

**MILWAUKEE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Tuesday June 28, 2011  
Central Library Meeting Room 1  
814 W. Wisconsin Ave.  
Milwaukee, WI 53233**

**PRESENT:** Ald. Milele Coggs, Ald. Ashanti Hamilton, Art Harrington, Ald. Nik Kovac, Sup. Theo Lipscomb, David Riemer, Dir. Mark Sain, Paula Kiely

**EXCUSED:** Denise Callaway, Sharon Cook, John Gurda, Joan Prince, Marty Schreiber

**STAFF:** Chris Arkenberg, Bruce Gay, Pam Hall, Consuelo Hernandez, Kelly Hughbanks, Joan Johnson, Bill Lenski, Kathryn Mlsna, Sandy Rusch Walton, Taj Schoening, Crystal Sura

**OTHERS** Amy Hefter, Legislative Reference Bureau

**PRESENT:** Mark Nicolini, Budget Division

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President Ashanti Hamilton called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:42 p.m. on June 28, 2011 with a quorum present. Items were taken out of order; however, these minutes are presented in numerical order.

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**PUBLIC COMMENT** None.

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**APPROVAL OF MINUTES** Trustee Riemer moved and Trustee Lipscomb seconded a motion to approve the May 24, 2011 minutes.

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**SPECIAL COMMUNICATION**

1. **New Trustee Introduction.** President Hamilton introduced Director Mark Sain. Trustee Sain will serve on the MPL Board as the designee of the Milwaukee Board of School Directors President Michael Bonds. Informational item.
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**COMMITTEE REPORTS**

2. **Building and Development Committee.** Due to the lack of a quorum, the Library Building and Development Committee meeting scheduled for June 28, 2011, 4:15 p.m. was not held.

At the request of President Hamilton, Trustee Harrington moved and Trustee Riemer seconded a motion to go into a committee of the whole to consider the contract approval for Air Handling Unit 6. Motion passed.

Library Business Operations Manager Taj Schoening distributed a memo regarding Bid Proposals Received for Air Handling Unit #6 Replacement. The bid was publicly advertised with four companies submitting proposals. Library administration recommends awarding the contract to the low bidder Arteaga Construction, Inc. for a total of \$210,850.

2. **Building and Development Committee.** (continued)

Trustee Lipscomb moved to award the contract to Arteaga Construction, Inc. for a total of \$210,850 as recommended. Trustee Harrington asked about the energy efficiency component of the unit. Ms. Schoening responded that Arteaga is the construction firm, noting that the engineering firm is responsible for selecting energy efficient equipment. Trustee Harrington seconded the motion. The memo is attached at the end of these minutes. Motion passed.

Trustee Coggs moved and Trustee Riemer seconded a motion to move out of the committee of the whole. Motion passed.

In the absence of Chair John Gurda, Trustee Lipscomb reported on the June 19 Building and Development Committee. Referring to Attachment C, page 24, Trustee Lipscomb stated that during the committee meeting, there was a lengthy discussion regarding the financing of the Villard Square Library and the relationship between the Redevelopment Authority of the City of Milwaukee (RACM) which will own Villard Square Library and the Century City Redevelopment Corporation. The Committee reviewed the lease and was assured by the City Attorney's Office, RACM staff and their outside council that the transaction is effectively budget neutral and meets the New Market Tax Credit requirements. Trustee Harrington commented that due to the complexity of the financial model, the Board should rely on City expertise at the beginning of similar future projects. Trustee Coggs added that as the library moves forward with the Facilities Plan, consideration should be given to adding a position to the library to manage the complex projects. Informational item.

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**OLD BUSINESS**

3. **Milwaukee County Federated Library System (MCFLS) Member Agreement.**

Director Kiely reminded the Board that they declined the last Member Agreement offer from MCFLS of 6% of state funding. She added that no recent formal communication has been received from MCFLS but a new draft document attached to a recent MCFLS Board agenda lists 7% of state funding. Informational item.

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4. **Library Board Retreat.** Director Kiely noted that the half-day retreat involving the Trustees, will be held in August. Material from the American Library Association Conference will be shared to guide the Trustees in discussion on big issues facing libraries that will lead into the Strategic Planning process slated for 2012. Informational item.

**NEW BUSINESS**

5. **2012 Budget.** Budget Management Director Mark Nicolini stated that the Library may be in a good position in 2012 to preserve library hours at the current level and maintain other important components to do that. The Budget Office will be reviewing the feasibility of adding to the library's literacy initiatives that are important for the community. A recommendation will be made to the Mayor to convert the funding for the Center Street Library from the Community Block Grant Funding back to the tax levy. Expected implication of that change is to have Center Street Library operate as a branch library with same services but it is unlikely that it will operate at the fifty-hour level. In terms of the library's capital budget, the Budget Office is

5. **2012 Budget.** (continued)

committed to funding an additional \$1 million necessary for the redevelopment of the East Library. The approach to the Library's Facilities Plan will be on a case-by-case basis system due to the uncertainty of future project funding. A decision will need to be made for the next budget year regarding the area library along with an express library as it affects current branch libraries that may be included in the consolidation. The budget outlook is challenging but the Common Council has been actively planning. The State budget, having been concluded, dismisses the uncertainty of funding. The State budget is likely to help the City with its cost-curve, however, the reluctance to fully include public safety employees in collective bargaining changes is limiting, since public safety is almost two-thirds of the City's operating budget's salaries and wages. Trustee Harrington commended the City of Milwaukee in developing budgets during difficult circumstances. Trustee Kovac inquired about expanding library hours. Mr. Nicolini responded that increasing hours may be conceivable, but sustainability beyond the 2012 budget year needs to be considered. The Budget Office will take direction and guidance from Director Kiely. Informational item.

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6. **Wisconsin Concealed-Carry Bill.** Director Kiely noted that Governor Walker is likely to sign the Wisconsin Concealed-Carry Bill in the coming weeks and it may go into effect in November. The City's Department of Intergovernmental Relations has been consulted regarding the Bill and Milwaukee Public Libraries. The Bill allows organizations and individuals to prohibit guns in their buildings by posting signs. After discussion, Trustee Riemer moved that Director Kiely develop a MPL policy that prohibits carrying concealed weapons in library buildings to the extent of the law, consulting with the City Attorney, and consistent with the City's interest, for discussion at the next regular Board meeting scheduled for July 26. President Hamilton amended the motion to include consultation with Trustee Coggs who is taking the lead at the Common Council level. Trustee Harrington seconded the motion as amended. Motion passed.
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**ADMINISTRATIVE REPORTS**

7. **Personnel Actions.** Library administration reports the personnel activity for May 2011. Informational item.
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8. **Financial Report.** The financial report for May 2011 was presented.

Library administration reports the financial activity:

U. S. Bancorp Commercial Paper #362080743 (rated A1/P1/F1+) dated 05/04/11 and maturing 06/03/11 at a rate of 0.09%.....\$600,000.

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9. **Library Director's Reports.** Director Kiely highlighted that the Request for Proposal for the East Library project is expected to be issued on July 5. She noted that Mr. Dave Misky from RACM will be the manager for this redevelopment project and will communicate regularly with the Director and the Board.

The Mayor's Design Award was given to MPL for the Central Library Green Roof project.

The Friends of the Library Board is redefining their role and will continue to provide support to the library through programs and used book sales.

The statistical reports for May were reviewed.

Informational item.

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With no further business, the Milwaukee Public Library Board of Trustees meeting of June 28, 2011 was adjourned at 6:10 p.m.

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