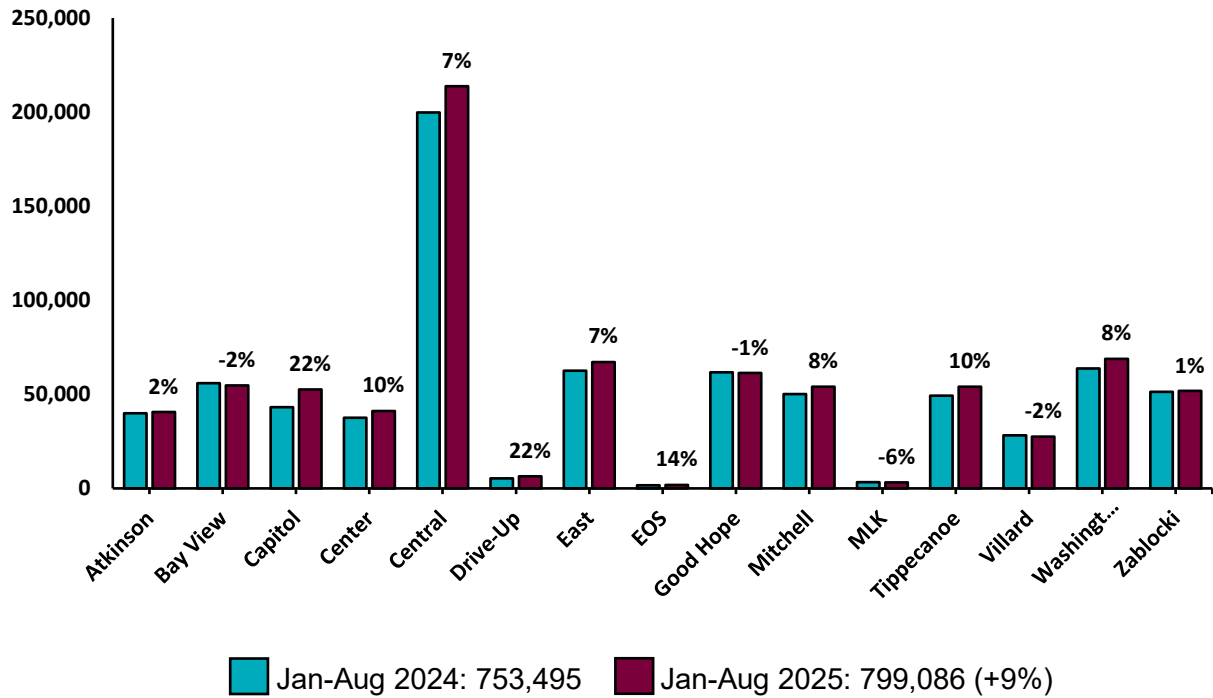
## eCirculation

| Platform       | Jan-Jul 2024   | Jan-Jul 2025   | Change      |
|----------------|----------------|----------------|-------------|
| Freegal Music  | 70,416         | 97,066         | +38%        |
| Hoopla Digital | 47,104         | 38,476         | -18%        |
| Kanopy         | 15,481         | 21,697         | +40%        |
| OverDrive      | 267,235        | 298,755        | +12%        |
| <b>Total</b>   | <b>400,236</b> | <b>455,994</b> | <b>+14%</b> |

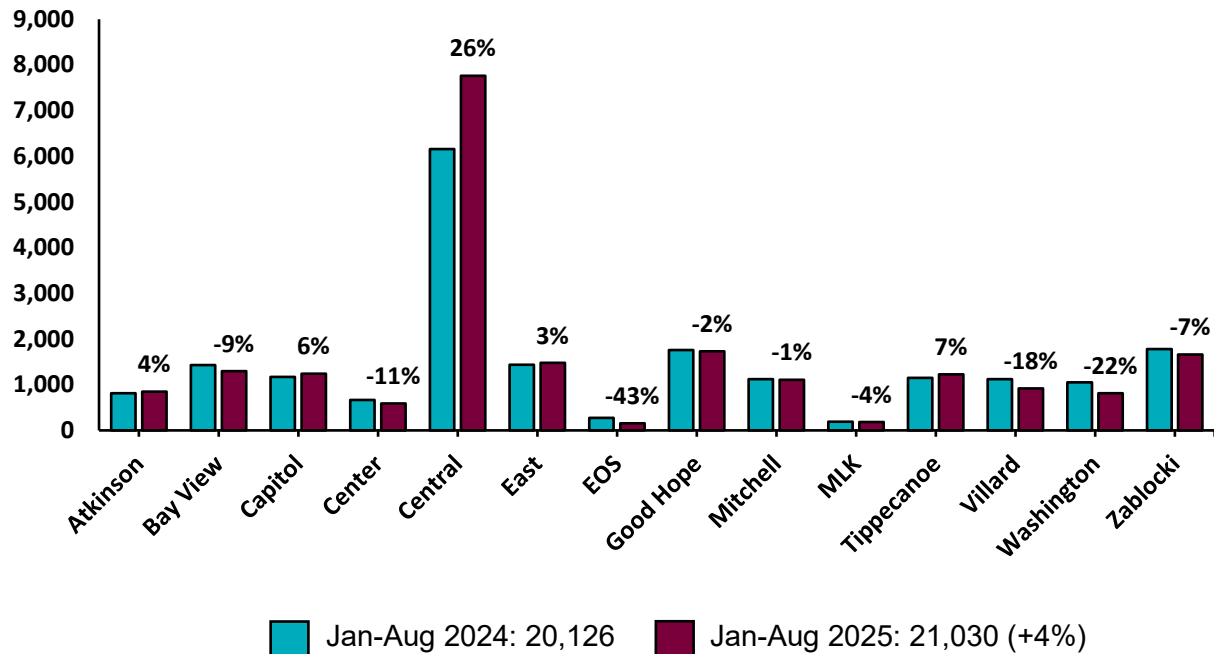
## Program Attendance



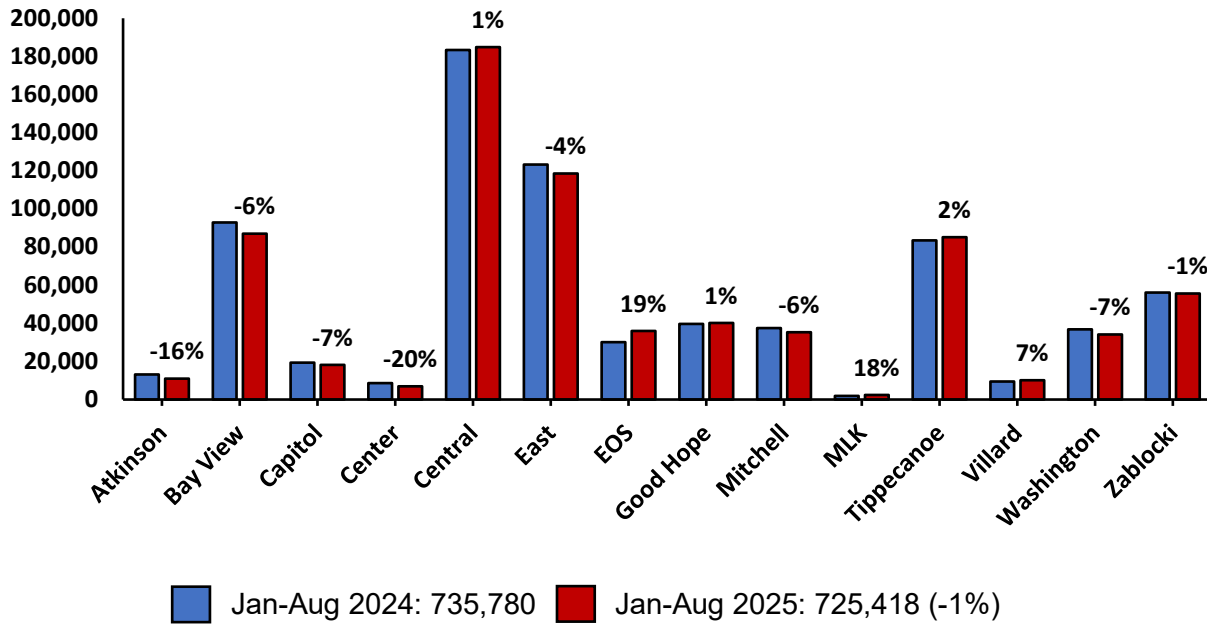
## Patron Visits



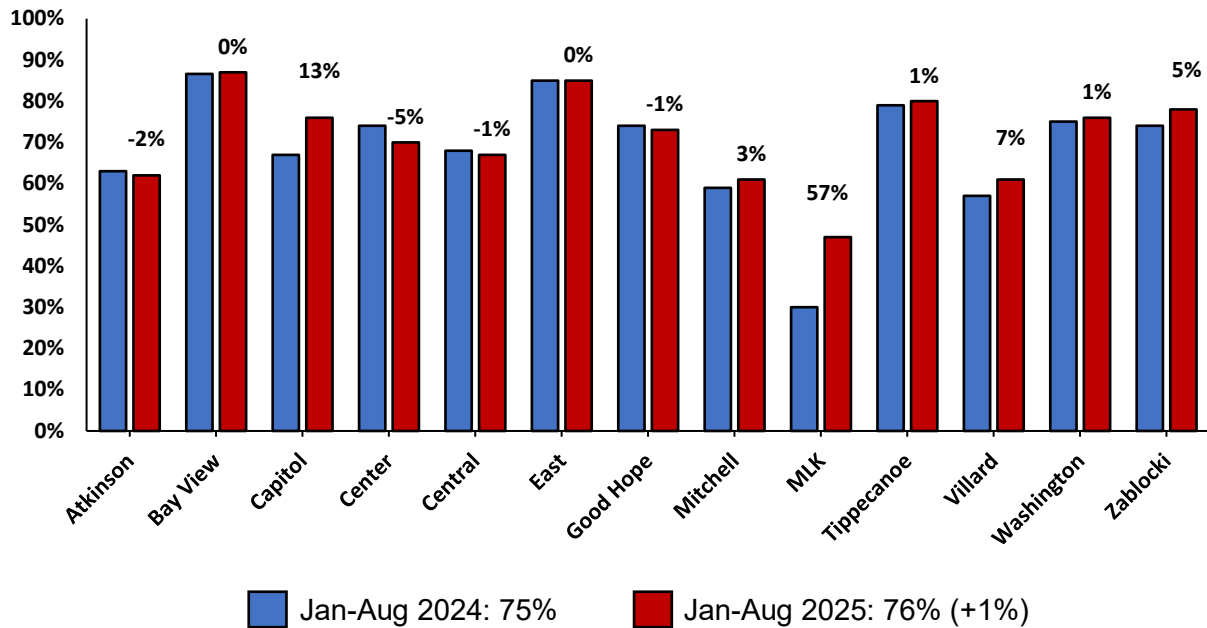
## Registration



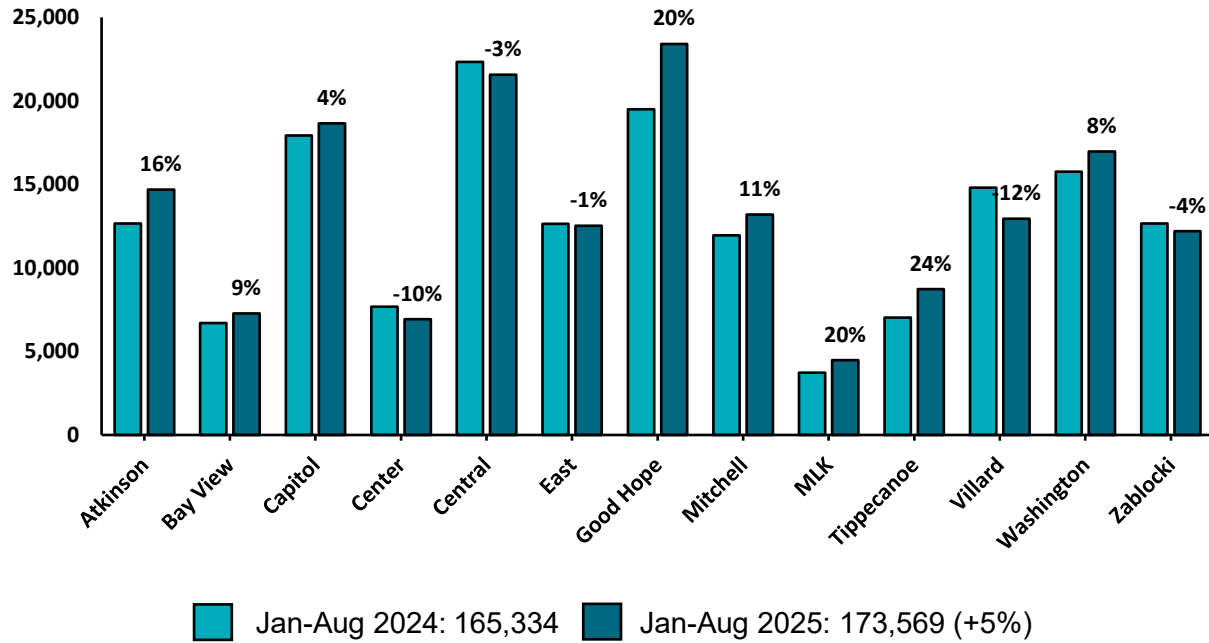
## Traditional Circulation



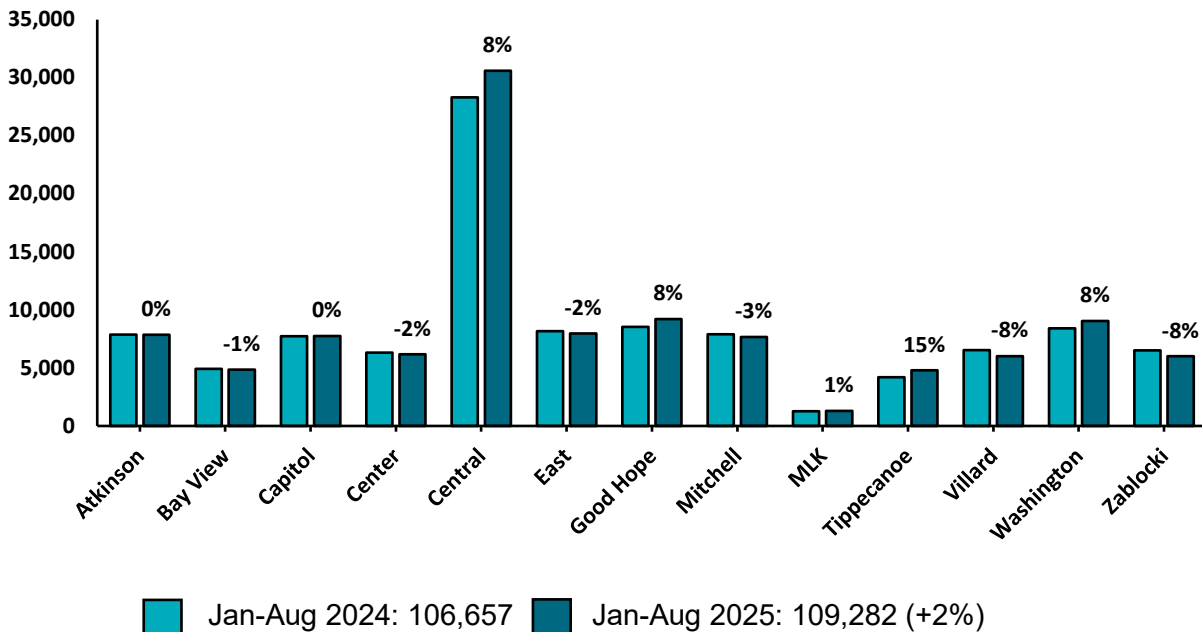
## Self-Checkout



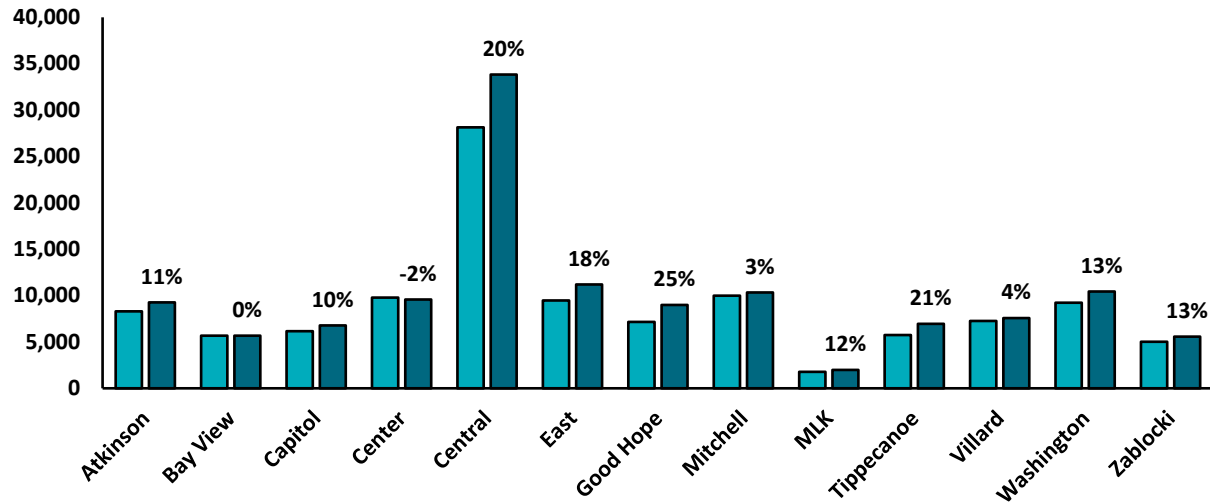
## Print/Copy/Fax/Scan Jobs



## Public Computer Sessions



## Wi-Fi Unique Users



Jan-Aug 2024: 113,717 Jan-Aug 2025: 128,113 (+11%)

## Ready Reference



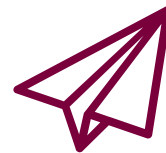
25,023

Call Sessions  
Last Year: 28,229



1,135

Chat Sessions  
Last Year: 1,049



157

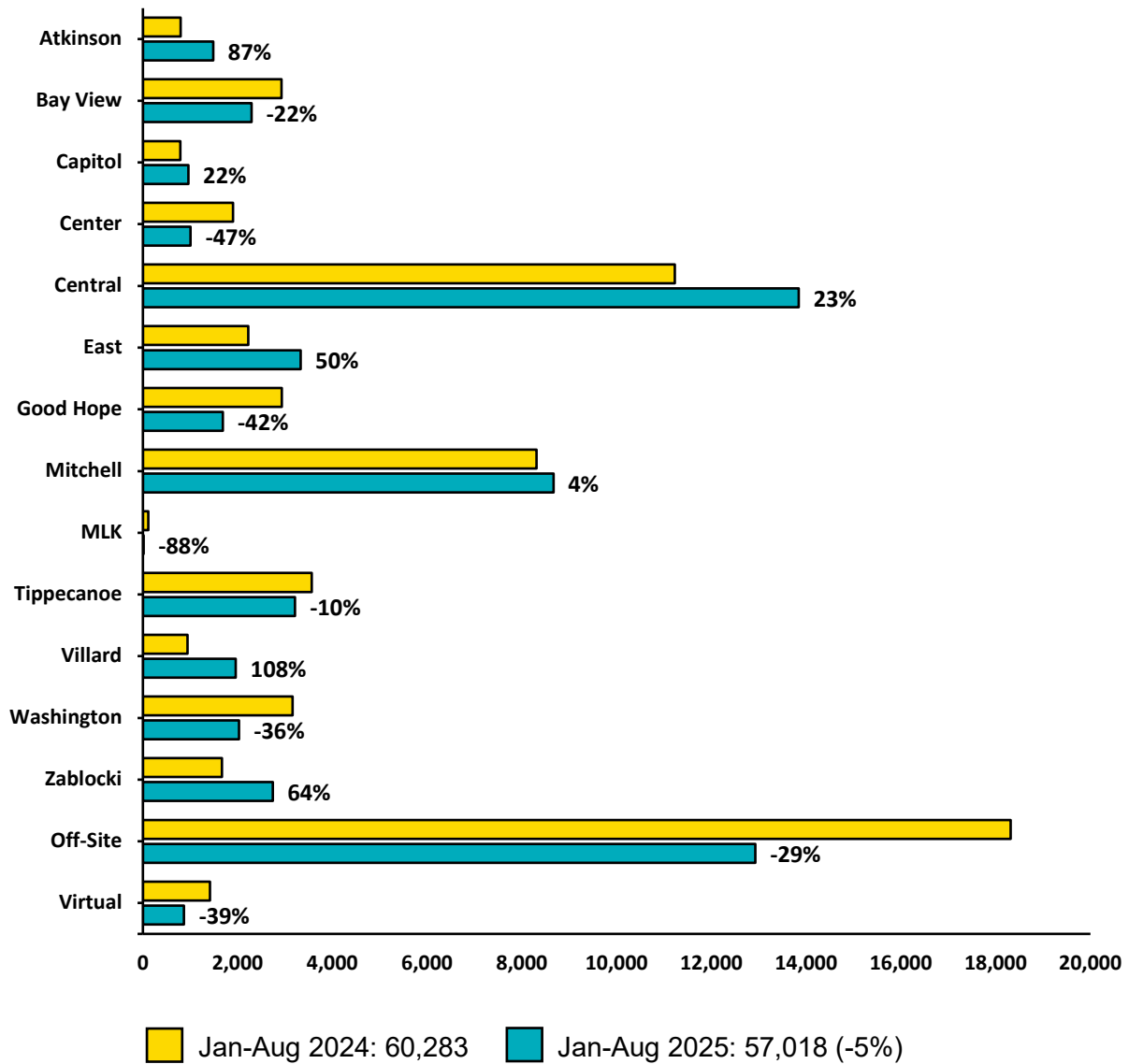
Email Sessions  
Last Year: 1,017

## eCirculation

| Platform       | Jan-Aug 2024   | Jan-Aug 2025   | Change      |
|----------------|----------------|----------------|-------------|
| Freegal Music  | 79,119         | 104,816        | +32%        |
| Hoopla Digital | 53,138         | 43,533         | -18%        |
| Kanopy         | 17,560         | 24,531         | +40%        |
| OverDrive      | 303,123        | 342,028        | +14%        |
| <b>Total</b>   | <b>452,940</b> | <b>514,908</b> | <b>+14%</b> |



## Program Attendance



\*Multiple closures during the month of August, due to historic flooding. Branches impacted: Capitol (1 day), Villard (8 days), Bay View (12 Days).



**Milwaukee Public Library Board of Trustees  
2025 Schedule of Meetings (by Committee)**

RECESS: February, August, December

**REGULAR MEETING OF THE BOARD**

4<sup>th</sup> Tuesday of the month, except recess months

| Date               | Day     | Time      | Location   |
|--------------------|---------|-----------|--|
| January 28, 2025   | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |
| March 25, 2025     | Tuesday | 4:00 p.m. | Atkinson Branch Community Room                           |
| April 22, 2025     | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |
| May 27, 2025       | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |
| June 24, 2025      | Tuesday | 4:00 p.m. | East Branch Community Room                               |
| July 22, 2025      | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |
| September 23, 2025 | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |
| October 28, 2025   | Tuesday | 4:00 p.m. | Martin Luther King Community Room                        |
| November 25, 2025  | Tuesday | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

**LIBRARY BUILDING & DEVELOPMENT COMMITTEE**

1<sup>st</sup> Thursday of the month, except January (New Year holiday), July (4<sup>th</sup> of July holiday), and recess months

| Date              | Day      | Time      | Location        |
|-------------------|----------|-----------|-----------------|
| January 9, 2025   | Thursday | 8:00 a.m. | Virtual Meeting |
| March 6, 2025     | Thursday | 8:00 a.m. | Virtual Meeting |
| April 3, 2025     | Thursday | 8:00 a.m. | Virtual Meeting |
| May 1, 2025       | Thursday | 8:00 a.m. | Virtual Meeting |
| June 5, 2025      | Thursday | 8:00 a.m. | Virtual Meeting |
| July 10, 2025     | Thursday | 8:00 a.m. | Virtual Meeting |
| September 4, 2025 | Thursday | 8:00 a.m. | Virtual Meeting |
| October 2, 2025   | Thursday | 8:00 a.m. | Virtual Meeting |
| November 6, 2025  | Thursday | 8:00 a.m. | Virtual Meeting |

**EXECUTIVE COMMITTEE**

2<sup>nd</sup> Wednesday of the month in June and November

| Date              | Day       | Time      | Location        |
|-------------------|-----------|-----------|-----------------|
| June 11, 2025     | Wednesday | 4:00 p.m. | Virtual Meeting |
| November 12, 2025 | Wednesday | 4:00 p.m. | Virtual Meeting |



**Milwaukee Public Library Board of Trustees  
2025 Schedule of Meetings (by Committee)**

**FINANCE & PERSONNEL COMMITTEE**

Quarterly – 4<sup>th</sup> Tuesday of the month in January, April, July, and October

| Date             | Day     | Time      | Location        |
|------------------|---------|-----------|-----------------|
| January 28, 2025 | Tuesday | 8:30 a.m. | Virtual Meeting |
| April 22, 2025   | Tuesday | 8:30 a.m. | Virtual Meeting |
| July 22, 2025    | Tuesday | 8:30 a.m. | Virtual Meeting |
| October 28, 2025 | Tuesday | 8:30 a.m. | Virtual Meeting |

**INNOVATION & STRATEGY COMMITTEE**

Quarterly – 2<sup>nd</sup> Tuesday of the month in January, April, June, October

| Date             | Day     | Time      | Location        |
|------------------|---------|-----------|-----------------|
| January 14, 2025 | Tuesday | 9:00 a.m. | Virtual Meeting |
| April 8, 2025    | Tuesday | 9:00 a.m. | Virtual Meeting |
| June 10, 2025    | Tuesday | 9:00 a.m. | Virtual Meeting |
| October 16, 2025 | Tuesday | 8:00 a.m. | Virtual Meeting |

**LIBRARY SERVICES & PROGRAMS COMMITTEE**

Quarterly – 1<sup>st</sup> Wednesday of the month March, May, July, November, except July (4<sup>th</sup> of July holiday)

| Date             | Day       | Time      | Location        |
|------------------|-----------|-----------|-----------------|
| March 5, 2025    | Wednesday | 4:00 p.m. | Virtual Meeting |
| May 7, 2025      | Wednesday | 4:00 p.m. | Virtual Meeting |
| July 9, 2025     | Wednesday | 4:00 p.m. | Virtual Meeting |
| November 5, 2025 | Wednesday | 4:00 p.m. | Virtual Meeting |



**Milwaukee Public Library Board of Trustees  
2025 Schedule of Meetings (by date)**

| January 2025      |                                  |           |  |
|-------------------|----------------------------------|-----------|--|
| <b>January 9</b>  | Building & Development Committee | 8:00 a.m. | Virtual Meeting  |
| <b>January 14</b> | Innovation & Strategy Committee  | 9:00 a.m. | Virtual Meeting  |
| <b>January 28</b> | Finance & Personnel Committee    | 8:30 a.m. | Virtual Meeting  |
| <b>January 28</b> | Board Meeting                    | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

| March 2025      |                                       |           |                                |
|-----------------|---------------------------------------|-----------|--------------------------------|
| <b>March 5</b>  | Library Services & Programs Committee | 4:00 p.m. | Virtual Meeting                |
| <b>March 6</b>  | Building & Development Committee      | 8:00 a.m. | Virtual Meeting                |
| <b>March 25</b> | Board Meeting                         | 4:00 p.m. | Atkinson Branch Community Room |

| April 2025      |                                  |           |  |
|-----------------|----------------------------------|-----------|--|
| <b>April 3</b>  | Building & Development Committee | 8:00 a.m. | Virtual Meeting  |
| <b>April 8</b>  | Innovation & Strategy Committee  | 9:00 a.m. | Virtual Meeting  |
| <b>April 22</b> | Finance & Personnel Committee    | 8:30 a.m. | Virtual Meeting  |
| <b>April 22</b> | Board Meeting                    | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

| May 2025      |                                       |           |  |
|---------------|---------------------------------------|-----------|--|
| <b>May 1</b>  | Building & Development Committee      | 8:00 a.m. | Virtual Meeting  |
| <b>May 7</b>  | Library Services & Programs Committee | 4:00 p.m. | Virtual Meeting  |
| <b>May 27</b> | Board Meeting                         | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

| June 2025      |                                  |           |                            |
|----------------|----------------------------------|-----------|----------------------------|
| <b>June 5</b>  | Building & Development Committee | 8:00 a.m. | Virtual Meeting            |
| <b>June 10</b> | Innovation & Strategy Committee  | 9:00 a.m. | Virtual Meeting            |
| <b>June 11</b> | Executive Committee              | 4:00 p.m. | Virtual Meeting            |
| <b>June 24</b> | Board Meeting                    | 4:00 p.m. | East Branch Community Room |



**Milwaukee Public Library Board of Trustees  
2025 Schedule of Meetings (by date)**

| July 2025      |                                       |           |  |
|----------------|---------------------------------------|-----------|--|
| <b>July 9</b>  | Library Services & Programs Committee | 4:00 p.m. | Virtual Meeting  |
| <b>July 10</b> | Building & Development Committee      | 8:00 a.m. | Virtual Meeting  |
| <b>July 22</b> | Finance & Personnel Committee         | 8:30 a.m. | Virtual Meeting  |
| <b>July 22</b> | Board Meeting                         | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

| September 2025      |                                  |           |  |
|---------------------|----------------------------------|-----------|--|
| <b>September 4</b>  | Building & Development Committee | 8:00 a.m. | Virtual Meeting  |
| <b>September 23</b> | Board Meeting                    | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

| October 2025      |                                  |           |  |
|-------------------|----------------------------------|-----------|--|
| <b>October 2</b>  | Building & Development Committee | 8:00 a.m. | Virtual Meeting                          |
| <b>October 16</b> | Innovation & Strategy Committee  | 8:00 a.m. | Virtual Meeting                          |
| <b>October 28</b> | Finance & Personnel Committee    | 8:30 a.m. | Virtual Meeting                          |
| <b>October 28</b> | Board Meeting                    | 4:00 p.m. | Martin Luther King Branch Community Room |

| November 2025      |                                       |           |  |
|--------------------|---------------------------------------|-----------|--|
| <b>November 5</b>  | Library Services & Programs Committee | 4:00 p.m. | Virtual Meeting  |
| <b>November 6</b>  | Building & Development Committee      | 8:00 a.m. | Virtual Meeting  |
| <b>November 12</b> | Executive Committee                   | 4:00 p.m. | Virtual Meeting  |
| <b>November 25</b> | Board Meeting                         | 4:00 p.m. | Central Library, Rotary Club of Milwaukee Community Room |

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
BUILDING & DEVELOPMENT COMMITTEE  
MINUTES**

**Thursday, September 4, 2025**

**Video Conference via Microsoft Teams**

**PRESENT:** Michael Morgan, Matt Kowalski, Teresa Mercado, Mark Sain, Larresa Taylor, Joan Johnson

**STAFF:** MPL: Heather Berg, Melissa Howard, Dan Keeley, Yves LaPierre, Tammy Mays Wilder, Jennifer Meyer-Stearns, Karli Pederson, Rebecca Schweisberger, PJ Woboril

**OTHERS:** Budget and Policy Division: Nathaniel Haack  
La Familia de Arte: Lori Gramling, Elijah Sanchez-Gramling  
MPL Foundation: Sam McGovern-Rowen

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Chair Michael Morgan called the MPL Board of Trustees Building and Development Committee meeting to order at 8:01 a.m. on September 4, 2025 with a quorum present. All Trustees and presenters participated by video conference.

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1. **Approval of the Minutes.** Chair Morgan entertained a motion to accept the minutes from the July 10, 2025 meeting. Trustee Kowalski moved approval of the minutes and Trustee Sain seconded. Motion passed.
2. **Martin Luther King Branch Redevelopment.** Library Construction Projects Manager Yves LaPierre presented an update on the project, which is attached at the end of these minutes. Finishing work continues on the entry and the window image of Dr. King was installed this week. The grand opening event will be held on September 6<sup>th</sup>. Informational item.
3. **Mitchell Street Art Project.** Library Construction Projects Manager Yves LaPierre shared an overview of the project and introduced Lori Gramling and Elijah Sanchez-Gramling of La Familia de Arte. The project presentation is attached at the end of these minutes. In 2024, MPL issued a Request for Proposal (RFP) for an art project in the pedestrian alleyway at Mitchell Street branch. La Familia de Arte was selected based on their submission and experience with other projects in the city. The art installation will focus on the themes of discovery, connection to community, and access to technology, languages, and wellness resources. Artists for the project will be selected and trained from within the local community. The proposed unveiling date is November 1<sup>st</sup>. MPL has obtained permission from the Historic Preservation Commission to install the artwork on the building's exterior. The Committee supports moving forward with the project. Informational item.
4. **Contract Award - Central Library Fire Alarm System.** Deputy Library Director Jennifer Meyer-Stearns presented a contract award request for the fire alarm system upgrade, detailed in Attachment B of the agenda. The existing system is very complex and has become outdated. A replacement system was included in the 2025 capital budget. The Committee discussed the Request for Proposal (RFP), selection process, and scope of work. Trustee Sain moved to award the contract to Wil-Surge Electric, Inc. for \$2,986,150.00. Trustee Kowalski seconded. Trustee Taylor abstained. Motion passed.
5. **Martin Luther King Branch Proposed Room/Area Naming.** Library Director Joan Johnson shared a recommendation for naming of areas and rooms in the new Martin Luther King branch. The recommendation is attached at the end of these minutes. Director Johnson worked with MPL

Foundation (MPLF) leadership to develop the list of donor-named spaces. Per the MPL Board naming policy, spaces can be named to acknowledge donors or install a plaque outside of the space recognizing the donation. The donations listed have been collected and utilized for construction of the branch. Sam McGovern-Rowen, Deputy Director of MPLF, thanked the Committee and congratulated the MPL Board and staff for completion of the MLK branch. Trustee Taylor moved to approve the list of donor-named spaces as presented. Trustee Mercado seconded. Motion passed.

6. **Good Hope Branch Parking Lot Updates.** Trustee Taylor introduced this agenda item and inquired about installing additional traffic direction signage in the Good Hope branch parking lot. Library Construction Projects Manager Yves LaPierre confirmed the signs have been ordered and will be installed upon receipt. Informational item.

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The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 9:11 a.m. on September 4, 2025.

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## Donor List for Named Spaces at Martin Luther King Branch

The following donors have made financial contributions to the new Martin Luther King branch which are commensurate with the naming policy of the MPL Board.

### Policy excerpt:

“In recognition of significant actions, service, or financial contributions on behalf of the Milwaukee Public Library, rooms or areas within a library may be named to honor individuals, corporation, or foundations. The individual, corporation, or foundation must have been responsible for a major development in improving the quality of library service either through a financial contribution to the Milwaukee Public Library or through specific, identifiable actions in support of library service over a sustained period of years.”

| Space at the new MLK branch | Donor                                    | Amount           | Year awarded   | Paid or Pledged        |
|-----------------------------|--|------------------|----------------|------------------------|
| Makerspace                  | Rockwell Automation                      | \$150,000        | September 2023 | Paid 2023              |
| Large Community Room        | Anonymous, in honor of Dr. Joan Prince   | \$100,000        | June 2024      | Pledged 2024           |
| Children’s Area             | We Energies Foundation                   | \$50,000         | June 2024      | Three-year pledge      |
| Children’s Collection       | Stephen P. Przybylowski Fund             | \$25,000         | 2019           | Funds released in 2024 |
| Larger Conference Room      | Andrew Miller, in honor of Elaine Miller | \$15,000         | February 2024  | Paid 2024              |
| Small Conference Room       | JP Morgan Chase                          | \$10,000         | June 2024      | Paid 2024              |
| <b>Total</b>                |  | <b>\$350,000</b> |                |                        |

Total dollars gifted in 2024 and 2025 from MPL Foundation to MPL for Martin Luther King branch facilities: \$355,520





## Building and Development Committee – SEPTEMBER 4, 2025



## Building and Development Committee – September 4, 2025

### MITCHELL ART PROJECT

RFP issued September of 2024 and awarded to La Familia in November of 2024.

La Familia del Arte will design, manufacture and install a custom art piece for Mitchell Library in the pedestrian alleyway.

La Familia has done outreach and attended MPL events to solicit community input on the art themes

La Familia has worked with MPL on themes that are relevant to 21<sup>st</sup> Century Libraries

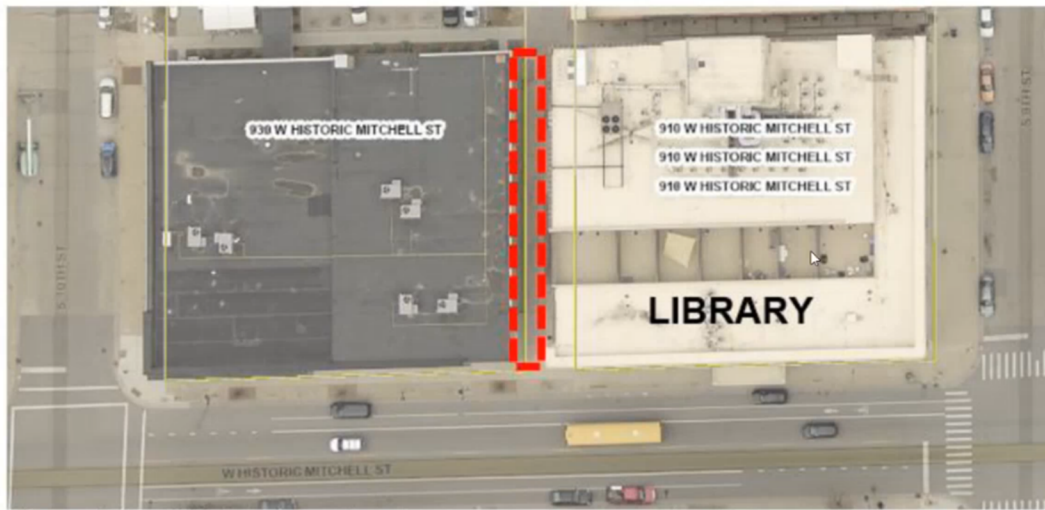
Extensive work across Milwaukee

- Thrive on King
- German Immersion School
- Arts at Large & MMSD
- Edison School Redevelopment



## Building and Development Committee – SEPTEMBER 4, 2025

Art Commission Location and Placement



Library at 9<sup>th</sup> and Mitchell, Pedway in red.

## Building and Development Committee – SEPTEMBER 4, 2025

Building Wall in Pedway designated for Art Commission – looking North





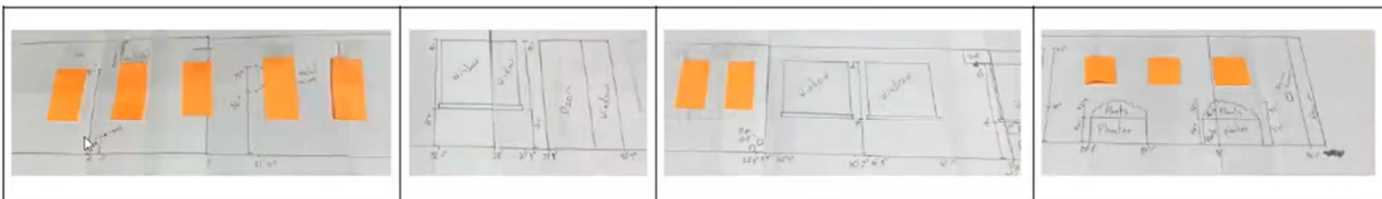
## Building and Development Committee – SEPTEMBER 4, 2025

Building Wall in Pedway designated for Art Commission – looking South



## Building and Development Committee – SEPTEMBER 4, 2025

PLACEMENT OF PANELS ON LIBRARY WALL IN PEDWAY.



## Building and Development Committee – SEPTEMBER 4, 2025

1. THRIVE ON



6. NEW STATE PROJECT



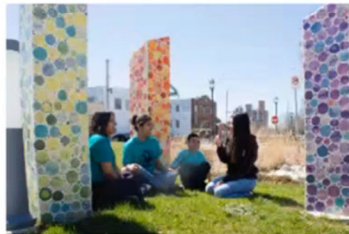
7. PRINCE OF PEACE

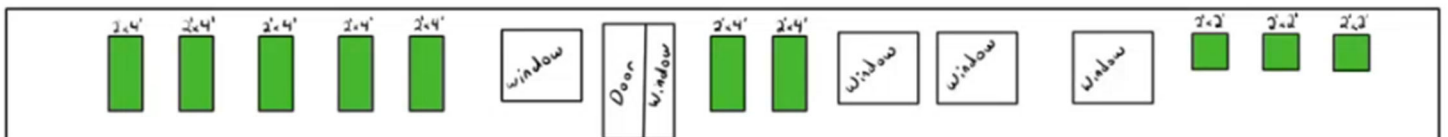
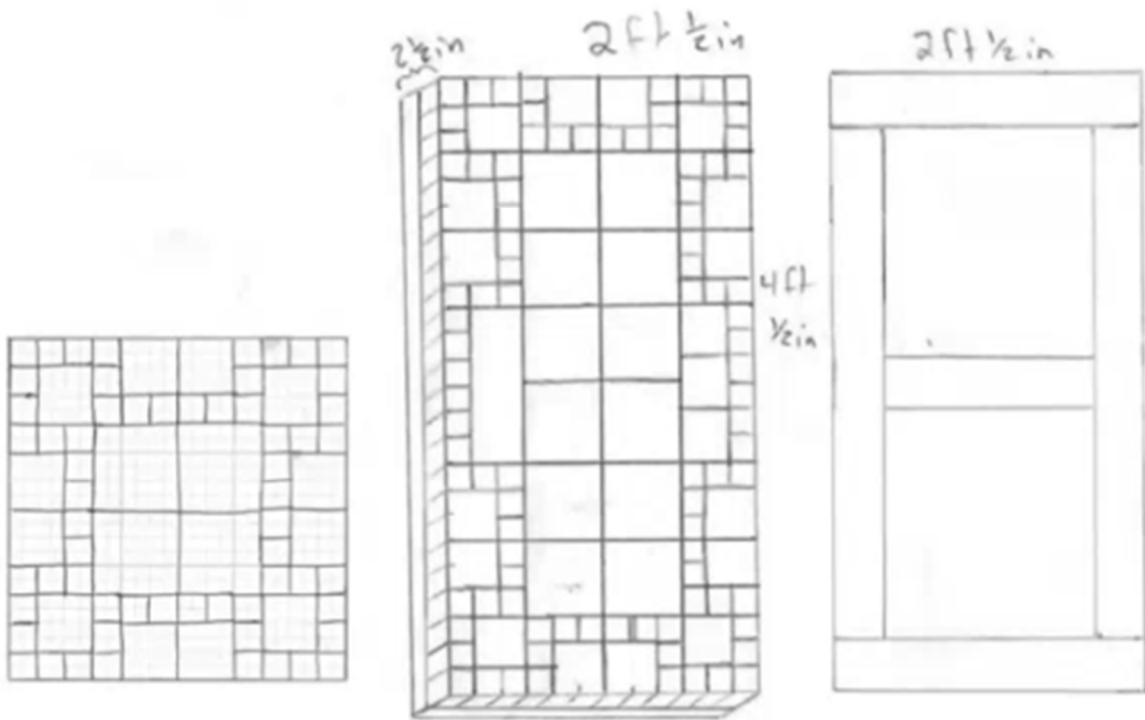


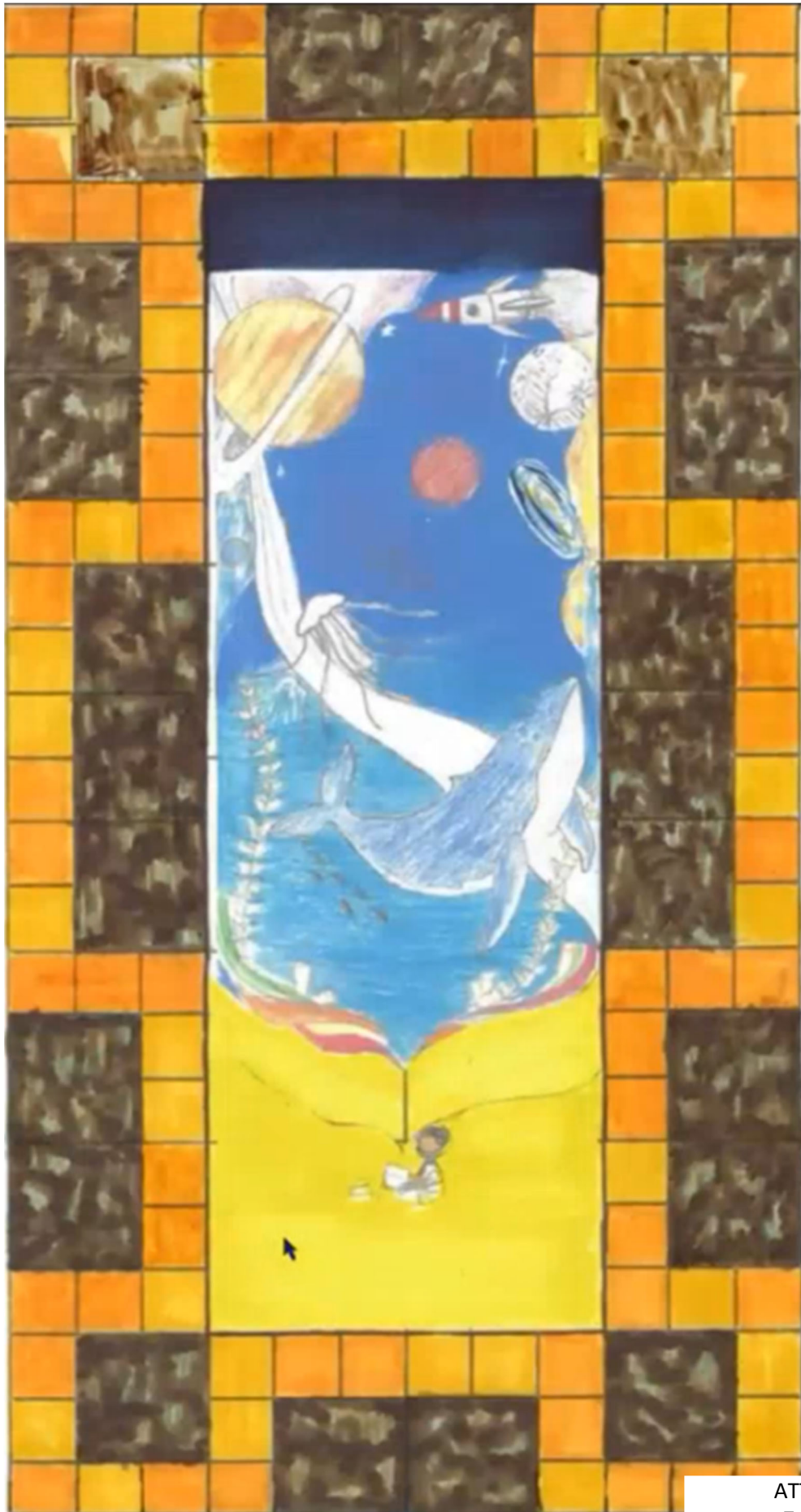
8. ESCUELA VERDE



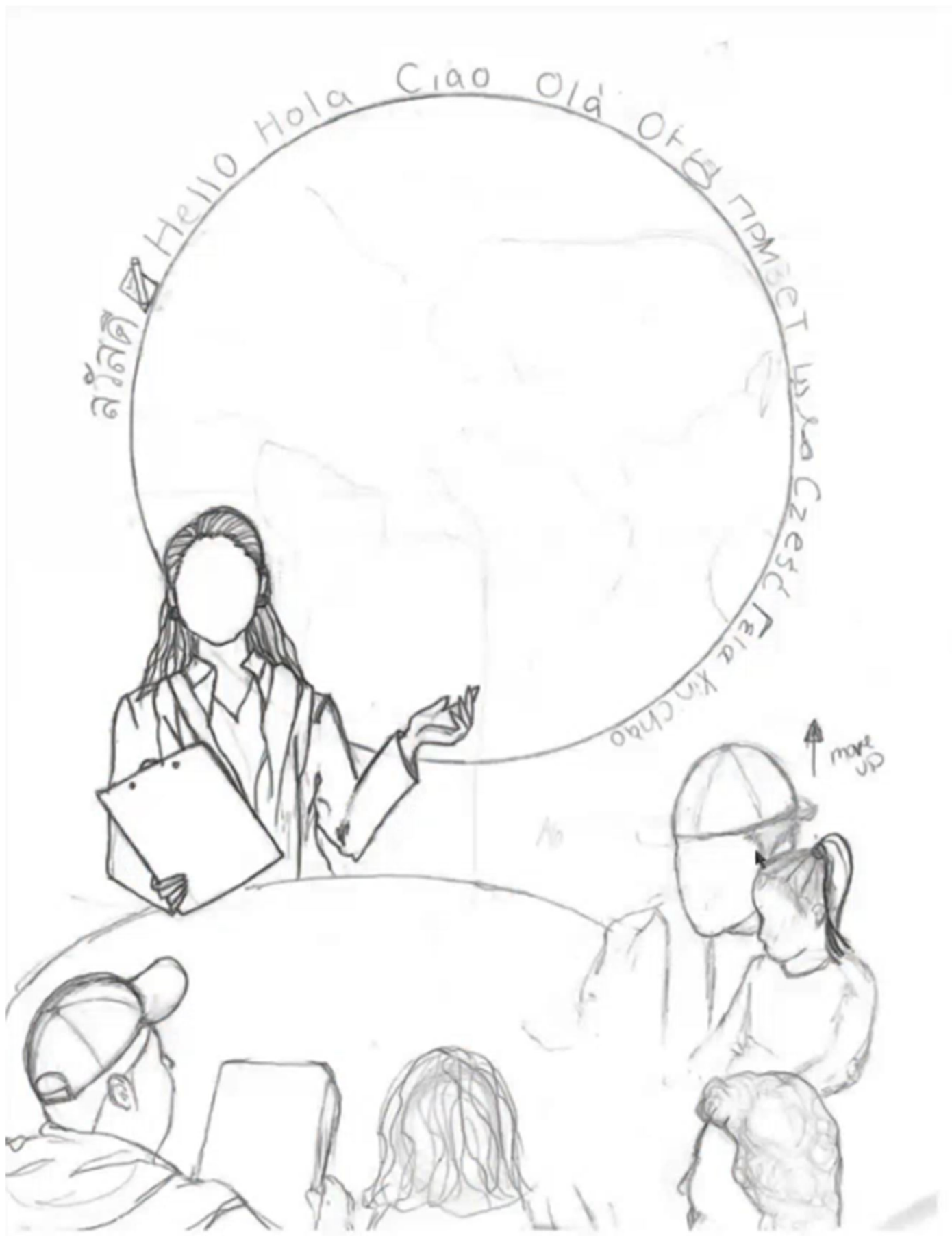
10. VOICES OF THE CITY



























# MEMO

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Date: June 24, 2025

To: Milwaukee Public Library Board of Trustees

From: Library Director Joan Johnson

Re: Trust Fund and Gift Fund Expenditure Request

Approval is requested to expend up to \$295,000 from the Milwaukee Public Library Trust and Gift Funds to support the Hot Spots program in 2025.

The Hot Spots program began in 2019, initially supported through funding from the MPL Foundation. The Foundation is currently unable to sustain financial support for this program, and we now seek Trust Fund support to preserve the program through 2025.

As outlined in the Investment Policy, the goal of the Trust Fund is to permit an annual draw of up to 5% to support MPL's collection, programming, and other activities not funded through City of Milwaukee budgeted funds. In addition, the Board reserves the right to authorize expenditures for special projects which—if approved—may result in the annual draw exceeding the standard 5% threshold for that year.

To support your review, we have included a chart showing year-end fund balances and annual expenditures from the past ten years.

As of May 2025, the market value of the fund is \$7,131,016. Current expenditure authorizations include:

- \$286,000 Unrestricted funds for collection materials, programs, and other activities
- \$15,000 Restricted funds (Hunkel) for collection materials related to the insurance industry; books or equipment pertaining to art, travel, literature, or music
- \$689,773 Unrestricted funds (Mary A. Klug) for the 4T renovation project
- \$990,773 Total**





Opened in 2014.

Majority of  
patrons live in zip  
codes 53202,  
53211 & 53212.

